

Notice of Competition

for the grant of scholarships,
other economic contributions and
services, for the right to university
study for the A.Y. 2019/20

Approved by Resolution of the Extraordinary Commissioner n. 13 of 18.07.2019

Unofficial translation*

* Unofficial translation, in case of differences or divergence of interpretation the Italian version shall prevail / Traduzione non ufficiale, in caso di differenze o divergenza di interpretazione farà fede la versione in italiano.



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CONTACTS

ERSU of Messina | Regional Body for the Right to University Study

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Competitions and Benefits Office (Concorsi e Benefici)

Ghibellina Street No. 146 on the first floor - 98123 Messina

Tel. 090.3718627

email giovanni.cordaro@ersumessina.it

Opening time: Tuesday and Thursday from 10.30am to 12.30pm
Wednesday from 3.30pm to 5.30pm.

Canteen Office (Ristorazione)

Ghibellina Street No. 146 ground floor - 98123 Messina

Tel. 090.3718640

email ugo.mazzola@ersumessina.it sebastiano.bertino@ersumessina.it

Opening time: Tuesday and Thursday from 10.30am to 12.30pm
Wednesday from 3.30pm to 5.30pm.

Residences and guesthouses office (Residenze e foresterie)

Via Ghibellina No. 146 on the second floor - 98123 Messina

Tel. 090.3718636

email ugo.mazzola@ersumessina.it maria.torri@ersu.me.it

Opening time: Tuesday and Thursday from 10.30am to 12.30pm
Wednesday from 3.30pm to 5.30pm.

REMINDER

17 July 2019

Notice of competition publication

10 August 2019

Deadline for the possession of the merits requirements referring to students enrolled in the years following the first.

11 September 2019 at 14:00

End of online applications for "scholarships" and "housing services" benefits, for students enrolled in all degree courses and for those who will formalize the enrolment after the deadline, including those taking part in the admission test for the programmed number courses.

14 September 2019 at 14:00

Deadline for the upload in a single ".pdf" format file of the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation required by the call.

4 October 2019

Publication of the "scholarship" and "housing services" participants list.

From 5 October 2019 to 14 October 2019 at 14:00

Submission deadline for any appeals and/or adjustments using the online "scholarship" and "housing services" and upload procedure in a single ".pdf" file of the rectification documentation required by the call.

22 October 2019

Deadline for the "housing services" transfer requests from other bodies.

25 October 2019

Publication of "housing service" rankings with assignee designation.

31 October 2019

Publication of the assignment of free accommodation calendar.

4 November 2019

Beginning of the free accommodation assignment.

15 November 2019

Deadline for the "scholarship" transfer requests from other bodies.

20 November 2019

Publication of "scholarship" rankings with assignee designation.

From 22 November 2019 to 31 December 2019 at 14:00

Online request term for the international mobility contribution.

From 22 November 2019 to 10 January 2020 at 14:00

Online submission term for the "Lease declaration".

31 December 2019

Deadline for the payment of the scholarship first instalment.

3 January 2020 at 14:00

Deadline for the upload in a single ".pdf" format file of the printed and signed "international mobility" self-certification, together with a copy of valid identity document.

3 February 2020

Publication of participants lists for "international mobility".

From 3 February 2020 to 14 February 2020

Deadline for submission of any appeals and/or adjustments to the "international mobility" request.

13 March 2020

Publication of the "international mobility" rankings with the assignees designation.

From 1 April 2020 to 30 April 2020 at 14:00

Online presentation term for the "degree award" requests.

4 May 2020 at 14:00

Upload term in a single ".pdf" format file of the printed and signed "degree award" self-certification, together with a copy of valid identity document.

18 May 2020

Publication of the "degree award" participants list.

29 May 2020

Publication of approved "Scholarships" rankings for years following the first.

From 18 May 2020 to 1 June 2020

Deadline for the submission of any appeals and/or adjustments to the "degree award".

15 June 2020

Publication of the "degree award" rankings the with the assignees designation.

30 June 2020

Deadline for the payment of the scholarship second instalment for years following the first.

31 December 2020

Deadline for the payment of the scholarship second instalment for first-year students in compliance with the merits set out in table 4 of the appendix.

DEFINITIONS AND ACRONYMS

- **E.R.S.U.:** Regional Body for the Right to University Study, established by L.R. n. 20/2002;
- **Scholarship:** Facilitated social assistance, in Sicily provided by E.R.S.U. to eligible students, capable and deserving, without means;
- **Accommodation:** autonomous real estate unit with adjoining room or collective services, containing single or multiple rooms;
- **Residence:** building organized on one or more levels containing the accommodations, the relevant service and collective spaces;
- **Housing services:** assignment of beds at the university residences and, in the case of unavailability, alternatively granting a supplementary economic contribution or rent contribution reserved for scholarship assignees;
- **Canteen:** building or organized space for the distribution and consumption of complete meals in the field of restaurant services;
- **Complete meal:** a complete meal includes a first course, a second course, a side dish, bread, fruit or dessert and bottled or draft beverages;
- **Canteen services:** service for the distribution of complete meals served with the self-service formula at the canteens;
- **A.N.D.I.S.U.:** National Association of Organizations for the Right to University Study;
- **M.I.U.R.:** Ministry of Education, University and Research;
- **A.Y.:** Academic year, period of the year in which the University carries out its activity, under current regulations;
- **".pdf":** The "Portable Document Format" is a file format based on a page description language developed by Adobe Systems in 1993 to represent documents independently of the hardware and software used to generate or display them;
- **P.E.C.:** Certified Electronic Mail, having the effect of registered letter if sent to conventional e-mail and registered letter with return receipt if sent to another P.E.C.;
- **I.S.E.E. Equivalent Economic Situation Indicator:** an indicator that measures the wealth owned by families in order to access services, facilities and contributions provided by the I.N.P.S. or from other bodies, such as municipalities and universities;
- **I.S.E.E.U. Indicator of the University Equivalent Economic Situation:** a recalculation of the I.S.E.E. which considers some specific criteria established for the University;
- **D.S.U. Single Substitute Declaration:** contains personal, economic and patrimonial information of the family unit;
- **I.S.P.E.:** Indicator Equivalent Balance Sheet;
- **U. S.P.E.:** University Equivalent Balance Indicator;
- **I.B.A.N.** International Bank Account Number: better known in the abbreviated form I.B.A.N., is an international standard used to identify a banking user;
- **C.A.F.:** Tax Assistance Center;
- **I.R.P.E.F.:** Income Tax on Physical Persons, established with the 1973 Tax Reform;
- **A.I.R.E.:** Registry of Italian Residents Abroad;
- **I.N.P.S.:** National Social Security Institute;
- **T.A.R.:** Regional Administrative Court;
- **C.F.U.:** University Formative Credits;
- **C.d.A.:** Board of Directors
- **D.S.A.:** Specific Learning Disorders.

PROVIDED BENEFITS

Economic contributions

- **Ordinary scholarships**
- **Reserved scholarships**
 - Scholarships reserved for students in conditions of severe disability, under art. 3 paragraph 3 of Law 104/92, or with disability of no less than 66%, under art. 14 of the DPCM 9 April 2001;
 - Scholarships reserved for foreign students from particularly poor non-EU countries, under DM n. 358 of 3.5.2018, or to political refugees, entitled to international protection;
 - Scholarships reserved for victims of work orphan students;
 - Scholarships reserved for foreign students, children of Sicilian emigrants abroad;
 - Scholarships reserved for victims for mafia reasons orphan students;
 - Scholarships reserved for students who are victims of usury and/or children of victims of usury;
 - Scholarships reserved for students residing in the smaller islands in the Sicilian Region;
 - Scholarships reserved for orphaned students or those without parental responsibility as a result of a court order, which prove to be guests in reception facilities, public or private.
- **Other contributions:**
 - Contributions for international mobility;
 - Integration for graduates (degree award);
 - Supplementary economic contribution or rent contribution reserved for scholarship assignees.

Services

- **Housing services;**
- **Canteen services.**

PART ONE

General rules

Art. 1

Legal framework

The Notice of Competition for the allocation of scholarships, other economic contributions and services for the right to study for the A.Y. 2019/20, approved by Resolution of the Extraordinary Commissioner of Messina N ° 13 of 18/07/2019, is drawn up taking into account the "Guidelines for the preparation of the notices of competition for the allocation of scholarships, other contributions and services for the right to university study of ERSUs of Catania, Enna, Palermo and Messina ", right note of the Regional Councilor prot.2428 / GAB of 10 June 2019, of the training offer A.Y. 2019/20 of the university institutions related to the ERSU Messina, as per table 1 in the appendix, and pursuant to the following legislation:

- Law n. 390 of 2.12.1991, art. 21 not repealed
- L.R. n. 10 of 27.04.1999 "Regional finance measures and rules on programming, accounting and control. Various provisions with financial repercussions "
- D. M. n. 509/99 laying down provisions on the new universities teaching organization which provides: bachelor's degree courses, master's degree, single-cycle master's degree, specialization and research doctorate and the introduction of university educational credits
- Law n. 508 of 21.12.1999, "Reform of music conservatories"
- D.P.C.M. April 9, 2001 laying down provisions for uniform treatment of the right to university studies
- L. R. n. 20 of 11.25.2002 on the right to university study in Sicily
- Law n. 214 of 22.12.2011 containing urgent provisions for growth, equity and consolidation of public accounts
- L. D. no. 68 of 03.29.2012 containing provisions on the revision of the principle legislation on the right to study and enhancement of legally recognized university colleges
- D.P.C.M. n. 159 of 5.12.2013 and of the Decree of the Ministry of Labor and Social Policies of 7.11.2014 adopted in consultation with the Head of the Finance Department of the Ministry of the Economy and Finance, published in the Official Journal of 11/17/2014
- D. M. n. 616 of 08.08.2017 concerning "Initial training and internship and inclusion in the teaching function for secondary school teachers"
- Interministerial Decree n. 798 of 11.10.2017 "Regional financial requirements decree"

- Ministerial Decree n. 316 of 5.4.2019 "Update of the minimum amounts of the A.Y. 2019/20 "
- Ministerial Decree n. 288 of 29.3.2019 "Update of ISEE and ISPE A.Y. 2019/20 "
- D. M. n. 464 of 11.06.2019 having as its object "Definition of developing countries, for the purposes of the provisions under art. 13, paragraph 5 of the D.P.C.M. 9.4.2001 "
- Law n. 104 of 5 February 1992, "Framework law for assistance, social integration and the rights of disabled people"
- Law n. 170 of 8 October 2010, "New regulations on specific learning disabilities in schools"
- Legislative Decree 147/2017 "Provisions for the introduction of a national measure to counteract poverty"
- D.L. n. 4/2019 "Urgent provisions in matters of citizenship income and poverty"
- LR n. 10 of 20.06.2019 "Provisions on the right to education"

Art. 2

Purpose

This notice sets the rules for participating in the competition for the granting of benefits in the form of scholarships, services and financial contributions for the A.Y. 2019/20.

The scholarships are financed by the following funds:

- revenue from the regional tax for the right to study;
- share of the State Integrative Fund (FIS) for scholarships, made available by MIUR;
- the Body's own resources;
- any other resources assigned to the Body.

The ERSU reserves the right to provide the benefits based on the allocated funds and available in cash.

The financing percentages to be assigned to the reserved scholarships and other financial contributions are shown in table 2 in the appendix.

1/3 of the sums, excluding the reserves, will be set aside for the allocation of scholarships to those enrolled in the first year.

For those enrolled in the years following the first, the remaining sum (2/3) will be proportionally distributed among all degree courses and, within these, for years of course in relation to the number of scholarship applications received by the deadline set by this announcement.

All degree courses will be guaranteed a scholarship for each year of the course.

The competition announcement can be consulted on the website of the Body:

www.ersumessina.it

Art. 3

How to participate and deadlines

To participate in the competitions, the benefit applicants will have to fulfil the following procedure:

1. register on the ERSU of Messina student portal (if you are not already registered);
2. access the internet application within the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
3. complete the online request to participate in the benefits by the deadlines set for each individual competition;
4. print and sign the request to participate in the benefits (self-certification);

5. scan in a single pdf file of a maximum size of 2 MB, the signed self-certification, a copy of the identity document and the additional integration certification, if required by the notice (e.g. Certification certifying disability, etc.);
6. upload the aforementioned file by the deadline set by each competition.



Applications submitted by means other than the online procedure, described above, will be excluded from the competition.

After uploading, within the next 24 hours, the student will receive the registration receipt in the email address indicated during registration.



It will be mandatory to indicate a valid email address.

If the students intend to rectify within the deadline of the relevant competition, the last application submitted will be the one considered valid for the purposes of the competition. If, on the other hand, the competition has already expired, they are provided with the possibility of rectifying the request already received within the deadlines set for the adjustments.

All the students participating in the competitions are required to promptly notify the Body of any change considering the last date of the application presentation relating to their university career, family situation, change of domicile, residence or address, lease modification or termination, etc.

Art. 4

Possible additional documentation

All students, at the time of requesting benefits through the application to participate in the competition, are required to upload in a single PDF format file of up to 2 Megabytes, the printed and signed self-certification at the end of the fulfilment and a copy of a valid identity document. Students taking part in the competition must also demonstrate that they are holders or co-holders of a bank or post office account, attaching to the request benefits appropriate documentation issued by the bank or post office, upon suspension of payments or the official withdrawal of benefits to those who, within 12 months of the assignment of the benefit, had not communicated to the Entity the IBAN code necessary for payment.

Some students categories, in order for the request for benefits to be considered valid for the purposes of the competition, are required to upload in a single PDF file with a maximum size of 2 Megabytes and in the manner provided for by art. 2, together with the printed and signed self-certification at the end of the fulfilment and a copy of an identity document, the following additional documentation:

- **Students with disabilities** - Medical certification, issued by the competent public administration, certifying the level of disability of not less than 66% or the conditions of serious disability under article 3 paragraph 3 of the law 5 February 1992 n. 104 or the specific learning disability referred to in Law 170/2010;
- **Students with Specific Learning Disorders (DSA)** - appropriate certification issued by public facilities;
- **Non-EU foreign students** - Photocopy of valid residence permit (or a copy of the payment made for its renewal) and any equalized ISEEU / ISPEU calculation;
- **Foreign students from poor countries (Ministerial Decree 351/2018)** - Photocopy of valid residence permit (or copy of payment made for its renewal) and Certification of

the Italian Representation in the country of origin, certifying that the student does not belong to a family known to have high income and high social status;

- **Stateless persons** - Certificate issued by the Civil Court;
- **Political refugees, entitled to international protection** - Certification issued by the Commission of the Ministry of the Interior;
- **Foreign students children of Sicilian emigrants abroad** - Certificate of foreign residence of their own and of the family of origin and possible calculation of the equalized ISEEU / ISPEU;
- **Orphans of victims of work** - Certification issued by INAIL;
- **Orphans for mafia reasons** - Certificate issued by the competent Prefecture;
- **Usury victims or children of victims of usury** - Documentation issued by the competent authorities;
- **Orphans or students without parental responsibility as a result of a court order, guests or hosted by public or private reception facilities** - Documentation issued by the competent structure.



The documents produced by foreigners, issued by the competent authorities of the country and drafted in a foreign language, must be translated into Italian and legalized in accordance with current legislation.

Art. 5

Incompatibility

The scholarships provided by ERSU are incompatible with other scholarships granted by other public or private bodies and with university collaborations (part-time or tutoring activities according to the notice of the institutions involved), banned for the A.Y. 2019/20, with the exception of grants for the promotion of tutoring activities, as well as for didactic-integrative, preparatory and recovery activities, as under art. 3 paragraph 2 of Ministerial Decree 1047/2017. Students awarded with ERSU scholarships, who wish to benefit from other scholarships or carry out the aforementioned activities, will in any case have the right to the balance between the amount of the ERSU scholarship and the amount of the other scholarship or the amount received from the university institution/institute for university collaborations. Therefore, they must present a request for adjustment indicating the amount of the scholarship paid by other public/private bodies or the amount received by the university/institute for the aforementioned university collaborations.

