



NOTICE OF COMPETITION

for the grant of scholarships, other grants and services for the right to university study of
E.R.S.U. Messina A.Y.2018/2019

Unofficial traslation*

*Unofficial translation, in case of differences or divergence of interpretation the Italian version shall prevail / Traduzione non ufficiale, in caso di differenze o divergenza di interpretazione farà fede la versione in italiano.

Notice of competition of 09.07.2018

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This announcement may be subject to any content updates, which in any case will be communicated in advance with our notices published on the institutional website www.ersumessina.it



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REMINDER

- **10 AUGUST 2018**, deadline for the possession of the merit requirements referred to students enrolled in years following the first.
- **20 AUGUST 2018**, beginning of online applications for the temporary assignment of accommodation only for first-year students (freshmen).
- **31 AUGUST 2018 at 2 pm**, end of online applications for temporary assignment of accommodation only for first-year students (freshmen).
- **05 SEPTEMBER 2018**, publication of the ranking for the temporary assignment of the accommodation only for first year students (freshmen).
- **11 SEPTEMBER 2018**, deadline for online applications for the benefits offered in the "scholarship and housing service", for students enrolled in all degree programs (including those taking part in the admission tests for the programmed number courses that will formalize the registration later).
- **14 SEPTEMBER 2018 at 2 pm**, deadline for the upload of a single ".pdf" format file of the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation required by the call.
- **05 OCTOBER 2018**, publication of the lists of scholarship participants and housing service.
- **15 OCTOBER 2018**, deadline for submission of possible appeals and/or adjustments using the online procedure "scholarship and housing service" and the uploading method in a single ".pdf" format file of the rectification documentation required by the call.
- **22 OCTOBER 2018**, deadline for the transfer of housing service requests from other institutions.
- **25 OCTOBER 2018**, publication of the housing service rankings with assignee designation.
- **31 OCTOBER 2018**, publication of the assignment of free accommodation calendar.
- **02 NOVEMBER 2018**, assignment of free accommodation.
- **16 NOVEMBER 2018**, deadline for the transfer of scholarship requests from other institutions.
- **20 NOVEMBER 2018**, publication of the scholarship assignation list. First year and years following the first.
- **23 NOVEMBER 2018**, beginning of online applications for International Mobility.
- **23 NOVEMBER 2018**, beginning of the online application form for the lease agreement.
- **31 DECEMBER 2018**, deadline for online applications for International Mobility.
- **31 DECEMBER 2018**, deadline for the payment of the scholarship first installment.
- **04 JANUARY 2019 at 2 pm**, deadline for the upload in a single ".pdf" format file of the printed and signed self-certification of Mobility, together with a copy of valid identity document.
- **10 JANUARY 2019**, deadline for presentation of the leasing declaration.
- **01 FEBRUARY 2019**, publication of participants lists for International Mobility.
- **15 FEBRUARY 2019**, deadline for submission of possible appeals and/or adjustments of international mobility using the online and uploading procedure in a single ".pdf" format file of the printed and signed data correction/integration module.
- **15 MARCH 2019**, publication of the international mobility rankings with the assignee designation.
- **01 APRIL 2019**, beginning of online applications for the degree award.
- **30 APRIL 2019**, deadline for applications for the degree award.
- **03 MAY 2019 at 2 pm**, deadline for the upload in a single ".pdf" format file of the printed and signed self-certification of the degree award, together with a copy of valid identity document.
- **Within 31 MAY 2019**, publication of the awarded scholarship ranking.
- **17 MAY 2019**, publication of the degree award participants list.
- **31 MAY 2019**, deadline for submission of possible appeals and/or adjustments of the degree award file uploaded printed and signed in a single ".pdf" format, together with a copy of valid identity document and any additional documentation required by the call.
- **14 JUNE 2019**, publication of the degree award rankings with the assignee designation.
- **30 JUNE 2019**, deadline for the payment of the scholarship second installment for years following the first.
- **30 NOVEMBER 2019**, deadline for the possession of merit requirements, under penalty of revocation of the scholarship, referred to first year students.
- **Within 31 December 2019**, publication of ranking with assignees designation of the first year students.

SECTION 1 È GENERAL RULESNORME GENERALI

Art. 1 DEFINITIONS AND ACRONYMS

- 1. E.R.S.U.**
Regional body for the right to University Study, established by L.R. No. 20/2002;
- 2. scholarship**
facilitated social assistance, in Sicily provided by E.R.S.U. to eligible students, capable and deserving, without means.
- 3. housing**
autonomous real estate unit with adjoining room or collective services, containing single or multiple rooms;
- 4. residence**
building on one or more levels containing the accommodation, relative service and collective spaces;
- 5. canteen**
building or space organized for the distribution and consumption of complete meals in the field of restaurant services;
- 6. complete meal**
a complete meal includes a first course, a second course, a side dish, bread, a fruit or dessert and bottled or draft beverages;
- 7. canteen service**
service for the distribution of complete meals served with the self service formula at the canteens;
- 8. A.N.D.I.S.U.**
National Association of Organizations for Right to the University Study;
- 9. M.I.U.R.**
Ministry of Education, University and Research;
- 10.A.Y.**
Period of the year in which the University carries out its activity, under current regulations;
- 11.".pdf"**
The "Portable Document Format" is a file format based on a description of pages developed by Adobe Systems in 1993 to represent documents independently of the hardware and software used to generate them or to display them.
- 12. P.E.C.**
Certified Electronic Mail, with the effect of registered mail if sent to a conventional e-mail and a registered letter with return receipt if sent to another P.E.C .;
- 13.I.S.E.E.**
Indicator of the Equivalent Economic Situation: it is an indicator that measures the wealth owned by the families in order to access services, facilities and contributions issued by the I.N.P.S. or from other institutions, such as municipalities and universities;
- 14.I.S.E.E.U.**