Art. 6

Recipients

May participate in the competition, all the students in compliance with the payment of the regional tax for the right to study, who are enrolled or who intend to enrol for the A.Y.2019/20 to University Institutions operating in the area of competence of the ERSU of Messina (see table 1 in the appendix) for the following types of course:

- a. bachelor's degree courses, single-cycle degree program and master's degree), in possession of the economic and merits requirements under articles 8 and 9;

- b. PhD programs (activated by the universities under Article 4 of Legislative Decree 03/07/1998 n. 210) if they are unpaid;
- c. specialization courses (except for those in the medical area referred to in Legislative Decree 17 August 1999 No. 368) provided that they are unpaid;
- d. Higher Musical Education courses, which can only be accessed through the possession of a high school diploma;
- e. first level master for students with a bachelor's degree. In this case, the master is an alternative to the first year of the corresponding master's degree;
- f. single-cycle degree courses for students with a bachelor's degree, provided that the two-year master's degree has been abolished for the course in question. In this case, students can benefit for two years, plus the further eventual semester after the legal duration of the course, starting from the fourth year and will participate in the competition by selecting, in the online form, the item "continuation of the bachelor's degree";
- g. bachelor's degree courses, single-cycle degree and master's degree, in which students have changed course or faculty with exam validation by enrolling in a new course, even if it is not congruent with the year of first enrolment, provided that have not received benefits for the same year of the course. In this case, the university career will be evaluated net of the validations;



Students who have renounced their studies or who have fallen from their studies, can take part in the competition as long as they pay the fees to the university institution to which they were registered and return the relative sums to the institution for the right to the reference benefits granted (scholarship, tuition fees, meals) for the academic year in question.

They can also participate in the competition:

- first-year master's students enrolled with reserve - the scholarship will remain suspended and paid only upon completion of enrolment in the first year of A.Y. 2019/20, according to what is regulated under art. 9 and 17. In this case, any housing service and canteen service will in any case be provided at the beginning of the assignment, except for the ERSU the possibility of recovering the value of the services provided in the event of registration not fulfilled.
- graduating students who plan to graduate by the extraordinary session for the A.Y. 2018/19 (March-April 2020) and who therefore will not enrol for the A.Y. 2019/20. In this case, they will be able to obtain the housing service for one semester for a fee (see table 13 in the appendix). Assignment priority will be given to students regularly enrolled for the A.Y. 2019/2020 and winners of housing services free of charge and only after to the graduating students, if there are still places available.
- students graduating in the A.Y. 2019/2020 (March-April 2020) and who are enrolled in the first semester after the legal duration of the course. In this case, they will be able to obtain the scholarship for one semester (payment suspended until the regularization of the enrolment at the University of Messina) and the housing service free of charge (see table 12 in the appendix).

Students who simultaneously access the courses taught in the Ministerial Decree 606/2017 (FIT), provided they meet the income merits requirements set out in this announcement, the normal duration of the course attended has increased by one semester at each end relative to the current student position, also with reference to the use of the right to study benefits.

Art. 7

Period of grant of benefits

The benefits will be granted, provided that are fulfilled the economic and merits requirements set for the periods indicated below:

- For bachelor's, two-year and single-cycle degree courses (including the bachelor's and two-year experimental courses of Higher Education and the Higher Music Education courses) the duration of the granting of the benefits is seven semesters for the courses of bachelor's degree, five semesters for master's degree courses and single-cycle degree courses:
 - nine semesters if the course duration is 4 years
 - eleven semesters if the course duration is 5 years
 - thirteen semesters if the course duration is 6 years.
- Regarding the scholarship for the first semester after the legal duration of the course, the student is entitled to the payment of the halved scholarship, compared to the standard amounts foreseen by type and bracket, indicated in table 12 in the appendix.
- For students with disabilities under art. 3 paragraph 3 of Law 104/1992 or with disability not less than 66%, as per Ministerial Decree April 9, 2001 or with specific learning disabilities referred to in Law 170/2010 bachelor's, two-year and single-cycle degree courses (including the bachelor's and two-year experimental courses of Higher Education and the courses of Higher Musical Education), the duration of the granting of the benefits is nine semesters for the bachelor's degree courses, seven semesters for the master's degree courses and for single-cycle degree programs:
 - eleven semesters if the duration of the course is 4 years;
 - thirteen semesters if the duration of the course is 5 years;
 - fifteen semesters if the course duration is 6 years.
- Regarding the scholarship for the first semester of the second year after the legal duration of the course, the student is entitled to the payment of the halved scholarship, compared to the standard amounts foreseen by type and bracket, indicated in table 12 in the appendix.
- For PhDs and specialization schools, the duration of the granting of the benefits is that provided for by the didactic system (the 1st after the legal duration of the course is not foreseen).

Art. 8

Economic and financial requirements

The economic and financial conditions of the student are identified, respectively, on the basis of the **Equivalent Economic Situation Indicator (ISEE)** and of **the Equivalent Financial Situation Indicator (ISPE)**, pursuant to the Regulation on the methods for determining the new ISEE referred to in DPCM 5 December 2013, Legislative Decree 147/2017 and DL n. 4/2019, **with specific reference to the services for the right to university study.**



Students in possession of a **valid ISEE certification can participate in the competition, with specific reference to the services for the right to university study.**

Those who avail themselves of the ISEE Certification request for the registration of the discrepancies, must present suitable documentation, issued by the intermediary (Bank,

Italian Post Office, other) who has communicated the financial reports to the Revenue Agency, to prove the completeness and truthfulness of the data indicated in the declaration (see table 16 in the appendix).

Students for whom the ISEE and/or ISPE value exceeds the limits shown in table 6 in the appendix are excluded from the benefits provided by this announcement.



The Single Substitute Declaration (DSU), for the purposes of calculating the ISEE for services for the right to university study, may be presented to the INPS, exclusively online (by connecting to the www.inps.it website or via the self-service IT stations at the INPS offices), the Municipalities, the Fiscal Assistance Centers (CAF) or the ERSU of Messina (Body that provides the subsidized social benefit) through the Tax Assistance Centres (CAF) adhering to the National Council and signatories of the Memorandum of Understanding with the ANDISU - National Association of Bodies for the Right to Education, signed on 3 June 2015 (see appendix table 14 of the CAF).

The ISEE certificate is issued without charge to the student.

If the interested parties, despite having requested the ISEE certification for services for the right to university study, are not yet in possession of it at the time of completing the application, **five days** before the deadline for participation in the **competition may indicate in the online request for the details of the receipt (Sender Protocol/CAF protocol), issued by the CAF, certifying the presentation of the DSU, for the purpose of issuing the ISEE certificate.**

The student is required to verify the truthfulness and correctness of the data entered in the DSU.

The DPCM n. 159/2013 provides for the possibility of presenting **current ISEE** if applicants seeking access to subsidized services intend to point out changes in family and economic conditions for the purpose of calculating the ISEE of their family unit. In this case, the new ISEE and ISPE values must be lower than the limits set by the notice for participation in the competition.

For the purposes of the correct definition of the family unit, please refer to the provisions of current legislation (some indications are given in table 7 in the appendix).

Art. 9

Merit requirements

In order to determine the course year and the merits required, the students participating in the competition will be evaluated starting from the first registration or re-registration. "Matriculation year" means the one in which for the first time the enrolment in the current degree program occurred, anywhere and at any time, or "re-enrolment" only in the case in which, in addition to renouncing the studies, the student has also waived acquired credits. Housing services are granted for a further semester, again starting from the year of first registration.

- a. Students enrolled in the first year of the bachelor's degree courses, master's degree, single cycle degree and first level master's degree

For those enrolled in the first year of the bachelor's degree, master degree, single cycle degree and first-level master's degree courses, with the exception of possession of a high school diploma, the merits requirements will be assessed ex post, i.e. at the act of

payment of the scholarship balance, as under art. 24 and summarized in table 4 in the appendix.

b. Students enrolled in the first year of specialization and PhD

For those enrolled in the first year of specialization and PhD courses, the requisite of merits necessary is that provided for by the respective educational systems. In this case, will be verified the enrolment at the University of Messina for the ongoing A.Y.

c. Students enrolled in years following to the first

Those enrolled in years following to the first, at the time of submitting the application, must be in possession of a minimum number of CFU (university formative credits). These credits **must be acquired by 10 August 2019**, as under art. 5 paragraph 2 of the MIUR decree of 3 November 1999 and summarized in tables 5.1 and 5.3 in the appendix.



The students participating in the competition, in the online application, must declare that they are in possession of the merits requirement, specifying the total number of ECTS **earned and registered on the study plan as of 10 August 2019**. In case of failure to register credits by of the secretariat, the position of the student will be suspended pending definition of the same.

Consult the GUIDELINES for the correct determination of the merits in the appendix to the announcement.

If it is not possible to acquire the information related to university careers and the merits achieved, the ERSU reserves the right to ask the student for appropriate documentation.

On the basis of the official communications from the university institutions relating to the ERSU of Messina regarding the existence of study plans that provide for a distribution of credits different from that established by art. 5 paragraph 2 of the MIUR decree of 3 November 1999 (or 60 CFU for each year of the course), to allow students to participate in the competition, the ERSU re-evaluates the number of credits required, applying the same proportion according to the art. 6 paragraph 4 of the D.P.C.M. of 9 April 2001 (see tables 5.1, 5.2, 5.3 and 5.4 in the appendix).

The minimum number of credits is rounded using the arithmetic criterion.



Credits validated for any reason cannot be considered, for the purpose of assessing merits, even if the student is renounced or lapsed from studies at any university or university degree institute;

For undergraduate courses whose academic structure includes modules or blocks, only credits from closed modules or blocks that are registered by the relevant secretariat in the online booklet with a date no later than 10.08.2019 must be taken into consideration. Internships, laboratories, seminars and other educational activities are considered valid only if registered by the secretariat in the booklet, with a date no later than 10.08.2019.

The credits are valid only if recognized for the course of study for which the student asks for the benefits. Students who have completed their degree course prior to the current academic year cannot include credits from validated tests in the merits calculation.

In case of transfer to another degree course, following the publication of the relative rankings, the student is placed at the bottom of the ranking list of the new degree course as an eligible non-scholarship assignee.

The rules listed above also apply to disabled students.

In exceptional cases and in any case not attributable to the students, as a result of which the University of Messina cannot guarantee the possibility of supporting appeals, the ERSU of Messina will regulate any extensions for the acquisition of the merits envisaged.

Students with disabilities and those with specific learning disabilities (DSA) in possession of appropriate certification issued by public facilities **must acquire the credits required in tables 5.2 and 5.4 in the appendix by 10 August 2019.**

Students in possession of a bachelor's degree who enrol in a single-cycle degree course admitted to the fourth year

They can take advantage of the benefits for two years plus the further semester starting from the fourth year of studies (for the five-year single-cycle degree), or take advantage of the benefits for three years plus the additional semester starting from the fourth year of course (for the six-year single-cycle degree), provided that the master's degree has been abolished for the course in question. They can take advantage of the additional semester, as long as they have not already taken advantage of it in the bachelor's degree. During the online procedure they will have to indicate in the "Condizione particolare" section that it is "PROSECUZIONE LAUREA".

The participating students will be included in separate lists and rankings with the criteria established under art. 19.

For the purposes of merits, students who enter the fourth year will be assessed according to the provisions for first-year students (see TABLE 4 in the appendix), while those accessing the fifth and subsequent years as provided for members of years following the first (see TABLE 5.2 and following in the appendix).

d. Bonus

If the students participating in the competition, enrolled in single-cycle degree or master's degree courses, have not achieved the minimum number of credits required to participate in the competition, in order to achieve the merits requirements, they will be able to use, in addition to the credits actually achieved, a "bonus", accrued in the following ways:

- Up to **5 credits** if used for the first time to obtain benefits for the second academic year;
- Up to **12 credits** if used for the first time to obtain benefits for the third academic year;
- Up to **15 credits** if used for the first time to obtain benefits for subsequent academic years.

The bonus can be used only once and is not cumulative (e.g. the student enrolled in the third year is entitled to 12 bonus credits and not 17). If only part of the available bonus is used, the unused part in the reference academic year can be used in subsequent years.

Students enrolled in master's degree programs, for the purpose of achieving merits requirements, can use the bonus in full (15 credits) if they have never used it.

The bonus cannot be used by students enrolled in specialization and PhD courses.

- #### e. Students with disabilities in serious conditions, referred to in Article 3 paragraph 3 of Law 104/92 or with disability of not less than 66%, pursuant to Article 14 of the Prime Ministerial Decree of 9 April 2001 or with specific learning disabilities, pursuant to Law 170/2010 (D.S.A.)

For students in conditions of severe disability, as under art. 3 paragraph 3 of Law 104/92, or with disability of not less than 66%, under art. 14 of the Prime Ministerial Decree of 9 April 2001, or affected by specific learning disabilities (DSA), pursuant to Law 170/2010, in order to take into account the objective difference of the production times present in a specific disability, of the possible absence, in the time of realization of the curriculum or of other organizational difficulties both of the subject and of the institutions that provide the services, the merits requirement is reduced by 40%.

To participate in the scholarship, students enrolled in years following the first must have passed the number of credits shown in tables 5.2 and 5.4 in appendices reduced by 40% by 10 August 2019.

For students enrolled in the first year, the merits requirements will be evaluated ex post according to the summary in table 4 in the appendix.

The scholarship is awarded to students with disabilities according to the provisions of Article 7; the housing service is granted for a further semester.

If the students, enrolled in single-cycle degree course or master's degree programs, have not achieved the number of credits required to participate in the competition, in order to achieve the merits requirements, they may use, in addition to the credits actually earned, a "**bonus**" (equal to 40% less than those indicated in point e) accrued in the following ways:

- up to **3 credits** if used for the first time to obtain benefits for the second academic year;
- up to **7 credits** if used for the first time to obtain benefits for the third academic year;
- up to **9 credits** if used for the first time to obtain benefits for subsequent academic years.

The bonus can be used only once and cannot be combined. If only part of the available bonus is used, the unused part in the reference academic year can be used in the following years.

Students enrolled in master's degree programs, in order to achieve the merits requirements, can use the full bonus if they have never used it.

The bonus cannot be used by students enrolled in specialization and PhD courses.

Art. 10

Reasons for exclusion

Students will be excluded from the competition if:

1. are in possession of a degree (even if obtained abroad, as long as recognized by the University Institution) of a level equal to or higher than the newly enrolled course of study and for which they require benefits, namely:
 - a. enrolled or intending to enrol in a first level degree course, in possession of a university degree (pre-reform courses for university cycles);
 - b. enrolled or intending to enrol in a first level degree course, holding a first level degree;
 - c. enrolled or intending to enrol in a first-cycle, master's degree or one-cycle degree course, holding a single-cycle degree or master's degree;
 - d. enrolled or intending to enrol in a single-cycle master's degree course, holding a first level degree or a master's degree or a specialist degree;
 - e. enrolled or intending to enrol in a first-cycle degree course, master's degree or single-cycle degree, holding an old degree (DM 509/99);
2. they enrol part-time in the referenced A.Y. of this announcement;
3. they enrol or that they are enrolled for abbreviation course in the A.Y. of reference of the present announcement;
4. attend single courses;
5. they are not in possession of the merits and economic-financial requirements provided for in the notice;
6. have already received benefits for the same year;
7. sent the online application without one or more requested documents;
8. have not remedied, within the period provided for the presentation of the data appeal/adjustment form, the irregularities detected ex officio and published in the lists of the participants in the competition;

9. have self-certified data that are different from what can be found in the attached documents and from the databases;
10. have submitted an irregular ISEE certificate (expired, not valid for the subsidized services for the right to university study, with annotations relating to omissions/discrepancies, etc.) and which have not been remedied within the period provided for the presentation of the appeal/adjustment form, irregularities detected ex officio and published in the lists of participants in the competition (see table 16 in the appendix);
11. are in arrears for revocation of the benefits of previous academic years and have failed to return the sums received (scholarships and other monetary and non-monetary benefits);
12. are not in compliance with the payment of the regional tax for the right to study for the ongoing A.Y. because not registered or not registered in Messina;
13. have included in the counting of credits validations of exams deriving from previous enrolments in degree courses other than the one currently attended.

Art. 11

Data processing

Before completing the online application and submitting the benefit request (self-certification), students must consult the privacy policy, provided under art. 13 of Legislative Decree 196/2003 and the EU Regulation (GDPR) n. 2016/679.

By signing it, students declare that they have read the content, and in particular that:

- the personal data provided, as well as those contained in any documentation produced, will be processed, without their express consent, for institutional purposes (activities related to the management of the competition for the allocation of scholarships, other contributions and services for the right to education university, also attributable to the interventions of significant public interest as under article 68 of the Privacy Code), to fulfil the obligations envisaged by current legislation and for statistical survey activities;
- special categories of personal data (information that "*... detects racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data intended to uniquely identify a natural person, data relating to health or sexual life or sexual orientation of the natural person* ") which may be collected, recorded, stored and subsequently processed, will be relevant, complete and not excessive in relation to the purposes listed above;
- the provision of data is mandatory, under penalty of exclusion from the competition.

Personal data will not be disclosed. In the rankings, the names of the participants in the competition will be replaced by the number of the application presented (Web ID).

The figures in charge of guaranteeing the protection of the data provided are indicated in the request for benefits and in the information included in the appendix.

Art. 12

Assessment

According to Law 127/1997 and subsequent amendments and additions, the ERSU will carry out checks on what students self-certify with the means and methods provided for by current legislation.

The ERSU may ask the students for clarification on what is declared in self-certification, even after the benefits have been paid and will check the truthfulness of the declarations made and the documents presented, making use of the collaboration:

- of the Revenue Agency
- of the Municipalities
- INPS
- University of Messina and other University Institutions
- of the Guardia di Finanza or of the Urban Police of the Municipality of residence of the applicant, if he is an Italian student;
- Consulates if they are foreign students or students whose family members reside abroad;
- and also:
- data in possession of the information system of the Ministry of Finance and the Ministry of the Treasury, the Budget and Economic Planning, as well as the Data Exchange System (SID), processed by the Revenue Agency on taxpayers' current accounts;
- of the information system of the Ministry of Finance and the Treasury;
- of the INPS information system.

Furthermore, we will send to INPS the lists of scholarship assignees for the formalities required by the decree of 8 March 2013 concerning the "Definition of the methods for strengthening the ISEE control system".

Art. 13

Revocation of benefits

The benefits attributed will be revoked to students who:

- ✓ are not duly registered for the A.Y. 2019/20 (except for the housing service, the final year students for whom see art. 6 by the date of publication of the ranking list as of May 31, 2019, of which in the following Article 17;
- ✓ transfer to another university during the 2019/20 academic year;
- ✓ renounce studies during the 2019/20 academic year;
- ✓ have assets and/or income exceeding the values specified in the announcement;
- ✓ do not have the merits envisaged by tables 5.1, 5.2, 5.3 and 5.4;
- ✓ have not declared any renouncements to the studies, which are decisive for the purposes of assigning the benefits;
- ✓ 1st year students who have not obtained the credits required by the dates indicated in table 4;
- ✓ are beneficiaries of scholarships or other promotions announced for the A.Y. 2019/20 pursuant to art. 5, without prejudice to the option established by the same article;
- ✓ graduate by the extraordinary session of 2018/19, even if the fees have been paid for 2019/20;
- ✓ fail to receive the Administration's invitation to present further clarifications to confirm the declarations made within the deadlines set in the personal communication received;
- ✓ are in the cases indicated under art. 10, occurred or of which the ERSU becomes aware later.

The revocation provision entails the obligation to return the monetary benefits and the services used (scholarship, tuition fee for the accommodation and meals according to belonging category,

as per the regulation available on the website www.ersumessina.it, except for the falling cases in the following article 14, to which the provisions of the law will be applied.

For proven economic difficulties of the student, the amounts may be returned in multiple instalments, within ten months of the intimate withdrawal. The student has the obligation to deliver a copy of the receipt proving the return to the institution offices.

Students lose their right to take advantage of the benefits upon graduation.

Students who lose the legal requirements for the granting of scholarships and provisions following revocation and/or renunciation must return the equivalent value of the services used according to the following rates:

- scholarship, for the amount paid;
- accommodation, at the monthly rate of € 130.00;
- complete meal, according to the income brackets as under art. 40 (see table 14.1 in Appendix).

Art. 14

False declarations, exclusion from benefits and sanctions

Students receiving benefits who submit false declarations will have revoked the benefit attributed and will be reported to the judicial authority for the possible existence of crimes of:

- false ideology committed by private individuals in an authentic instrument (Article 438 of the Criminal Code);
- false certification to a Public Official on the identity or personal qualities of the same or of others (Article 495 of the Criminal Code);
- fraud against the State or another public body (article 640 of the Criminal Code).

In application of Article 10 of Legislative Decree 29/03/2012 No. 68, anyone who presents untrue declarations, own or of family members, in order to benefit from the respective interventions, is subject to an administrative sanction consisting in the payment of a sum three times the amount received, or the value of the services unduly used, and forfeits the right to obtain other payments for the duration of the course of study, without prejudice to the application of the penalties set forth under article 38, paragraph 3, of the decree-law 31 May 2010, n. 78, converted, with modifications, by the law of 30 July 2010, n. 122, as well as the penal rules for facts constituting a crime.

According to the art. 2946 C.C. (ordinary prescription), the Administration may recover, even coercively, all the amounts due by the students within ten years from the date of collection of the related payment order.

Art. 15

Publication of the participants lists

The lists of all the students participating in the competitions and the subsequent rankings will be published, within the dates listed in the "Reminder" on page. 5, on the institutional website of the ERSU of Messina www.ersumessina.it. The results of these rankings will also be made available on the personal page of the ERSU of Messina student service portal.



Participating students should pay particular attention to the notes published in the lists next to the provisional results of suspension or rejection. ERSU does not provide any notice on the outcome of the competition directly to the students' home.

The lists and rankings publication on the ERSU of Messina website and the consequent availability of the results in the personal page on the ERSU student service portal constitute notification to the interested party (art.32 paragraph 1 law n ° 69 of 18/06/2009).

Art. 16

Appeals and/or adjustments of declared data

Any appeals/ additions to personal data or declarations made, may be submitted online in the "Modulo di rettifica/integrazione dati" within the deadline set for each individual competition, as reported in the "Reminder" of pag. 5.

In order to present the "Modulo di rettifica/integrazione dati", the benefit applicants will have to perform the following procedure:

1. access the personal page of the "ersuonline" services of the student portal and use the appropriate application prepared for the adjustments;
2. complete online the benefits request by the deadline set for each competition;
3. print and sign the request to participate in the benefits (self-certification);
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation required by the notice;
5. upload the aforementioned file by the deadline set for each competition.

In the event of exclusion or adjustments relating to the economic/financial condition and consequent DSU, the appeal and/or adjustment must contain the indication of the protocol number of the new ISEE certificate issued by the INPS. In the event of exclusion for other reasons, any other document that can remedy the exclusion from the ranking must be attached to the appeal and/or adjustment.

In the event of postponement of the publication date of the participants lists, the presentation period of the "Modulo di rettifica/integrazione dati" is set on 10 consecutive days starting from their publication day.

For the ISEE certification bearing the annotation of omissions or discrepancies see table 16 in the appendix.

Art. 17

Rankings

The competition outcome is defined through the publication of the following types of rankings, in chronological order:

- Rankings;
- Rankings with assignee designation;
- Assimilated rankings.

Rankings

The **rankings** are completed after the competition terms closing.

At the end of this elaboration, students may result:

- ✓ Suitable - those who are in possession of the requisites provided for in the call for applications under articles 8 and 9;
- ✓ Rejected - those excluded from the competition falling within the cases under art. 7;
- ✓ Suitable suspended - suitable who could have all the requisites to be considered as such, but that for at least one of them further verification is necessary; for the same, therefore, it is not yet possible to declare either the suitability or the exclusion from the competition.

Rankings with assignee designation

In this phase the allocation of funds available for the competition is carried out, with the consequent designation of the assignees.

- ✓ At the end of this elaboration, students may result:
- ✓ Suitable assignees - those who are in possession of the requisites provided for by the announcement under articles 8 and 9 and to which the scholarship has been attributed;
- ✓ Suitable non-assignees - those who are in possession of the requisites set forth in the announcement under Articles 8 and 9 and to which the scholarship has not been awarded for exhaustion of the available resources;
- ✓ Rejected - those excluded falling within the cases under art. 7;
- ✓ Suitable suspended - suitable who could have all the requisites to be considered as such, but that for at least one of them further verification is necessary; for the same, therefore, it is not yet possible to declare either the suitability or the exclusion from the competition.

Assimilated rankings

The rank lists are compiled at the end of the university career verification operations, also in order to remove the various hypotheses of suspension referred to in the previous points.

At the end of this elaboration the students can result:

- ✓ Suitable assignees - those who are in possession of the requisites provided for by the announcement under articles 8 and 9 and for which a scholarship has been awarded;
- ✓ Suitable non-assignees - those who are in possession of the requisites set forth in the announcement under Articles 8 and 9 and for which the scholarship has not been awarded for exhaustion of available resources;
- ✓ Rejected - those excluded falling within the cases under art. 7.

There will be no suspended students in the rank lists, with the exception of students who have participated in ERASMUS programs for which the registration of the exams taken has not yet been defined.

The rankings will be published in the same way as the "list of participants" by the dates indicated in the "Reminder of pag.5".



With the ranking publication on the ERSU of Messina website on the personal ERSU services page of the student portal, all information regarding the aforementioned competition outcome is deemed fulfilled and satisfied and consequently no other reference communication will be given to the interested parties.

For any communications contextual to the publication or subsequent, suitable systems and procedures will be adopted to protect the confidentiality of personal data.

For the privacy protection, the competition participants name will be replaced by the request identification number.

Art. 18

Rankings appeals

After the publication date, the appeals against the non-attribution of the benefits, being the provision of a definitive nature, will be possible to the Regional Administrative Court within 60 days from the rankings publication.

Art. 19

Criteria for the ranking's formulation

The scholarships are financed by the following funds:

- revenue from the regional tax for the right to study;
- share of the State Integrative Fund (FIS) for scholarships, made available by MIUR;
- the institution's own resources;
- any other resources assigned to the Body.

These funds will be divided according to the quality of the users, as indicated below:

- 1/3 for students enrolled for the first time in bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD;
- 2/3 for students enrolled in the second and following years of bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD. The sums available will be divided among the students enrolled in years following the first, in relation to the number of students who were suitable in the scholarship rankings for the A.Y. 2019/20, ensuring at least one scholarship for each year of degree course.

The rankings will be formulated as follows:

- For **first-year students** of single-cycle degree, bachelor's degree, master's degree, PhDs, specializations, first level master's degrees, continuation of the bachelor's degree course and "A. Corelli" Conservatory of Messina, all the benefits are attributed on the basis of a single ranking (for each benefit), without any differentiation by university institution and degree courses, sorted in descending order of points calculated on the ISEE basis. Given the ISEE, the ranking is determined in ascending order of ISPE and, subsequently, decreasing in age. The following formula will be used:

$$100*(1 - \text{declared ISEE}/\text{limit ISEE})$$

- For **students enrolled in the years following the first** the rankings, relative to scholarships and accommodation, are defined in descending order of points calculated on the basis of criteria which, taking into account the number of credits and the marks obtained, allow to make the parameters of individual students merits. In the event of a tie, the ranking is determined by reference to the increasing value of ISEE. With the ISEE, the chronological age prevails in ascending order. The following formula will be used:

$70 * (\text{n. CFU exceeded} / \text{expected n. CFU}) + 28 * (\text{votes arithmetic average} / 30) + 0.5 * \text{n. lodi}$

(max n.4 lodi)

"Credits expected" means 60 CFU for those enrolling in the 2nd year, 120 CFU for those enrolling in the 3rd year, etc.

In the rankings, the bonus, if required, will be applied to the extent sufficient to achieve eligibility for participation, while the score will be calculated based on the credits actually achieved, without taking into account the bonus awarded.

For the 4th year of the degree continuation courses and for all the courses for which it will not be possible to establish the merits parameters, the benefits will be attributed according to the income criteria as established in the previous point a).

The scholarship will be paid to students with suspended condition only after the regularization of the due obligation's verification, confirming the right to remain in the accommodation assignees ranking, if requested.

PART TWO

Scholarship

Art. 20

Application submission method - Distribution criteria

In order to present the "borsa di studio e di servizio abitativo" request, the following procedure must be followed:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
2. complete the request online from **17 July 2019 to 14:00 on 11 September 2019**;
3. print and sign the request (self-certification);
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation (e.g. medical certifications, etc.);
5. upload the aforementioned file by **14:00 on 14 September 2019**.

Technical assistance and answers to questions sent by email will be guaranteed until **13:00 on 14 September 2019**.

Once all the applications received have been examined, the ERSU of Messina will publish the lists of the scholarship participants on **04.10.2019**.

From 05.10.2019 to 14.10.2019 by 14:00 it will be possible to present any appeals and/or adjustments, using the online procedure for both scholarships and accommodation, and upload in a single PDF file the adjustment documentation required by the announcement.

By **15.11.2019** scholarship applications from other organizations must be received by the ERSU of Messina.

Once will be received all the appeals and/or adjustments and the scholarship requests from other bodies have been examined, the ERSU of Messina will publish the ranking with the scholarship assignees on **20.11.2019**.

The final scholarship ranking will be published **by 31.05.2020**.



The students wishing to request the **"incoming" transfer of the scholarship application** presented to other Bodies for the right to study, must submit an application to the institution to which he belongs, which must be sent exclusively by PEC to the

following address posta@pec.ersumessina.it, the request and the accompanying documentation by **15 November 2019**, under penalty of exclusion, with the subject "*Trasferimento richiesta benefici A.A. 2019/20*", on the condition that the original application was submitted by the deadline of 11 September 2019, provided for in this announcement.

The request for the **"incoming" transfer of the scholarship application** submitted to other Bodies for the right to study cannot be accepted if it arrives after the publication of the scholarship ranking list.

The organization declines all responsibility if the documentation is received after the date indicated above.

The exceptions are degree courses for which a national ranking is required, namely Medicine and Surgery, Dentistry, Veterinary, Health Professions, Primary Education Sciences, for which the allocation of places is carried out in a balanced way between structural coefficients provided by the Universities and labor market needs provided by the state and the regions.

The students wishing to request the **"outgoing" transfer of the scholarship application** submitted to the ERSU of Messina, will have to forward an application to the ERSU of Messina using a specific online application available on the personal "*ersuonline*" page of the students portal, available at <http://studenti.ersumessina.it/login.php>. The ERSU of Messina will officially forward it to the destination Body declining all responsibility if it should not be accepted.

During the scholarships distribution, according to the previous art. 19, the stock of grants listed in table 2 in the appendix will be taken into account, without prejudice to the economic and merits requirements specified under arts. 8 and 9, thus regulated:

- ✓ up to a maximum of n.40 scholarships reserved for students with a serious disability, under Article 3 paragraph 3 of the L.104/92 or with a recognized invalidity not exceeding 66%, under art. 14 of the DPCM 9 April 2001;
- ✓ up to a maximum of n.30 scholarships reserved for foreigners coming from particularly poor countries, as per table 8 in the appendix, or to political refugees, entitled to international protection;
- ✓ up to a maximum of n.10 scholarships reserved for orphans of victims of work who, as of 10.8.2019, are in possession of the INAIL declaration stating that the parent has died due to labor causes;
- ✓ up to a maximum of n.3 scholarships reserved for foreign children of Sicilian emigrants who, as of 10/08/2019, have been resident for at least 5 years abroad with their entire family;

- ✓ up to a maximum of n.2 scholarships reserved for orphaned victims for mafia reasons that produce the appropriate certificate issued by the competent Prefecture. It is incompatible with provisions of the same type;
- ✓ up to a maximum of n.5 scholarships reserved for usury victims or children of usury victims who produce the appropriate certificate issued by the competent Prefecture;
- ✓ up to a maximum of n.10 scholarships reserved for residents, from at least 5 years to the date of 10.8.2019, in the smaller islands falling within the territory of the Sicilian Region;
- ✓ up to a maximum of n.5 scholarships reserved for orphans or students without parental responsibility as a result of a court order, which demonstrate, with appropriate documentation, that they are guests or have been hosted in a reception facility, public or private.

The scholarships reserved will be assigned, within the limits established by table 2 and of the available economic resources, based on the rankings formulated as follows:

- for first-year students, the benefits are awarded based on a single ranking list, without any differentiation for study courses, sorted in descending order calculated on the basis of ISEE. In case of a tie, the ranking is determined in ascending order of ISPE and, subsequently, of increasing age. For the determination of the score will be used the formula indicated under art.19.
- for students enrolled in years following the first, the benefits are awarded on the basis of a single ranking list, without any differentiation for courses of study and year of course. The rankings are defined in descending order of scores calculated on the basis of criteria which, taking into account the number of credits and the marks obtained, make it possible to make the parameters comparable of individual merits. In the event of a tie, the ranking is determined by reference to the increasing value of ISEE. With the same score, the ranking is determined in ascending order of ISPE and, subsequently, of increasing age. For the determination of the score will be used the formula indicated under art.18.

Art. 21

Amounts determination criteria

The amounts of the scholarships and other benefits granted to the assignees will be determined based on the ISEE (see table 6) and the student's residence (see tables 11.1 and 11.2 in the appendix).

To the students who received scholarships with a recognized disability of at least 66%, under art. 14 of the Prime Ministerial Decree of 9 April 2001, or in severe conditions, under art. 3, paragraph 3 of Law 104/92, as required by the Interministerial Decree n. 798/2017, the amount of the scholarship will be equal to twice the minimum scholarship, distinguishing between student "local students", "commuters" and "long distance students" (see table 10 in the appendix to the notice).

Those enrolled in the 1st year after the legal course duration will receive a halved amount (one semester) for all scholarships, including reserved scholarships.

To students in a condition of severe disability, under art.3 paragraph 3 of the L.104 / 92, or with a recognized invalidity of not less than 66%, under art.14 DPCM April 9, 2001, enrolled in the 2nd year after the legal course duration will be paid a halved amount (one semester) for all scholarships, including reserved scholarships.

The amount of the scholarship of the assignees enrolled in one of the detached educational poles where the canteen service does not exist will take into account a financial contribution, the amount of which will depend on the student's residence, as detailed under art. 22. In case of activation of an agreement with local restaurateurs located in the detached educational centres, the canteen service will be guaranteed instead of the economic contribution.

The portion of the scholarship paid in services (canteen and accommodation) cannot be monetized and, in the event of non-use, will not be entitled to any refund.

Art. 22

Status of benefit applicants based on residence

For the purposes of awarding the scholarship, the benefit applicants are considered, in relation to their residence and with respect to the educational pole attended, such as:

- "local students"- in sede;
- "commuters"- pendolari;
- "long distance students"- fuori sede.

In general, under art. 4 paragraph 8 of the D.P.C.M. of 09/04/2001, are considered:

- **"local students"**, residents in the municipality or in the area surrounding the degree course they are enrolled in (see table 11.1 in the appendix);
- **"commuters"**, residents in a place that allows the daily transfer to the headquarters of the study course attended (see table 11.2 in the appendix);
- **"long distance students"**, residents in a place far from the seat of the degree course attended and for this reason staying at a university residence managed by the institution or demonstrating to take accommodation near this site, for a period of time not less than ten months, using public residential facilities or other private accommodation or institutions. This status must in any case be documented as specified under art.23.

For foreigners whose family resides in Italy, the same rules apply as for Italian students referred to in the previous points. Foreign students whose families do not reside in Italy will be considered "long distance students", as under art.13.3 of the D.P.C.M. 9 April 2001 (see table 9 in the appendix).

Art. 23

Lease declaration

In the absence of an agreement with accommodation facilities and limited to the A.Y. 2019/2020 assignees "long distance students" attending the branches of Noto, Priolo and Reggio Calabria, who lodge at private and/or public facilities, for a period of not less than ten months, may submit a lease declaration. The ERSU, in the absence of an agreement with local canteen companies and limited to the ongoing A.Y., in this case increases the scholarship, of the following amounts:

- € 1,200.00 if "long distance students" assignees, under art.22, who attend the branches of Noto, Priolo and Reggio Calabria;
- € 600.00 if "local students" and "commuters" assignees under art.22.

Students who are scholarship "suitable not beneficiaries" and attend the branch offices listed above, may still submit the aforementioned declaration of the previous paragraph. This will allow them to acquire the "long distance students" status and to receive the rent contribution only in the event of passage from the status of "suitable" to that of "assignee", in the eventuality of scholarship ranking scrolling for assignment of additional funds from the Ministry.

Students who attend the University of Messina and reside more than 45 km away from it can also present a lease declaration, under art. 22, which being in special situations, take shelter at private and/or public facilities, for a period of not less than ten months. Exceptional are all those cases that involve the need for the student to stay near the attended course site attended for particular inconveniences (e.g. single mother with underage child, severe disability even with a companion, etc.). The aforementioned particular situations must be appropriately documented and will be evaluated by a special commission of this Body. In this case, the ERSU grants in addition to the rent contribution, two free complete meals.

Students who attend the University of Messina and live more than 45 km from it, under art. 22, which do not find themselves in exceptional cases, in order to obtain the rent contribution must primarily compete to the accommodation assignment the ERSU of Messina residences using the online procedure and clicking on the appropriate item "servizio abitativo".

Only after the completion of the accommodation assignment phase to the beneficiaries, the students who were suitable but not assignees in the accommodation ranking list due to completion of Student Houses, for the purpose of recognition of the rent contribution, must submit the lease declaration by 10.01.2020 relating to the rental of private accommodation in the manner indicated in the preceding paragraph.

Pending the definition of the aforementioned procedures, the students will be included in the ranking with the assignment of the scholarship, however, as "commuters" students and the first instalment will be paid by 31.12.2019. Only after the presentation of the lease declaration, after verifying the validity of the same, the rent contribution will be paid together with the balance of the scholarship calculated as a "long distance student". Furthermore, for the "long distance students" attending the main seat in Messina will be granted two free meals and one free meal for the "local students" and "commuters".

Students who do not require accommodation at the ERSU residences of Messina because they already have a regular rental contract must still present the lease declaration in the manner described above. Once the regularity of the documentation presented has been verified, they will be granted with the "long distance student" status and will benefit exclusively from the integration of the "commuter" to "long distance student" scholarship and the second free complete meal.

The contribution linked to the lease declaration is paid only to those entitled, scholarship assignees, who have submitted the required documentation, as indicated in table 9 and precisely:

- € 1,300.00 for students with an ISEE value between € 0.00 and € 15,672.52;
- € 780.00 for students with an ISEE value between € 15,672.53 and € 23,508.78.

Students applying for the rent contribution are paid the first instalment as "commuters" by 31.12.2019. Only after the presentation of the lease declaration and after verifying the validity of the same, the rent contribution is paid together with the balance of the scholarship calculated as a "long distance student".

The lease declaration must refer to a rental contract in the name or joint account of the beneficiary applicant, duly registered covering a period of at least 10 months between 1 September 2019 and 31 October 2020.

In order to present the "Lease Declaration", the beneficial applicants must perform the following procedure:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
2. complete the lease declaration online **from 9:00 on 22 November 2019 to 14:00 on 10 January 2020**;
3. print and sign the self-certification;
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation (e.g. the landlord's declaration, contract renewal/extension receipt, etc.);
5. upload the aforementioned file **by 14:00 on 10 January 2020**.

Technical assistance and answers to questions sent by email will be guaranteed **until 13:00 on 10 January 2020**.



Those who have submitted the lease declaration are required to notify the ERSU of any change in the contract (early termination or elements included in the contract) under penalty of exclusion from the additional portion of the benefit.

Art. 24 Scholarship disbursement

The cash part of the scholarship is paid, compatibly with the financial resources available and with the regular remittances of the funds by the University Institutions (accreditation transfer of the Regional Tax for the right to study), of the MIUR (share of the Integrative Fund Statale - FIS) and any other resources assigned to the Entity in two solutions (down payment and balance), in the following ways:

First instalment disbursement (down payment)

For first-year, fourth-year and bachelor's master's degree assignees, since they are not yet in possession of the required minimum credits, the first instalment of the scholarship amount as a

"local student" or "commuter" will be disbursed at the rate of 30%, by **31 December 2019** or after the regularization of the possibly suspended request and in any case only after the university registration for the A.Y.2019/20.

For assignees enrolled in years following the first, the first instalment of the amount due on the scholarship as a "local" or "commuter" student, will be paid at the rate of 50%, **by 31 December 2019** or after the regularization of the request possibly suspended and in any case only after the university enrolment for the A.Y.2019/20 has taken place.



To assignees who are not "*local students*" will be temporarily assigned the status of "*commuter*", with the consequent payment of the first instalment of the scholarship according to the amount foreseen for this status (see table 9). After the presentation of the lease declaration (see art. 22) or the accommodation acceptance, the student will acquire the "*long distance student*" status and therefore the right to receive the balance according to this status.

Second instalment payment (balance)

The first-year, fourth-year and first level master's degree assignees students will receive the balance of 70% of the scholarship following the achievement of a minimum 15 university training credits on 10 August 2020 and the achievement of a minimum 20 (e.g. 15 + 5) training credits by 30 November 2020 (Article 6, paragraphs 1 and 3 of the DPCM 09/04/2001).

If they have acquired only 20 ECTS by 30 November 2020 and not even 15 ECTS by 10 August 2020, recognized for the course of enrolment and registered by the student secretariat, they will retain the benefits granted (first scholarship instalment and meals consumed) and will receive the remaining 20% of the scholarships.

If they have not acquired at least 20 credits by 30 November 2020, recognized for the course of enrolment and registered by the student secretariat, the benefits will be revoked, with the return of the scholarship, the housing and canteen services.

For first-year assignees with disabilities, the balance of 70% of the Scholarship will be paid following the attainment of a minimum of 9 university training credits on 10 August 2020 and the achievement of a minimum of 12 credits (e.g. 9 +3) training by 30 November 2020 (Art. 6 par. 1 and 3 DPCM 09/04/2001).

If they have not acquired the 9 CFUs by 10 August 2020, but have acquired the 12 CFUs by 30 November 2020, recognized for the course of enrolment studies and registered by the student secretariat, they will maintain the benefits granted (first instalment of the scholarship of study and meals consumed) and will receive the remaining 20% of the scholarship.

If they have not acquired at least 12 CFUs by 30 November 2020, recognized for the course of enrolment studies and registered by the student secretariat, the benefits will be revoked, with the return of the scholarship, the housing service and the canteen service.

First-year assignees enrolled in specialization courses and PhDs, the first instalment of the scholarship amount as a "local" or "commuter" student will be disbursed at a rate of 30% **by 31 December 2019** or after the regularization of the possibly suspended request and in any case only after has taken place the university enrolment for the A.Y.2019/20. The balance of 70% of the scholarship will be paid to them by 30.06.2020 after verifying the regular registration with the University of Messina for the A.Y.2019/2020.

The payment of the balance to the first year assignees, in accordance with their own economic resources and with the regular remittances of the funds by the University Institutions (transfer of the regional tax for the right to study), of the MIUR (share of the State Integrated Fund - FIS) and any other resources assigned to the Body, is expected **by 31 December 2020**.

For the assignees enrolled in years following the first, who, after the institution verification, that proved to have achieved the merits declared and required by tables 5.1 and 5.3, in accordance with their own economic resources and with the regular funds remittances by the University institutions (transfer of the regional tax for the right to study), of the MIUR (share of the State Integrated Fund - FIS) and of any other resources assigned to the body, the balance will be paid **by 30 June 2020**.

To the assignees with disabilities enrolled in years following the first, who, following the institution verification, that proved to have achieved the merits declared and required by tables 5.2 and 5.4, in accordance with their own economic resources and with the regular funds remittances from part of the University Institutions (transfer of the regional tax for the right to study), of the MIUR (share of the State Integrative Fund - FIS) and of any other resources assigned to the Body, the balance will be paid **by 30 June 2020**.

Undergraduates who graduate within the extraordinary session of the A.Y.2019/20 (scheduled maximum 30/04/2020) but during the A.Y.2018/2019, will not receive any monetary benefit and will forfeit any benefits attributed with reserve.

Undergraduates who do not graduate by the extraordinary session of A.Y. 2019/20 (scheduled maximum 30/04/2020) will receive the scholarship, equal to half of the corresponding scholarship amount, **by 30 June 2020**.

Undergraduates who graduate by the extraordinary session relating to the A.Y. 2019/20 (maximum scheduled 30/04/2020) but after the legal course duration for the A.Y.2018/2019, with enrolment for the A.Y.2019/20 in the first semester after the legal course duration, will receive the scholarship, equal to half the amount of the corresponding scholarship, by **30 June 2020**.

Art. 25

Payment modalities

The payment operating methods of all monetary benefits consist of:

- the accreditation on beneficiaries personal or joint IBAN bank account;
- the accreditation on beneficiaries personal or joint IBAN prepaid card.



It will be student's responsibility to present suitable documentation certifying the ownership of the current account.

Make sure that the prepaid card or any other bank or post office card allows credit with the transfer of the amounts provided for in the competition announcement.

Post office booklet are not allowed because, even if they have an IBAN, they cannot receive bank transfers.

Payment by direct receipt is not allowed.

Those who encounter difficulties in collecting the benefits issued in their name, must promptly report them by writing or by emailing the Body.

The payment is suspended for assignees who must regularize their position.

If the student does not collect the instalments or communicate the IBAN code (for amounts exceeding € 1,000.00) within one year from the date on which they were paid, the benefit of the scholarship shall lapse and the ERSU will provide for the relative sums collection.

The payment status will be published in the special section of the personal page of the ersuonline services of the student portal.



Twelve months after the issue of the payment mandate, the sums due will lapse.

Art. 26

Refund of the Regional Tax for the right to study

The scholarship assignees and the suitable non-assignees will be automatically reimbursed for the regional tax for the right to study.

This sum will be paid, compatibly with the availability of financial resources, with a specific payment **by 31.12.2020** for the first year and for years following the first assignees.

The payment status will be published in the special section of the personal page of the "ersuonline" services of the student portal.



The Authority does not provide any notice on the reimbursement of the regional tax directly to the students' domicile. **The publication in the personal services page "ersuonline" of the student portal constitutes notification to the interested party** (art.32 paragraph 1 law n. 69 of 18/06/2009).

The regional tax will not be reimbursed to those whose benefits have been revoked.



The competence for any exemption and/or university fees return (except for the regional tax alone) lies under the university institutions.

PART THREE

Other economic contributions

Art. 27

Other economic contributions

"Other economic contributions" means:

- contributions for international mobility.
- integration for graduates (degree award).

Without prejudice to the formalities required by the competition announcement, students requesting these benefits must produce the appropriate documentation for each requested benefit. The contributions referred under this article are compatible with the other benefits provided by the Body.

They will be assigned within the limits set forth in table 2 in the appendix and on the economic resources availabilities.

Art. 28

Contribution for international mobility

The contribution for international mobility is aimed at students enrolled in the courses provided by the University of Messina and the Conservatory "A. Corelli" of Messina, including those enrolled in PhDs courses and those of the first year of a master's degree, who for the A.Y. 2019/20 were awarded scholarships for study programs promoted by the European Union or even for non-EU programs.

Can request this benefit the students who:

- a. Are scholarship assignees or suitable for the current A.Y.;
- b. did not take part in the scholarship competition but who meet the income and merits requirements of this announcement, as well as the students who have the merits requirements (article 8 of this announcement) and whose income values do not exceed by 40% the limits set by this announcement (art. 9), under condition that they are assignees of a scholarship paid by the university/institute of high musical education for an amount not less than € 125.00 per month + the contribution paid by the European Union or by other institutions, including non-EU institutions;
- c. Students involved in Leonardo mobility projects, who have graduated from not more than a year since the beginning of the internship and who were eligible for the ERSU scholarship in the last year of study.



It is essential that the period of study and/or internship abroad has an academic recognition in terms of CFU, exams or that it is finalized to the preparation of the final exam.

First-year students will be subjected to a credit check:

- if they reach 15 CFUs by 10 August 2019 and 20 (15 + 5) CFUs by 30 November 2019, they will be entitled to the full amount;
- if, on the other hand, they reach the 20 credits by 30/11/2019 they will be entitled to the halved amount.

The contribution for international mobility is granted only once during the university career for each type of course.

The amount of the benefit is determined based on the period of stay or:

- **€ 750.00** for each month spent abroad and for a maximum of ten months for students who are assignees or suitable for ERSU scholarship. From this amount will be deducted the scholarship granted in respect of European Union funds or other bilateral agreements, including non-EU ones.
- **€ 200.00** for each month spent abroad and for a maximum of ten months for students referred to in letters b and c, of this article and under the condition that the contribution of the University/institute exceeds € 125.00 per month.

Travel expenses, properly documented, will be reimbursed for a maximum amount of € 100.00 for European countries and for a maximum amount of € 500.00 for countries outside Europe.

In order to present the request for "*Contributo per mobilità internazionale*" it is necessary to perform the following procedure:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
2. fill in online the contribution request from **9:00 on 22 November 2019 to 14:00 on 31 December 2019**;
3. print and sign the self-certification request;
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation (e.g. medical certifications, etc.);
5. upload the aforementioned file **by 14:00 on 3 January 2020**;

Technical assistance and answers to questions sent by email will be guaranteed **until 13:00 on 3 January 2020**.

Students will have to indicate in the contribution request the indispensable elements to find the information and/or declared data related to international mobility (Mobility Agreement for the purposes of study stipulated with the reference university institution, planned activity - learning agreement, period of stay abroad, possible extension of the contract or period of stay, merits achieved abroad and recognized by the university institution).

On **03.02.2020** will be published the international mobility lists of participants.

Those who have submitted the requested contribution for international mobility by **31/12/2019**, will have the possibility to appeal and/or adjust the data or the previously transmitted documentation (e.g. copy of flight tickets or international transfers, etc) for the definition of the request.

From **03.02.2020**, date of the lists publication, until 14/02/2020, it will be possible to send by email to giovanni.cordaro@ersu.me.it the data appeal and/or adjustments form declared in the participation request.

The contribution for international mobility will be assigned within the limits set under art. 2 and under the available economic resources.

Should the requests exceed the number of contributions submitted, the grant will be awarded as follows:

- for first-year students, the contribution is awarded on the basis of a single ranking list, without any differentiation by school and study courses, sorted in descending order calculated on the basis of the ISEE (score taken from the scholarship ranking of study). In case of a tie ISEE, the ranking is determined in ascending order of ISPE and, subsequently, decreasing in age (see formula in Article 19);
- for students enrolled in the years following the first, the contribution is awarded on the basis of a single ranking, without any differentiation by school, study course or year, defined in descending order of points calculated on the basis of established criteria under art. 19 (score from the scholarship list). In the event of a tie, the ranking is determined by reference to the increasing value of ISEE. Given the same ISEE, the ranking is determined in ascending order of ISPE and, subsequently, decreasing in age.

Priority will be given to scholarship assignees and, subsequently, to scholarship suitable non assignees.

The other students referred to in points b) and c) indicated in the first paragraph of this article will then be placed in a single ranking; the ranking is determined by reference to the increasing value of ISEE. Given the same ISEE, the ranking is determined in ascending order of ISPE and, subsequently, decreasing in age.

Students referred to in point b) above cannot use the bonus for the purpose of achieving the merits requirement.

The disbursement of the sum due will take place only after the academic recognition of the passed tests even if only in part. In any case, the contribution will be paid at the end of the mobility period, subject to verification of the achievement of the above results, of the auto-certified data and the presented documentation.

On **13/03/2020** will be published the assignees international mobility ranking.

Art. 29

Integration for graduates "degree award"

Once the ranking of the scholarship suitable students has been completed and within the limits of the available financial resources, however within the limit of € 75,000.00, will be awarded the "degree award", reserved for the A.Y.2018/19 scholarship assignees which are obtaining the bachelor's degree, master's degree and single-cycle degree within the duration set by the respective educational systems.

The contribution can be granted only once during the university career. Therefore, students who have already benefited or intend to benefit from this contribution for the achievement of the bachelor's degree may not request it for the attainment of the master's degree. That is, students who have not already benefited from this contribution to obtain the bachelor's degree may request it for the achievement of the master's degree.

In order to present the "degree award" request, the following procedure must be performed:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials given at the time of registration;
2. complete the application online **from 9:00 on 1 April 2020 to 14:00 on 30 April 2020**;
3. print and sign the self-certification complete with data relating to the academic year in which the degree was achieved (A.Y. 2018/2019 if the degree is in progress), score obtained, any academic honors and date of graduation;
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document;
5. upload the aforementioned file **by 14:00 on 4 May 2020**.

Technical assistance and answers to questions sent by email will be guaranteed **until 13:00 on 4 May 2020**.

The amounts of the degree contributions are shown in table 9 bis in the appendix.

On **18/05/2020** will be published the degree award participants lists.

From the date of publication of the lists until **01/06/2020**, it will be possible to send the data appeal and/or adjustment form declared in the participation request by email to giovanni.cordaro@ersu.me.it.

On **15/06/2020** will be published the degree award assignees ranking list.

The benefit will be paid only after ascertaining, by the appointed office, the degree achieved, within the limits of the reserve percentage set forth in table 2 in the appendix and without prejudice to the Body economic availability based on the ranking formulation. In order to obtain the degree award, the ranking is presented in decreasing order with respect to the grade achieved and, for the same score, in ascending order of ISEE value, 0.50 points are attributed to honors. With the same parameters indicated above, are taken into consideration the ISPE value and the age, both in ascending order.

PART FOUR

Housing service

Art. 30

Benefit characteristics

The Body offers the possibility to the notice participants regularly enrolled at the University of Messina (with the exception of the "local" students, referred to in table 11.1 in the appendix and of the "commuters" students, as shown in table 11.2 in the appendix), to request accommodation and to stay at one of the university residences managed by ERSU Messina.

The housing service can be requested as under art. 3, together with the application for a scholarship. If, on the other hand, only the scholarship has been requested, it will also be possible to request the housing service by presenting the "Modulo di rettifica/integrazione dati", in the manner and within the time frame under art. 16.

Art. 31

How to participate

In order to present the "servizio abitativo" request, the following procedure must be followed:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
2. complete the request online from **17 July 2019 to 14:00 on 11 September 2019**;
3. print and sign the self-certification;
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation (e.g. medical certifications, etc.);
5. Upload the aforementioned file **by 14:00 on 14 September 2019**.

Technical assistance and answers to questions sent by email will be guaranteed **until 13:00 on 14 September 2019**.

Once all the applications received have been examined, the ERSU of Messina will publish the scholarship participants list on **04.10.2019**.

From **05.10.2019 to 14.10.2019 by 14:00** it will be possible to present any appeals and/or adjustments, using the online procedure both for scholarships and for housing services, and it will end the uploading procedure in a single file format ".pdf" of the adjustment documentation provided by the notice.

By **22.10.2019** housing service requests for from other bodies must reach the ERSU of Messina. Once all the appeals and/or adjustments received have been examined, the ERSU of Messina will publish the housing service assignees ranking on **25.10.2019**.

On **31.10.2019** will be published the calendar assigning free accommodation places.



The students wishing to request the **"in entrata" transfer of the housing service application** submitted to other bodies for the right to study, will have to submit an application to the membership body that must be sent exclusively by PEC, to the following email address posta@pec.ersumessina.it, the request and the accompanying documentation **by 22 October 2019**, under penalty of exclusion, with the subject *"Trasferimento richiesta benefici A.Y. 2019/20"*, on the condition that the original application was submitted by the deadline of 11 September 2019, provided for in this announcement.

If the request for the **"in entrata" transfer of the scholarship application** presented to other bodies for the right to study should arrive after the publication of the ranking of the housing service, the latter cannot be granted.

The exceptions are degree courses for which a national ranking is required, namely Medicine and Surgery, Dentistry, Veterinary, Health Professions, Primary Education Sciences, for which the allocation of places is carried out in a balanced way between structural coefficients provided by the Universities and labor market needs provided by the state and the regions.

The organization declines all responsibility if the documentation is received after the date indicated above.

The students wishing to request the **"in uscita" scholarship application transfer** submitted to the ERSU of Messina, will have to forward an application to the ERSU of Messina using a specific online application available on the personal *"ersuonline"* page of the students portal, available at <http://studenti.ersumessina.it/login.php>. The ERSU of Messina will officially forward it to the destination Entity declining all responsibility if it should not be accepted.

Art. 32

Allocation criteria

The available accommodation will be divided as follows:

- 1/5 for students enrolled for the first time in bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD;
- 4/5 for students enrolled in the second and following years of bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD.

The accommodation, that consists in n.275 places for the Messina site, intended for students with a degree course in Messina, will be divided as follows (see table 15 in the appendix):

- No. 62 at the Papardo residence;
- No. 83 at the Annunziata residence;
- 130 seats at the Gravitelli residence.

The subdivision referred to in the previous paragraph is not binding for ERSU as it is subject to the actual availability of places.

The breakdown of the 275 accommodation places will take place as follows:

- 14 reserved accommodation places, up to a maximum of 5% of the available places, divided as follows:
 - 5 places for disabled students at the Gravitelli residence;
 - 2 places for disabled students at the Papardo residence;
 - 1 place for disabled students at the Annunziata residence;
 - 2 places for students resident for at least five years in the smaller islands of Sicily;

- 2 places for foreign students from particularly poor non-EU countries, as per DM n. 358 of 3.5.2018, or to political refugees, entitled to international protection;
- 2 places for orphaned students or those without parental responsibility as a result of court orders, who prove to be guests or have been guests in public or private reception facilities.

The accommodation places for the reserved of the previous points will be equally divided between the "first year" students and those of "following years", with the purpose of assigning all the reserved accommodation.

- No. 261 accommodation places, divided as follows:
- 1/5 to students enrolled for the first time in bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD;
- 4/5 for students enrolled in the second and following years of bachelor's degree courses, single-cycle degree, master's degree, specialization and PhD.

Art. 33

Accommodation fruition

Accommodation assignees can take advantage of the benefit from the moment of acceptance until 16 October 2020, except for the following periods:

- from 21/12/2019 to 06/01/2020 (Christmas holidays closure)
- from 25/07/2020 to 06/09/2020 (summer closure)

Any periods or days additions, derogations or variation provided for in this and the previous paragraph, will be communicated by this Body through notices published on the notice board and on the website www.ersumessina.it.

Unless otherwise specified, which in any case will be exceptional, in the above-mentioned periods, since this body must guarantee cultural exchanges, the accommodation must be cleared by the assignees by any personal effect.

Upon return from the summer closure, the student will not be allowed to re-enter the housing facilities without a valid application for the following academic year; therefore, the student's stay at the facilities will be deemed completed on 25/07/2020.

The A.Y. 2019/20 accommodation assignees, which should result suitable but not assignees for the A.Y. 2019/20, must leave the University Residences within five days of the definitive accommodation ranking publication, under penalty of forfeiture of all the benefits and services provided by ERSU.

The assignees who graduate must leave the place within 5 days from the date on which the degree was awarded.

Art. 34

Accommodation assignment

Students are admitted to the residences according to the order of precedence established in the rankings and must take possession of the accommodation within five days from the date set for the assignment, under penalty of forfeiture of the right. The ERSU reserves the right to transfer from one university residence to another for justified reasons.



Scholarship assignees who have requested the housing service but are not suitable for the benefit due to the accommodation unavailability, will be granted with a supplementary financial scholarship or rent contribution (equal to € 1,300.00 if first section and € 780.00 if second section as an additional housing service fee) provided that they have presented a regular "Dichiarazione di locazione" in the manner and terms under art. 23.

Scholarship assignees who have not requested the housing service or who have renounced the benefit or who have not accepted the accommodation or who will be deprived of their entitlement will not be entitled to the supplementary quota of the housing service.

Art. 35

Terms for the accommodation acceptance

Accommodation assignees, enrolled in the first year and years following the first, who are not guests of the University Residences, will have to accept the benefit **within 5 days from the date set for the assignment, under penalty of forfeiture of the benefit.**

With the publication of the accommodation ranking on the institutional website of the Body, any information regarding the aforementioned competition outcome is considered fulfilled and no other reference communication will be made to the interested parties.

The assigned students who, for justified reasons of study (participation in international mobility programs) and/or serious personal reasons, will not be able to accept within the expiry dates mentioned above, must send an email to the following address maria.torri@ersu.me.it with the specific justification before the acceptance deadline.

For the purpose of full distribution of the competition accommodation places, after the rankings publication, the accommodation assignees cannot renounce this benefit and at the same time opt for the delivery of the rental declaration (see also art. 23 of the announcement).

Students who will not be included in the allocation of the benefit due to the unavailability of places, despite having expressed interest in the accommodation assignment, will be able to take advantage of the additional financial or rent contribution only if they are scholarship assignees and subject to the Body funds availability.

Art. 36

How to accept the accommodation

In order to accept the accommodation, the following documents must be delivered to the assignment residence:

- a. medical certificate issued by the family doctor (agreement with S.S.N.) or by any ASP (former ASL) on a date not earlier than 15 days, certifying that the applicant (student) does not **suffer** from diseases that affect cohabitation in the community;
- b. receipt of the payment of € 150.00, to be made on the postal account n ° 212985 registered to the ERSU of Messina, as a security deposit, required to preventively cover possible damages that the student could cause to the Body assets. After verification by this Body of any damage caused by the student to the accommodation or to the relevant

structures of the residences, the security deposit is returned in whole or in part at the end of the year;

- c. receipt of payment of the 2019/20 accommodation fee, if due (see the following article 37);
- d. photocopy of the residence permit for non-EU students or a copy of the payment made for its renewal;
- e. photocopy of valid identity document.

Failure to observe even just one of the preceding points of this paragraph does not allow the taking of possession of the accommodation until the completion of what has been prescribed, which must take place within five days from the date set for the assignment.

If the student receives a scholarship within the "Erasmus" project, he/she is obliged to communicate this to the Body sufficiently in advance and for the entire period of use he/she will lose the use of the accommodation. The student for all the aforementioned period must free the accommodation from all his personal objects since the ERSU may use the accommodation to guarantee the service to other students.

The Heads of the University Residences will be able to allow access and the consequent taking of possession of the accommodation to the person concerned only after the acquisition of all the foreseen documentation.

Art. 37

Accommodation expression of interest

For the purpose of a full and speedy distribution of the accommodation placed in the competition, once the deadlines for the acceptance of the accommodation at the ERSU residences have been closed, all students who have been suitable in the ranking for "housing service" must express their real interest in the accommodation assignment, as detailed below:

- for first-year students who have expressed an interest in the housing service, a single ranking will be drawn up, without any differentiation by school and study courses, sorted in descending order of points calculated on the basis of the ISEE (score taken from the ranking of scholarships). With the same ISEE, the ranking is determined in ascending order of ISPE and, subsequently, increasing in age (see formula art. 19);
- for students enrolled in years following the first, a single ranking will be drawn up, without any differentiation by school and course of study or year, defined in descending order of points calculated on the basis of criteria established under art. 19 of the notice (score from the scholarship list). In the event of a tie, the ranking is determined by reference to the increasing value of ISEE. Given the same ISEE, the ranking is determined in ascending order by ISPE and, subsequently, by increasing age.

In order to express an interest in the housing service, it is necessary to perform the following procedure:

1. access the internet application prepared by the Body on the institutional website www.ersumessina.it, with the credentials issued at the time of registration;
2. complete the request online **by 14:00 on 13.11.2019**;
3. print and sign the self-certification;
4. scan in a single PDF file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation (e.g. medical certifications, etc.);
5. upload the aforementioned file **by 14:00 on 15.11.2019**;

Technical assistance and answers to questions sent by email will be guaranteed until **13:00 on 15.11.2019**.

The new accommodation ranking with those who expressed interest in the accommodation will be published on the ERSU institutional website.

The accommodation acceptance must be **made by 14:00 on the fifth day from the date of publication of the aforementioned ranking**, under penalty of forfeiture of the benefit, with the same procedures provided under art. 35.

The assignments will take into account the remaining available places, once the needs deriving from the rankings and from the proximity of the residences to the educational centres attended are met.

The student who for various reasons does not respond to the communication of the ERSU for the accommodation assignment will be considered renouncer and will not be able to present a declaration of tenancy, pursuant under art.23.

The non-renouncing student, who is not assigned to the university residences due to the unavailability of accommodation, will be able to access the rent contribution, in the manner and within the time frame established under art.23.



Any further assignments will be communicated by notice on the institutional website. No communication will be sent by email or by telephone. The communication by publication on the institutional website is valid for all purposes as notification.

Art. 38

Accommodation fee

They do not pay the fee:

- ✓ scholarship suitable and accommodation assignees students;
- ✓ students with disabilities.

They pay the fee:

- ✓ accommodation assignees who did not apply for the scholarship;
- ✓ Scholarship suitable and assignees and accommodation assignees enrolled in the first year after the legal course duration. They will make the advance payment of the fee, in the amount of 50% of the amount provided according to the age section;
- ✓ Scholarship suitable and assignees and accommodation assignees not registered for the A.Y.2019/20, as undergraduates, who will make the advance payment of the fee, in the amount of 50% of the amount provided according to the age section.

As set out in table 4 of the notice, after the verification of the credits obtained as of 30/11/2019, first-year students, scholarship suitable and accommodation assignees, who achieve only 20 credits by 30/11/2019 will have to pay the accommodation fee in the amount of 50% of the amount provided.

The fees amounts are defined in table 13 in the appendix and are commensurate with the period in which the ERSU will provide the housing services.

The fee payment is made by the payment on the postal account n. 212985 in the name of ERSU of Messina, indicating as reason for payment: "*Versamento retta A.A. 2019/20 - cognome e nome, matricola, anno di corso e corso di laurea*".

Accommodation assignees are required to hand over to the assignment residence, upon acceptance of the bed, the fee payment receipt.

In the event of the fee payment delay goes beyond 15 days from the terms of accommodation acceptance, we will proceed to the suspension of the attributed benefits.
If the delay goes beyond 30 days, the benefits will be revoked.

Art. 39

Accommodation decline

The housing service is declined to the accommodation assignees (if scholarship assignees they are no longer entitled to any additional scholarship fee) who:

- do not accept the accommodation and/or do not show up for the accommodation assignment in the time indicated by the Body;
- do not present the accommodation expression of interest;
- omit or have incomplete documentation required for the accommodation acceptance;
- obtain a degree;
- formally renounce the accommodation;
- violate the current Regulations of the University Residences of the Body;
- move to another university;
- are not in order with the fee payment (see art. 37);
- have allowed third parties, for any reason, the undue use of their accommodation place. In this case the interested parties are also required to pay an amount equal to the "average effective cost" per day for the days of undue use;
- are absent for ten or more days from the accommodation without providing adequate justification to the Manager of the O.B. 2 "Residenze e ristorazione universitaria". In this case, they are also required to pay an amount equal to the "average effective cost" per day for the period in which they were found to be unjustified. The presence, in addition to being attested by the signature affixed every week in the appropriate registers, must be proven by the actual occupation of the assigned accommodation;
- enrolled in a first-year course, have not achieved at least 15 credits as of 10.08.2020 and at least 20 credits by 30.11.2020 (article 6 paragraph 1 and 3 DPCM 09.04.2001) as detailed in table 4. In this case, for the period of use for which they were not entitled to housing, they will have to reimburse € 130.00 for each month or an amount equal to the daily "average effective cost" per fraction of a month;
- those enrolled in a first-year course with disabilities or Specific Learning Disorders (DSA) have not obtained at least 9 credits on 08.08.2020 and at least 12 credits by 30.11.2020 (art. 6 par. 1 and 3 DPCM 09.04.2001) as detailed in table 4. In this case, for the period of use for which they were not entitled to housing, they will have to reimburse € 130.00 for each month or an amount equal to the "average effective cost" for fraction of month;
- registered for years following the first, do not have the requisites following verification carried out by this ERSU. In this case, for the period of use for which they were not entitled to housing, they will have to reimburse € 130.00 for each month or an amount equal to the daily "average effective cost" per fraction of a month;
- enrolled in years following the first, with disabilities or specific learning disabilities (DSA), do not have the requisites following verification carried out by this ERSU. In this case, for the period of use for which they were not entitled to housing, they will have to reimburse € 130.00 for each month or an amount equal to the daily "average effective cost" per fraction of a month;
- they obtain their degree and must therefore leave the room within five days of graduation. In any case, the attainment of the degree must be communicated promptly to the competent Offices of E.R.S.U. to avoid further penalties;

- find themselves in a suspended situation because they have not regularized enrolment at the University. Therefore, in this case, they are required to leave the accommodation and for the period of use for which they were not entitled to housing, they will have to reimburse € 130.00 for each month or an amount equal to the "average effective cost" per day for part of a month.

The student, who has lost the accommodation right for the aforementioned reasons, will have to pay the fee as under art.13, relating to the period for which he received the benefit.

PART FIVE

CANTEEN SERVICE

Art. 40

Canteen service

The Body's canteens are distributed in the territory of the municipality of Messina near the university study centres, in the following way:

- central canteen in Ghibellina Street, n.146, - 98123 Messina, near the headquarters of the University of Messina - lunch hours from 12:00 to 14:30, all week; dinner hours from 7:00 pm to 8:30 pm, all week; and in any case closed on the days of public holidays and on the days specified in the following paragraph;
- Policlinico canteen, Giovanni Battista Cortesi Avenue, inside the Citadel of the Policlinico "G. Martino" - Consolare Valeria Street, n.1 - 98125 Messina - lunch hours from 12:00 to 14:30, from Monday to Friday; closed dinner hours; and in any case closed on the days before holidays and on holidays and in those provided for in the following paragraph;
- Annunziata canteen, inside the UnimeSport citadel, Annunziata, A.Giuffrè Street - 98168 Messina - lunch hours from 12:00 to 14:30, from Monday to Friday; dinner hours from 7:00 pm to 8:30 pm, from Monday to Thursday; and in any case closed on the days before public holidays and in those provided for in the following paragraph;
- Papardo canteen, inside the university citadel located in the district Papardo, Ferdinando Stagno D'Alcontres Avenue - 98158 Messina - lunch hours from 12:00 to 14:30, from Monday to Friday; dinner hours from 7:00 pm to 8:30 pm, from Monday to Thursday; and in any case closed on the days before holidays and holidays and in those provided for in the following paragraph.

All the times described above refer to the cash desks time. Therefore, it is allowed to remain inside the canteens for up to half an hour after closing time, to complete the consummation of meals.

The periods of closure of all canteens coincide approximately with those of the housing service provided by this Body, according to the following distribution throughout the year:

- from 21/12/2019 to 06/01/2020, Christmas holidays closing;
- from 25/07/2020 to 06/09/2020 summer closure.

Any closing periods, identified for various reasons by this Body, will be communicated through notices published on the notice board and on the website www.ersumessina.it

To take advantage of the canteen service, university canteens can only be accessed in the following ways:

- ✓ with a "Genius Card" with microchip, as under the agreement with the University of Messina approved with Decree No. 6 of 23.06.2015 of the President of the ERSU, for students regularly enrolled or who regularly enrol at the University of Messina to the following courses:
 - bachelor's degree;
 - master's degree;
 - single-cycle degree;

- ✓ with magnetic card issued by the ERSU of Messina for all students enrolled in the courses:
- of specialization (except for those in the medical area as per Legislative Decree 04.08.1999, No. 368);
- PhDs, who do not benefit from scholarships as per Ministerial Decree 04.04.1999 No. 224 or other scholarships;
- bachelor's and five-year degree of the Conservatory "A. Corelli" of Messina;
- first level master.

The canteen service is aimed at all the students regularly enrolled for the A.Y.2019/2020 at the University of Messina as well as at the Conservatory "A. Corelli ", limited to students enrolled in courses for which possession of a secondary education diploma is required. For students, 5 different income sections are provided with the related amount to be paid upon access to the canteen (see the canteen regulation available on the website www.ersumessina.it).

The canteen service is totally free for all students who are assignees of the housing service or of the rent contribution, as detailed in table 9.

The canteen service is free only once a day, for lunch or dinner, for all scholarship first-year assignees students and assignees and suitable for years following the first. The student who consumes the complete meal at lunch will have to pay for the complete meal at dinner according to the section to which he belongs, as specified in table 14.1 and precisely:

- for the first section with ISEE between € 0.00 and 1/3 of the limit (up to € 7,836.26), the cost of the complete meal is € 1.60;
- for the second section with ISEE between 1/3 of the limit and 2/3 of the limit (from € 7,836.27 to € 15,672.52), the cost of the complete meal is € 2.10;
- for the third section with ISEE between 2/3 of the limit and the limit (from € 15,672.53 up to € 23,508.78), the cost of the complete meal is € 2.60.

The benefit of using the canteen service is granted to:

- "long distance" students, as assignees of the housing service or rental contributions, as under art. 23 of this announcement. They will be entitled to two free meals, from the date of accommodation acceptance or from the date of scholarship ranking publication, up to the date of scholarship ranking publication for the A.Y. 2020/2021. In this case, they are entitled to a total number of equivalent meals equal to 600 to be consumed within the academic year, as shown in table 14 in the appendix;
- students of the branch offices of the University of Messina to whom the rent contribution is recognized, according to the procedures set under art. 23. In this case, in the absence of an agreement with local canteen companies, they will receive a supplement to the scholarship, equal to € 600.00 for local students and commuters and € 1,200.00 for long distance students;
- students attending the Messina site who find themselves in particular situations to which the rent contribution is recognized, according to the procedures set under art. 23. They will be entitled to two free meals, from the scholarship ranking publication date, until the scholarship ranking publication date for the A.Y.2020/2021. In this case, they are entitled to a total number of equivalent meals equal to 600 to be consumed within the academic year, as shown in table 14 in the appendix;
- A.Y.2019/2020 long distance scholarships assignees, from the scholarship ranking publication date until the scholarship ranking publication date of the following academic year. In this case, they are entitled to a total number of equivalent meals equal to 600 to be consumed within the academic year, as shown in table 14 in the appendix;
- local and commuter students, scholarship suitable and assignees, enrolled in years following the first and first-year local and commuters students, scholarship assignees, a free daily meal from the scholarship ranking publication date until the scholarship ranking

publication date of the following academic year. In this case, they are entitled to a total number of **equivalent** meals equal to 300 to be consumed within the academic year, as reported in the table in the appendix to the announcement.

- first year scholarship suitable students, the canteen service is provided at the rate corresponding to the first section, equal to € 1.60.
- students who do not fall into the categories referred to in the previous paragraphs of this article, apply what is regulated in the "Regolamento del servizio ristorazione".

Users who reach the maximum meals, provided in the previous paragraphs, can take advantage of the full-price canteen service.

First-year students who are scholarship suitable will be awarded the reduced rate based on the provisions of the canteen regulation.

Students who have applied for benefits and who are in possession of their matriculation number, or **who prove to be enrolled for the A.Y. 2019/20**, pending the publication of the provisional lists, will be able to obtain the activation of the canteen service. They will be assigned the section relating to the ISEE declared, as provided for in the canteen regulation.

Scholarships assignees students, enrolled in the educational centres of Noto, Priolo and Reggio Calabria will be able to take advantage of meals at a partner restaurant. Alternatively, the amount of the scholarship will be increased by € 600.00 for "local" and "commuters" students and € 1,200.00 for "long distance" students.

For anything not expressly stated, please refer to the current Regolamento del servizio ristorazione published in the specific portal section "Amministrazione Trasparente" of the institutional website.

Messina, 18-07-2019

The Extraordinary Commissioner
Arch. Carmen Lo Cascio

APPENDIX

Table 1 - List of university institutions related to the ERSU of Messina

University of Messina

Music Conservatory "A. Corelli" of Messina

Table 2 - Financing percentages to be assigned to reserved scholarships and to other contributions

3.5% of the allocated economic resources will be reserved to the following categories:

- 38%, up to a maximum of 40, reserved scholarships for students with disabilities of no less than 66%, under art. 14 of the Prime Ministerial Decree of 9 April 2001, or in serious conditions, under art. 3 paragraph 3 of Law 104/92;
- 29%, up to a maximum of 30, reserved scholarships for foreign students from non-EU countries, referred to in table 8 in the appendix, or to foreign political refugee students, entitled to international protection;
- 9%, up to a maximum of 10, reserved scholarships for orphaned work victims students;
- 3%, up to a maximum of 3, reserved scholarships for foreign students children of Sicilian abroad emigrants;
- 2%, up to a maximum of 2, reserved scholarships for students orphaned of victims for mafia reasons;
- 5%, up to a maximum of 5, reserved scholarships for students who are victims of usury and/or students children of usury victims;
- 9%, up to a maximum of 10, reserved scholarships for students residing for at least 5 years in the smaller islands that fall within the Sicilian Region;
- 5%, up to a maximum of 5, reserved scholarships for orphan students who prove to have been guests in a public or private reception facility.

Up to a maximum of 4.0% of the assigned economic resources will be reserved for contributions for international mobility.

The "Integrazione per laureati" contribution (degree award) will be awarded after exhaustion of scholarship rankings.

Table 3 - GUIDELINES for the correct merits determination

- In the required credits calculation must be considered all those acquired, also deriving from tests passed with judgment or suitability, provided that the tests will be recorded on the study plan by the Student Secretariat within 10 August 2019;
 - For undergraduate courses, whose teaching structure includes integrated modules and/or courses, only credits from closed modules and/or complete integrated courses must be taken into consideration, which must in any case be recorded on the study plan by the Student Secretariat within 10 August 2019;
 - Internships and training activities will be considered valid only if registered on the study plan within 10 August 2019;
 - The credits are valid only if recognized for the study course for which the student asks for the benefits, therefore those who have made the transfer of the degree course cannot include in the merits calculation the credits coming from non-validated tests;
 - For the purposes of obtaining the merits necessary to maintain or access the benefits, any credits validated or dispensed by the university institution relating to the previous university or academic career, nor those deriving from renounced or terminated careers will not be taken into consideration;
 - Credits from subjects sustained in single courses will not be taken into consideration, even if validated and uploaded to the study plan;
 - Credits earned abroad in the context of international mobility programs are considered valid only if incurred by 10 August 2019, even if validated by the secretary with a later date.
-

**Table 4 - Procedures for granting benefits to first year and fourth year applicants
"continuation of the bachelor's degree course"**

Scholarship ASSIGNEES

Option A →	if they earn 15 CFUs by 10 August 2020 and 20 CFU by 30 November 2020 →	→ They have the right to the second instalment and the refund of the regional tax
Option B →	if they earn only 20 ECTS by 30 November 2020	→ They maintain the benefits granted (first instalment of scholarship, equal to 30%, the balance of the remaining 20% and meals consumed) and the right to reimbursement of the Regional Tax, but they lose the right to the second instalment and will have to pay half of the assigned accommodation
Option C →	if they are not included in option A or B	→ They will have to return the scholarship first instalment plus the meals consumed according to their section and will have to pay any assigned accommodation

Scholarship SUITABLE non assignees

Option D →	if they earn 15 CFUs by 10 August 2020 and 20 CFU by 30 November 2020	→ They maintain the benefits suitability and the right to the Regional Tax reimbursement
Option E →	if they earn only 20 CFUs by 30 November 2020	→ They maintain the benefits suitability (meals consumed) and the right to the Regional Tax reimbursement, but will have to pay half of the assigned accommodation
Option F →	if they are not included in option D or E	→ They will have to pay for any assigned accommodation and meals possibly consumed according to their section

Scholarship ASSIGNEES, with disabilities

Option G →	if they earn 9 CFUs by 10 August 2020 and 12 CFU by 30 November 2020	→ They have the right to the second scholarship instalment and the right to the Regional Tax exemption
Option H →	if they earn only 12 ECTS by 30 November 2020	→ They maintain the benefits granted (first scholarship instalment, equal to 30%, the remaining 20% and the meals eaten, meals consumed and any assigned accommodation) and the right to the Regional Tax exemption, but lose the right to the second scholarship instalment

Option I → if they are not included in option G or H → They maintain the granted benefits (meals consumed and any assigned accommodation) and the right to the Regional Tax exemption, but must return the first scholarship instalment

Scholarships SUITABLE non assignees, with disabilities

Option L → if they obtain 9 CFUs by 10 August 2020 and 12 CFUs by 30 November → They maintain their suitability for the benefits granted (meals consumed and any assigned accommodation) and the right to the Regional Tax exemption

Option M → if they earn only 12 ECTS by 30 November 2020 → They maintain their suitability for the benefits granted (meals consumed and any assigned accommodation) and the right to the Regional Tax exemption

Option N → if they are not included in the L or M option → They maintain the suitability for the benefits granted (meals consumed and any assigned accommodation) and the right to the Regional Tax exemption

Table 5.1 - Merits requirement to be achieved within 10 August 2019

Minimum required CFUs in order to participate in the competition for those who attend degree courses that order a distribution of CFU equal to that established by the MIUR (e.g. 60 ECTS for each year of the course)

COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
Bachelor's Degree	25	80	135	-	-	-
Master's Degree	30	80	-	-	-	-
Single-cycle Degree	25	80	135	190	245	300
Bachelor's PROSECUTION - DENTISTRY AND DENTAL PROSTHESIS				190	245	
Bachelor's PROSECUTION - PHARMACY				190	245	
Bachelor's PROSECUTION - CHEMISTRY AND PHARMACEUTICAL TECHNOLOGY				190	245	

Table 5.2 - Merits requirement to be achieved within 10 August 2019

Minimum CFUs required to participate in the competition for students with disabilities and DSA who attend degree courses that provide for a distribution of CFU equal to that established by MIUR (e.g. 60 ECTS for each year of the course)

COURSES	Enrolment year						
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/11
Bachelor's Degree	15	48	81	114	-	-	-
Master's Degree	18	48	81	-	-	-	-
Single-cycle Degree	15	48	81	114	147	180	213
Bachelor's PROSECUTION - DENTISTRY AND DENTAL PROSTHESIS	15	48	81	114	147	180	213
Bachelor's PROSECUTION - PHARMACY	15	48	81	114	147	180	213
Bachelor's PROSECUTION - CHEMISTRY AND PHARMACEUTICAL TECHNOLOGY	15	48	81	114	147	180	213

Table 5.3 - Reassessed merits requirement to be achieved by 10 August 2019

Minimum required CFUs in order to take part in the competition for the degree courses that provide a different CFU distribution from that established by MIUR

NOTE: The minimum number of credits is rounded using the arithmetic criterion.

BACHELOR'S COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
L-36 - POLITICAL SCIENCE AND INTERNATIONAL RELATIONS	27	84	135			
L-26 - FOOD SCIENCE/FOOD SCIENCE AND TECHNOLOGIES	21	80	135			-
L-2 - BIOTECHNOLOGY	24	82	135			-
L-33- ECONOMICS, BANKS AND FINANCES	21	75	135			-
L-27 – CHEMISTRY	22	77	135			
L-38 - ANIMAL PRODUCTION, TECHNOLOGY AND SAFETY SCIENCE	23	79	135			
L-18 - BUSINESS MANAGEMENT	26	83	135			
L-18 - BUSINESS ECONOMICS	27	84	135			
L-30 – PHYSICS	22	75	135			
L-16 / L-36 - POLITICAL SCIENCE ADMINISTRATION AND SERVICES	23	77	135			
L-31 – INFORMATICS	24	80	135			
L-35 – MATHEMATICS	24	78	135			
L / SNT1 – NURSING	16	67	135			
L / SNT2 - ORTHOPTIC AND OPHTHALMOLOGY ASSISTANCE	28	84	135			
L-13 - BIOLOGICAL SCIENCE	23	73	135			
L-9 - INDUSTRIAL ENGINEERING	25	76	135			
L-34 - ANALYSIS AND MANAGEMENT OF NATURAL AND ANTROPICAL RISKS	25	82	135			

Tab. 5.3 - Reassessed merits requirement to be achieved by 10 August 2019

Minimum CFUs required to participate in the competition for students attending degree courses that provide for a distribution of CFU different from that established by MIUR

MASTER COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
LM-63 - PUBLIC ADMINISTRATION SCIENCE	25	80				
LM-23 - CIVIL ENGINEERING - CURRICULUM: SEISMIC PROTECTION	24	80				
LM-23 - CIVIL ENGINEERING - CURRICULUM: INFRASTRUCTURE AND DEFENSE OF	27	80				
LM-SNT1 - NURSING AND OBSTETRICAL SCIENCE	26	80				
LM-17 – PHYSICS	27	80				
LM-32/18 - ENGINEERING AND INFORMATION SCIENCE IN ENGLISH	27	80				
LM-40 – MATHEMATICS	27	80				
LM-56 - ECONOMICS AND FINANCIAL SCIENCE	27	80				
LM-6 – BIOLOGY	29	80				
LM- / SNT2 - HEALTH PROFESSIONS REHABILITATION SCIENCE	31	80				
LM-52/81 - INTERNATIONAL RELATIONS AND COOPERATION FOR DEVELOPMENT	31	80				
LM-9 – HEALTH BIOTECHNOLOGIES	31	80				
LM-77 - CONSULTANCY AND PROFESSION OF MASTER EPEA ORIGIN	21	80				
LM-17 – PHYSICS	21	80				

Tab. 5.3 - Reassessed merits requirement to be achieved by 10 August 2019

Minimum CFUs required to participate in the competition for students attending degree courses that provide for a distribution of CFU different from that established by MIUR

SINGLE-CYCLE DEGREE COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
LM-42 - VETERINARY	24	77	136	192	245	
LMG / 01 - LAW	23	73	130	188	245	

LM-41 - MEDICINE AND SURGERY	19	63	104	155	218	273
LM-41 - MEDICINE AND SURGERY (ENG)	21	67	128	177	234	282
Bachelor's degree PROSECUTION - VETERINARY				192	245	
Bachelor's degree PROSECUTION - LAW				188	245	
Bachelor's degree PROSECUTION - MEDICINE AND SURGERY				155	218	273

Table 5.4 - Reassessed merits requirement to be achieved by 10 August 2019

Minimum CFUs required to participate in the competition for persons with disabilities and with DSA attending degree courses that provide for a distribution of CFU different from that established by MIUR

For students with disabilities and those suffering from specific learning disorder (DSA), attending degree courses that provide for a distribution of CFU different from that established by MIUR, the merits requirement determined in the manner described in table 5.3 is reduced by 40%. The minimum number of credits is rounded using the arithmetic criterion.

BACHELOR'S COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
L-36 - POLITICAL SCIENCE AND INTERNATIONAL RELATIONS	14	50	81			
L-26 - FOOD SCIENCE/FOOD SCIENCE AND TECHNOLOGIES	16	48	81			
L-2 - BIOTECHNOLOGY	15	51	81			
L-33- ECONOMICS, BANKS AND FINANCES	16	45	81			
L-27 – CHEMISTRY	16	46	81			
L-38 - ANIMAL PRODUCTION, TECHNOLOGY AND SAFETY SCIENCE	16	47	81			
L-18 - BUSINESS MANAGEMENT	16	50	81			
L-18 - BUSINESS ECONOMICS	14	50	81			
L-30 – PHYSICS	16	45	81			
L-16 / L-36 - POLITICAL SCIENCE ADMINISTRATION AND SERVICES	16	46	81			
L-31 – INFORMATICS	15	48	81			
L-35 – MATHEMATICS	15	47	81			
L / SNT1 – NURSING	16	40	81			
L / SNT2 - ORTHOPTIC AND OPHTHALMOLOGY ASSISTANCE	14	50	81			
L-13 - BIOLOGICAL SCIENCE	16	44	81			
L-9 - INDUSTRIAL ENGINEERING	15	46	81			
L-34 - ANALYSIS AND MANAGEMENT OF NATURAL AND ANTROPICAL RISKS	15	51	81			

MASTER COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
LM-63 - PUBLIC ADMINISTRATION SCIENCE	15	48				
LM-23 - CIVIL ENGINEERING - CURRICULUM: SEISMIC PROTECTION	14	48				
LM-23 - CIVIL ENGINEERING - CURRICULUM: INFRASTRUCTURE AND DEFENSE OF	16	48				
LM-SNT1 - NURSING AND OBSTETRICAL SCIENCE	16	48				
LM-17 – PHYSICS	16	48				
LM-32/18 - ENGINEERING AND INFORMATION SCIENCE IN ENGLISH	16	48				
LM-40 – MATHEMATICS	16	48				
LM-56 - ECONOMICS AND FINANCIAL SCIENCE	16	48				
LM-6 – BIOLOGY	17	48				
LM- / SNT2 - HEALTH PROFESSIONS REHABILITATION SCIENCE	19	48				
LM-52/81 - INTERNATIONAL RELATIONS AND COOPERATION FOR DEVELOPMENT	19	48				
LM-9 – HEALTH BIOTECHNOLOGIES	19	48				
LM-77 - CONSULTANCY AND PROFESSION OF MASTER EPEA ORIGIN	16	48				
LM-17 – PHYSICS	16	48				

SINGLE-CYCLE DEGREE COURSES	Enrolment year					
	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
LM-42 - VETERINARY	14	46	82	115	147	
LMG / 01 - LAW	14	44	78	113	147	
LM-41 - MEDICINE AND SURGERY	11	38	62	93	131	164
LM-41 - MEDICINE AND SURGERY (ENG)	12	40	73	106	140	169
Bachelor's degree PROSECUTION - VETERINARY				115	147	
Bachelor's degree PROSECUTION - LAW				113	147	

Bachelor's degree PROSECUTION - MEDICINE AND SURGERY	93	131	164
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Table 6 - Economic-financial requirement

ISEE - Equivalent Economic Situation Indicator	€ 23.508,78
ISPE - Indicator of the Equivalent Balance Sheet	€ 51.106,05

Table 7 - Definition of the family unit

The family unit is defined according to the D.P.C.M. 5/12/2013, n. 159, art. 3 and of the INPS Circular 18/12/2014 n. 171.

The students' family unit is composed of the student requesting the benefits and all those who are included in the family registry status on the date the application is presented, even if not bound by family ties, as well as IRPEF dependent components even if they do not cohabit with the family of origin.

Therefore, the student residing with students outside the conventional family unit (e.g. grandparents, uncles, and/or others), but on the parents' tax burden, must integrate, for ISEE purposes, also his/her parents family registry status and declare the income produced by their parents (ISEE).

In the eventuality of separation or divorce, the students' family requesting the benefits is integrated with that of the parent who receives the student's child support. If the parents are part of two different groups, in the absence of separation or divorce, the student's family unit is integrated with those of both parents.

For PhD and specialization courses, the benefit applicant has the right to declare a "restricted" family unit composed of himself, spouse and children, if present (DPCM n. 159/2013).

The **autonomous student**, whose family does not take into account the members of the family of origin, is recognized if they have both the following requirements:

- residence outside the housing unit of the family of origin, for at least two years from the date of submission of the application, in accommodation not owned by one of its members;
- income from dependent employment or similar fiscally declared, for at least two years, not less than normally at € 6,500.00 with reference to a family unit of a single person.

In the absence of even one of the aforementioned requirements, the student must indicate in the ISEE certificate, also the income received by the members of the family of origin.

The **married student and/or having children** and not having the conditions to be considered "independent student" (limited to point b, income from dependent employment or similar fiscally declared, for at least two years, not lower than normally € 6.500,00 also if produced by the spouse), for the purposes of access to the services for the right to university study, it must in any case be "attracted" to the family nucleus of origin without any spouse and/or children.

The **foreign student** is required to present the ISEEU/ISPEU calculation (contact the CAF for the determination). Depending on the country in which the income is produced and the family of origin assets are available, it is also necessary to attach, to the scholarship request, the documentation issued by the competent Country Authorities, legalized and translated into Italian, if expected. The foreign student is always obliged to declare the incomes and the assets possibly owned in Italy by their own family unit.

The foreign student residing in Italy, without incomes and assets abroad, being equivalent to Italian students, must be in possession of the ISEE Certification for the services for the right to university study.

If the interested parties, despite having requested the calculation of the ISEEU/ISPEU as specified, don't have it when completing the application, they can attach the aforementioned documentation to the scholarship application. The Body will automatically calculate the economic and financial situation indicators for the right to study benefits.



For the correct determination of the family unit, please refer to the provisions of current legislation.

Table 8 - List of particularly poor countries pursuant to Ministerial Decree n. 464/2019

Afganistan	Djibouti	Madagascar	Solomon Islands
Angola	Eritrea	Malawi	Somalia
Bangladesh	Ethiopia	Mali	South Sudan
Benin	Gambia	Mauritania	Sudan
Bhutan	Guinea	Mozambico	Tanzania
Burkina Faso	Guinea Bissau	Myanmar	Timor-Leste
Burundi	Haiti	Nepal	Togo
Cambogia	Kiribati	Niger	Tuvalu
Central African Rep.	Korea Dem. Rep.	Rwanda	Uganda
Chad	Laos People's Democratic Republic	Sao Tome & Principe	Vanuatu
Comoros	Lesotho	Senegal	Yemen
Congo Dem. Rep.	Liberia	Sierra leone	Zambia
			Zimbabwe

Table 9 – Scholarship amounts

	ISEE less than or equal to 2/3 limit	ISEE higher than 2/3 and up to the limit
"long distance" student status	<ul style="list-style-type: none"> to the accommodation assignees: € 2,731.58 scholarship amount + 2 free daily meals, up to a maximum of 600 (canteen service fee) to those accommodation suitable non assignees due to unavailability, who have presented a regular "Lease Declaration": € 2,731.58 scholarship amount + € 1,300.00 supplementary housing service fee + 2 free daily meals, up to a maximum of 600 (canteen service fee) to those not requesting housing services or to those who renounced/forfeited housing services, who have presented a regular lease declaration: € 2,731.58 scholarship amount + 2 free daily meals, up to a maximum of 600 (restaurant service fee) 	<ul style="list-style-type: none"> to the accommodation assignees: € 1,638.95 scholarship amount + 2 free daily meals, up to a maximum of 600 (canteen service fee) to those accommodation suitable non assignees due to unavailability, who have presented a regular "Lease Declaration": € 1,638.95 scholarship amount + € 780.00 supplementary housing service fee + 2 free daily meals, up to a maximum of 600 (canteen service fee) to those not requesting housing services or to those who renounced/forfeited housing services, who have presented a regular lease declaration: € 1,638.95 scholarship amount + 2 free daily meals, up to a maximum of 600 (restaurant service fee)
"commuter" student status	€ 2,284.09 scholarship amount + 1 free daily meal, up to a maximum of 300 (canteen service fee)	€ 1,370.45 scholarship amount + 1 free daily meal, up to a maximum of 300 (canteen service fee)
"local" student status	€ 1,971.89 scholarship amount + 1 free daily meal, up to a maximum of 300 (canteen service fee)	€ 1,183.13 scholarship amount + 1 free daily meal, up to a maximum of 300 (canteen service fee)

N.B. Scholarship assignees students, enrolled in the educational centres of Noto, Priolo and Reggio Calabria will be able to have the meals at a partner canteen. Alternatively, the scholarship amount will be increased by € 600.00 for "local" and "commuters" students and € 1,200.00 for "long distance" students.

Foreign students, whose families do not reside in Italy, unless they have requested and obtained accommodation or presented the "Lease Declaration", will be considered "long distance students" with the payment recognition of an amount equal to € 2,731.58 + 2 daily free meals, for ISEE less than or equal to 2/3 of the limit, or € 1,638.95 + 2 daily meals, for ISEE higher than 2/3 of the limit and up to the limit.

Table 9 bis - Degree award amounts

	ISEE less than or equal to 2/3 limit	ISEE higher than 2/3 and up to the limit
"long distance" student status	€ 1.337,50	€ 891,50
"commuter" student status	€ 1.126,50	€ 751,00
"local" student status	€ 975,00	€ 650,00

Table 10 - Scholarship amounts paid to people with severe disability, under art. 3 paragraph 3 of Law 104/92 or with invalidity of no less than 66%, under art. 14 of the DPCM 9 April 2001

Amount equal to the double of the minimum scholarship distinguishing between "local", "commuter" and "long distance" student, referred to in the Interministerial Decree n. 798/2017

"long distance" student status "	€ 3.277,90
"commuters" student status	€ 2.740,90
"local" student status	€ 2.366,26

Table 11.1 – “local” student status based on residence

COURSE SITE	CITY OF RESIDENCE
MESSINA	MESSINA
NOTO	NOTO
PRIOLO	PRIOLO
REGGIO CALABRIA	REGGIO CALABRIA

Table 11.2 - “Commuter” student status based on residence

COURSE SITE	CITY OF RESIDENCE
MESSINA	Alì, Alì Terme, Barcellona Pozzo di Gotto, Fiumedinisi, Furci Siculo, Itala, Mandanici, Merì, Milazzo, Monforte San Giorgio, Nizza di Sicilia, Pace del Mela, Pagliara, Roccalumera, Roccavaldina, Rometta, San Filippo del Mela, San Pier Niceto, Sant'Alessio Siculo, Santa Lucia del Mela, Santa Teresa di Riva, Saponara, Scaletta Zanclea, Spadafora, Torregrotta, Valdina, Venetico, Villafranca Tirrena
NOTO	Avola, Buccheri, Buscemi, Canicattini Bagni, Ispica, Modica, Pachino, Palazzolo Acreide, Portopalo di Capo Passero, Pozzallo, Rosolini, Scicli, Siracusa
PRIOLO	Augusta, Avola, Canicattini Bagni, Carlentini, Ferla, Florida, Francofonte, Lentini, Melilli, Noto, Palazzolo Acreide, Siracusa, Solarino, Sortino
REGGIO CALABRIA	Bagaladi, Bagnara Calabra, Bova Marina, Calanna, Campo Calabro, Cardeto, Fiumara, Laganadi, Melito di Porto Salvo, Montebello Ionico, Motta San Giovanni, San Roberto, Sant'Alessio in Aspromonte, Scilla, Seminara, Sinopoli, Villa San Giovanni

Table 12 - Scholarship amounts - students enrolled in the first semester after the legal course duration

	ISEE less than or equal to 2/3 limit	ISEE higher than 2/3 and up to the limit
"long distance" student status	<ul style="list-style-type: none"> to accommodation assignees: € 1,365.79 scholarship amount + 2 free daily meals, up to a maximum of 300 (canteen service fee) to accommodation suitable non assignees to due to unavailability, who have presented a regular "Lease Declaration": € 1,365.79 scholarship amount + € 1,300.00 supplementary housing service fee + 2 free daily meals to a maximum of 300 (canteen service fee) to those not requesting housing services or to those who renounced/forfeited housing services, who have presented a regular lease declaration: € 1,365.79 scholarship amount + 2 free daily meals, up to a maximum of 300 (canteen service fee) 	<ul style="list-style-type: none"> to accommodation assignees: € 819,47 scholarship amount + 2 free daily meals, up to a maximum of 300 (canteen service fee) to accommodation suitable non assigned to due to unavailability, who have presented a regular "Lease Declaration": € 819,47 scholarship amount + € 780,00 supplementary housing service fee + 2 free daily meals to a maximum of 300 (canteen service fee) to those not requesting housing services or to those who renounced/forfeited housing services, who have presented a regular lease declaration: € 819,47 scholarship amount + 2 free daily meals, up to a maximum of 300 (canteen service fee)
Status "pendolari"	€ 1.142,04 importo borsa di studio + 1 pasto equivalente gratuito giornaliero, fino ad un massimo di 150 (quota servizio ristorazione)	€ 685,22 importo borsa di studio + 1 pasto equivalente gratuito giornaliero, fino ad un massimo di 150 (quota servizio ristorazione)
"local" student status	€ 985.94 scholarship amount + 1 free daily meal, up to a maximum of 150 (canteen service fee)	€ 591.56 scholarship amount + 1 free daily meal, up to a maximum of 150 (canteen service fee)

N.B. Scholarship assignees students, enrolled in the educational centres of Noto, Priolo and Reggio Calabria will be able have the meals at a partner canteen. Alternatively, the amount of the scholarship will be increased by € 600.00 for "local" and "commuters" students and € 1,200.00 for "long distance" students.

Foreign students, whose families do not reside in Italy, unless they have requested and obtained accommodation or presented the "Lease Declaration", will be considered in any case as LONG DISTANCE with the payment recognition of an amount equal to € 1,365.79 + 2 daily free meals, for ISEE less than or equal to 2/3 of the limit, or € 819.47 + 2 daily meals, for ISEE higher than 2/3 of the limit and up to the limit.

Table 13 - Annual accommodation amount

ISEE between € 0,00 1/3 of the limit	ISEE between 1/3 and 2/3 of the limit	ISEE between 2/3 of the limit and the limit
€ 433,00	€ 866,00	€ 1.300,00

Table 14 – Canteen service

TYPES	"long distance"	"commuters" – "local"
First year scholarship assignees students	2 daily free meals up to a maximum of 600	1 free daily meal up to a maximum of 300
First year scholarship non assignees students	22 daily free meals up to a maximum of 600	1 free equivalent daily meal up to a maximum of 300
Years following the first scholarship assignees students	2 daily free meals up to a maximum of 600	1 free equivalent daily meal up to a maximum of 300
Years following the first scholarship non assignees students	2 daily free meals up to a maximum of 600	1 free equivalent daily meal up to a maximum of 300

N.B. - For "Commuters" and "Local" students the second meal taken on the same day will be paid according to the income section to which they belong.

Table 14.1 - Cost to be borne by the student of the complete meal in order to access the canteen service

ISEE between € 0,00 and 1/3 of the limit	ISEE between 1/3 and 2/3 of the limit	ISEE between 2/3 of the limit and the limit
€ 1,60	€ 2,10	€ 2,60

Tab. 15 – Accommodation distribution

The accommodation places for the **Messina site** are nr. 275, intended for students with a degree course in Messina, will be distributed as follows:

- ✓ nr. 62 at the Papardo residence;
- ✓ nr. 83 at the Annunziata residence;
- ✓ nr. 130 at the Gravitelli residence.

The subdivision referred to in the previous paragraph is not binding for ERSU as it is subject to the actual places' availability.

The 275 places accommodation division will take place as follows:

- nr.14 reserved accommodation places, up to a maximum of 5% of the available places, divided as follows:
 - 5 places for students with disabilities at the Gravitelli residence;
 - 2 places for students with disabilities at the Papardo residence;
 - 1 place for students with disabilities at the Annunziata residence;
 - 2 places for students resident for at least five years in the smaller islands of Sicily;
 - 2 places for foreign students from particularly poor non-EU countries, as per DM n. 358 of 3.5.2018, or to political refugees, entitled to international protection;
 - 2 places for orphaned students or those without parental responsibility as a result of court orders, who prove to be guests or have been guests in public or private reception facilities.
 - nr. 261 accommodation places, divided as follows:
 - 1/5 to students enrolled for the first time in bachelor's degree courses, single-cycle degree, master's degree, specialization and PhDs;
 - 4/5 for students enrolled in the second and following years of bachelor's degree courses, single-cycle degree, master's degree, specialization and PhDs.
-

Table 16 – DSU with omissions/discrepancies

In relation to the self-declared data in the DSU, the Revenue Agency also carries out appropriate checks to verify whether there is a correspondence between what is indicated by the users in the section on movable assets and the information in the register of accounts (Article 11, paragraph 3 , DPCM n.159 / 2013).

If from these checks are resulting omissions or discrepancies between the self-declared data and the information in the reports database, the Agency makes these anomalies available to the INPS, highlighting in the annotations of the ISEE attestation the specifications of the omissions/discrepancies, the control date, the protocol of the DSU and the tax codes of the members of the nucleus to which the anomaly referred report refer took place. With particular reference to movable assets, if one of the nucleus members, in compiling the DSU, has omitted or incorrectly exposed one or more financial reports, the aforementioned annotations will contain the complete list of all financial reports referring to that component.

In the event of omissions or discrepancies, according to the legislation in force (paragraph 5, of the aforementioned article 11), the applicant for any service has two possible alternatives:

- 1) present a new DSU, with the information previously omitted or otherwise exposed included.
- 2) apply for the service of his interest by making use of the same ISEE certificate bearing the notation of omissions or discrepancies and attaching suitable documentation to prove the completeness and truthfulness of the data indicated in the declaration. The documentation must be requested only by the user to the intermediary (Bank, Poste Italiane, etc.) which communicated the financial reports to the Revenue Agency.



Starting from the lists' publication and by the appeals and/or adjustments deadline, the applicant must solve the provisional rejection of the application in one of the two aforementioned possibilities.

Table 17 - List of affiliated CAFs

In order to facilitate students in completing and presenting the DSU, for the purposes of calculating the ISEE for university education benefits, the following list of the CAF - Tax Assistance Centres affiliated with ERSU of Messina, as enrolled in the Register of Fiscal Assistance Centres for employees, members of the National Council and signatories of the Memorandum of Understanding with the ANDISU - National Association of Organizations for the Right to University Study, signed on 3 June 2016.

For more information it is possible to contact the aforementioned CAF at all the offices located in the national territory and/or consult their sites.

- ✓ CONSORZIO NAZIONALE CAF CGIL > www.cafcgil.it
- ✓ CAF CISL SRL > www.caafcisl.it
- ✓ CAF UIL SPA > www.cafuil.it
- ✓ CAF CONFISAL SRL > www.cafconfisal.it
- ✓ CAF U.G.L. SRL > www.cafugl.it
- ✓ CAF CNA SRL > www.cafcna.it
- ✓ C.A.A.F. F.A.B.I. SRL > www.caaffabi.it
- ✓ CAF CONFAGRICOLTURA PENSIONATI SRL > www.cafconfagricoltura.it
- ✓ CAF PENSIONATI E DIPENDENTI C.I.A. SRL > www.caf-cia.it
- ✓ CAF CISAL SRL > www.cafcisal.it
- ✓ CAF COLDIRETTI SRL > www.cafcoldiretti.it
- ✓ ASSOCAAF SPA > www.assocaaf.it
- ✓ CAF 50 & PIU' SRL > www.50epiu.it
- ✓ CAF M.C.L. SRL > www.mcl.it
- ✓ CAF ACLI SRL > www.acli.it
- ✓ CAF DELL'INDUSTRIA DELL'EMILIA CENTRALE SPA > www.cafindustria.it
- ✓ C.A.F. - U.C.I. SRL > www.cafuci.it
- ✓ CAF SICUREZZA FISCALE SRL > www.caafconfesercenti.it
- ✓ CAF CONFARTIGIANATO PENSIONATI E DIPENDENTI SRL > www.confartigianato.it
- ✓ CAF E.N.P.T.A. SRL > www.uglcoltivatori.it
- ✓ CAF ACAI DIPENDENTI E PENSIONATI SRL > www.acai.it
- ✓ TUTELA FISCALE DEL CONTRIBUENTE SRL > www.tutelafiscale.it
- ✓ CENTRODI ASSISTENZA FISCALE NAZIONALE DOTTORI COMMERCIALISTI SPA > www.cafdoc.it
- ✓ CENTRO AUTORIZZATO DI ASSISTENZA FISCALE ASSOCINTRIBUTENTI SRL > www.cafassocontribuenti.it
- ✓ CAF SERVIZI FISCALI SRL > www.cafservizifiscali.it
- ✓ CAF DIPENDENTI E PENSIONATI U.S.P.P.I.D.A.P. SRL > www.cafusppidap.it

- ✓ CAF FE.NA.PI. SRL > www.fenapi.it
- ✓ CAF C.A.S.A. DIPENDENTI E PENSIONATI SRL > www.casartigiani.org
- ✓ CENTRI DI ASSISTENZA FISCALE U.S.A.E. SRL > www.cafusae.it
- ✓ CAF DIPENDENTI E PENSIONATI A.I.C. SRL > www.aicnazionale.com
- ✓ SILCED ZEROCARTA CAF SRL UNIPERSONALE > www.zerocartacaf.it
- ✓ CAF SICAF > www.cafsicaf.it
- ✓ C.A.F. CNAI SRL – CENTRO DI ASSISTENZA FISCALE CNAI SRL > www.cnai.it
- ✓ ASPPI CAF SRL > www.asppicaf.it
- ✓ EUROCAF SRL > www.eurocaf.it
- ✓ CAF CISAS SRL > www.cafcisas.it
- ✓ CENTRO ASSISTENZA FISCALE – AEUROPEAN SRL > www.cafaeuropean.it
- ✓ CAF ITALIA SRL > www.cafitalia.org
- ✓ CENTRO DI ASSISTENZA FISCALE NAZIONALE CONSULENTI DEL LAVORO SRL > www.consulentidellavoro.it
- ✓ CAF CNDL SPA – CAF NAZIONALE DEL LAVORO SPA > www.cndl.it
- ✓ CAF CONFLAVORATORI SRL
- ✓ CAF FENALCA DIPENDENTI E PENSIONATI SRL > www.caffenalca.it
- ✓ CAF CGN SPA > www.cgn.it
- ✓ CAF FIAP > www.caffiap.it
- ✓ CAF UNIMPRESA SRL > www.cafunimpresa.innovare24.com
- ✓ CAF PROFESSIONE FISCO SRL > www.cafpf.it
- ✓ CAF – LAVORO E FISCO SRL > www.caflavoroefisco.it
- ✓ CAF UNSIC SRL > www.unsic.it
- ✓ CAF SIALS SRL > www.cafsials.it
- ✓ CENTRO DI ASSISTENZA SERVIZI DI BASE SRL > www.cafbdb.it
- ✓ CAF LABOR > www.caflabor.it
- ✓ C.A.F. CONF.A.S.I. SRL > www.cafconfasi.it
- ✓ CAF EUROPEO SRL > www.cafeuropeo.eu
- ✓ CAF ANMIL SRL > www.caf.anmil.it
- ✓ CAF OFFICINA DEL CONTRIBUENTE SRL > www.odcservizi.it

Disclosure under art. 13 of Legislative Decree 196/2003 and of the EU Regulation n. 2016/679 on the personal data processing

The ERSU of Messina online services section, called "*ersuonline*", can be reached by registering to the Student Portal.

Access to the benefits provided by the Body (grants, other contributions and services for the right to university study), is subject to the inclusion of personal data.

We therefore recommend careful reading of this information, provided under art. 13 of Legislative Decree 196/2003 (hereinafter the "Code") and of the U.E. n ° 679/2016 (hereinafter "GDPR"), before giving the personal data necessary for the use of the services made available by the Body.

The same may be subject to changes and/or additions, which will be appropriately reported to the user, due, principally, to regulatory changes or to the management processes of the offered services, ensuring, in any case, timely updating. The user is however invited to consult it periodically from his personal page on the student portal.

1. Processing object

The processing object is **personal data**, that is information that identifies a natural person and that can provide details on its characteristics, its habits, its lifestyle, its personal relationships, its state of health, its economic situation, etc.

2. Processing purpose

"**Processing**" of personal data means any operation, or set of operations, carried out with or without the aid of electronic means, concerning the collection, registration, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, dissemination, deletion and destruction of data, even if not recorded in a data bank. Even just one of the operations listed is sufficient to consider personal data processing in progress.

Without your express consent, personal data will be processed for institutional purposes (activities related to the provision of the benefits requested - scholarships, other contributions and services for the right to university study - attributable to the interventions of significant public interest under art. 68 of the Privacy Code), and to fulfil the obligations envisaged by current legislation. The *particular categories of personal data* (information that "... detects racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data intended to uniquely identify a physical person, data relating to health or sexual life or sexual orientation of the physical person") eventually collected, recorded, stored and subsequently processed, will be relevant, complete and not excessive in relation to the purposes listed above. Other purposes will be related to the statistical survey activities.

Only with your express consent, personal data will be processed for the purposes related to the detection of the degree of satisfaction with the quality of the services offered, to the promotion of the same and of the cultural, sporting and recreational initiatives organized and/or sponsored by the Body (sending email, mail and/or SMS and/or telephone contacts).

3. Processing methods

The processing of your personal data will be based on principles of correctness, lawfulness, transparency and protection of your privacy and your rights. The treatment is carried out by means of the operations indicated in the art. 4 Privacy Code and art. 4 n ° 2) GDPR and more precisely: collection, registration, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data. Your personal data is subject to both paper, electronic and/or automated processing.

4. Processing legal basis

The processing of personal data by the Data Controller, a non-economic public entity, is permitted only for the performance of institutional functions (Article 18, paragraph 2 of the Privacy Code). The processing of sensitive data by the Data Controller, a non-economic public entity, is permitted for the institutional purposes attributable to interventions of significant public interest under art. 68 of the Privacy Code.

5. Nature of data provision and consequences of a possible refusal

The provision of data is mandatory. Any refusal will result in exclusion from the competition and inability to obtain benefits.

6. Data access

Your data will be processed by the Data Controller, by the Data Protection Officer, by the Data Processors (appointed by him), by the Data Processors (strictly authorized) and by the System Administrators. They will also be accessible to those students who are entrusted with the task of carrying out activities on behalf of the Owner for the fulfilment of the institutional purposes.

7. Data communication to third parties

Without your express consent, the Data Controller may communicate your data to those students to whom communication is required by law or for the fulfilment of institutional purposes (e.g. university institutions, Inland Revenue, INPS, Guardia di Finanza, Institutes of credit, police station, etc.). Your personal data may also be communicated to other students who provide assistance, advice or collaboration to the data controller, in accounting, administrative, fiscal, legal, tax and financial matters, to public administrations for the performance of institutional functions within the limits established by law and to third parties, service providers, to whom communication is necessary for the fulfilment of the institutional purposes (e.g. CAF, etc.). Your personal data will not be disclosed.

8. Storage times

The ERSU of Messina keeps personal data for no more than 10 years from the conclusion of administrative procedures for institutional purposes and in any case for the statute of limitations.

9. Existence of an automated decision-making process

There is no automated decision-making process.

10. Personal data transfer

Your personal data will not be transferred to a third country or an international organization.

11. Rights practice modality

At any time, you may exercise your rights (access to personal data; to obtain the rectification or cancellation of the same or the limitation of the processing that concerns you; to oppose the processing; to the portability of the data; to withdraw the consent in cases in which the processing is not necessary for the performance of a task of public interest or connected with the exercise of public powers vested in the holder or to fulfil a legal obligation, to lodge a complaint with the Privacy Guarantor by sending a registered receipt letter to the ERSU of Messina, with registered office in via Ghibellina nr.146 98123 Messina, an email to giovanni.cordaro@ersumessina.it or a PEC to direttore@pec.ersumessina.it.

12. Data Controller, Data Protection Officer and Data Processor

The Data Controller is the ERSU of Messina in the figure of the President of the C.d.A., with registered office in via Ghibellina nr. 146 98123 Messina, (tel. 090.3718606 e-mail segreteria.direzione@ersumessina.it).

The Data Protection Officer is the Director of the Archives Ugo Mazzola (tel. 090/3718636 e-mail responsabileprotezionedati@ersumessina.it).

The person in charge of data processing is the Manager of the U.O.B.1 Arch. Enrico Zaccone (tel. 090/3718620 email enrico.zaccone@ersumessina.it).