Indicator of the University Equivalent Economic Situation: it is a recalculation of the I.S.E.E. which takes into account some specific criteria envisaged for the University;

15. D.S.U.

Single Substitute Declaration: contains the personal, economic and patriotic information of the family unit;

16. I.S.P.E.

Indicator Equivalent Balance Sheet;

17. I.S.P.E.U.

Indicator University Equivalent Balance Sheet;

18. I.B.A.N.

International Bank Account Number, better known in the abbreviated form I.B.A.N., is an international standard used to identify a bank user;

19. C.A.F.

Fiscal Assistance Center;

20. I.R.P.E.F.

Tax on the Income of Physical persons, established with the 1973 Tax Reform;

21. A.I.R.E.

Italian Register of Residents Abroad;

22. I.N.P.S.

National Institute of Social Security;

23. T.A.R.

Regional Administrative Court;

24. C.F.U.

University credits;

25. I.V.I.E.

Tax on real estate investment abroad;

26. C.d.A.

Board of Directors.

27. F.S.E.

The European Social Fund is one of the Structural and Investment Funds of the European Union.

28. D.S.A.

Specific Learning Disorders.

Art. 2

LEGAL FRAMEWORK

1. The notice of competition for the awarding of benefits for the **A.Y.2018/2019**, approved by Decree of the President of the Board of Directors no.51 of 09.07.2018, takes into account the educational offer 2018/2019 of the University of Messina and the following rules:
 - a. Art. 21 of Law No.390 of 02.12.1991 not repealed;
 - b. L.R. no.10 of 27.04.1999 " *Misure di finanza regionale e norme in materia di programmazione, contabilità e controllo. Disposizioni varie aventi riflessi di natura finanziaria*";
 - c. D. M. No.509/99 laying down provisions on the new university educational system which provides for: three-year degree courses, master's degree, single-cycle master's degree, specialization and research doctorate and the introduction of university credits;

- d. L. 21.12.1999, no.508 "Riforma di conservatori musicali";
- e. D.P.C.M. 09.04.2001 laying down provisions for the uniformity of treatment on the right to university studies;
- f. L.R. no. 20 of 25.11.2002 on the right to university study in Sicily;
- g. L. 22.12.2011 no.214 laying down urgent provisions for the growth, equity and consolidation of public accounts;
- h. D.Lgs. no. 68 of 29.03.2012 laying down provisions on the revision of the basic legislation concerning the right to study and the enhancement of legally recognized university colleges;
- i. D.P.C.M. no. 159 of 05.12.2013 and *Decreto del Ministero del lavoro e delle politiche sociali* of 07.11.2014 adopted in conjunction with the Head of the Department of Finance of the Ministry of Economy and Finance, published in the Gazzetta Ufficiale of 17.11.2014;
- j. Decreto interministeriale no.798 of 11.10.2017 "Decreto fabbisogni finanziari regionali";
- k. Decreto Ministeriale no.218 of 15.03.2018; *Aggiornamento degli importi minimi delle borse di studio A.A. 2018/2019*;
- l. Decreto Ministeriale no.248 of 27.03.2018 *Aggiornamento soglie Errore. L'origine riferimento non è stata trovata.* e Errore. L'origine riferimento non è stata trovata. A.A. 2018/2019;
- m. D.M. no.351 of 03.05.2018 relative to *Definizione dei Paesi in via di sviluppo, ai fini delle disposizioni di cui all'art. 13, comma 5 del D.P.C.M. 09.04.2001*;
- n. Minutes of the technical table held at the offices of the E.R.S.U. of Sicily in the dates 15 May 2018 - 7, 14 and 20 June 2018 - 5 July 2018;
- o. D.M. 10/08/2017 no. 616 relative " *Formazione iniziale e tirocinio e inserimento nella funzione docente per i docenti della scuola secondaria* ";

Art. 3 PURPOSE

1. In compliance with the provisions of the law referred to above, the rules to be followed by students who apply to the calls for the **A.Y 2018/2019** vary depending on whether they are enrolled in the first year of studies or enrolled to years following the first.
2. With the present notice of competition, E.R.S.U. of Messina offers the following benefits for the **A.Y.2018/2019**:
 - a. scholarships reserved for students who meet the merit and income requirements better specified in the following articles.
 - b. accommodation reserved for "fuori sede" students who apply for free accommodation to university residences;
 - c. leasing declaration for students who attend courses in the university branches of Noto, Priolo and Reggio Calabria. Only for exceptional cases, which must be appropriately documented and which will be evaluated by a special commission, as indicated in **Art. 23**, for students attending the university in Messina. Are considered exceptional cases all those involving the need for the student to stay near the location of the attended course for particular discomfort (eg single mother with underage son, severe disability even with a companion, etc.);

- d. scholarships for international mobility reserved for students eligible for the scholarship **A.Y.2018/2019**;
- e. scholarships for international mobility reserved for students, with income up to 40% of the maximum limit of income values (I.S.E.E. and I.S.P.E.), having the merit requirements set by **Art. 9**;
- f. degrees award reserved for students, eligible for the A.Y. 2017/2018 Scholarship, which obtain the three-year degree, master's degree or single-cycle master's degree within the term envisaged by the respective courses no later than 04.30.2019 (provided that the graduation occur during the A.Y. 2017/2018) ;
- g. canteen service for all students, as detailed in SECTION 5.

Art. 4 PARTICIPATION MODALITY

1. In order to validly apply to the calls, the participant must follow the procedure below for the benefit request.
 - a. register for the E.R.S.U of Messina student services portal;
 - b. access the Internet application prepared by E.R.S.U. on the institutional website www.ersumessina.it, with the credentials obtained during registration and referred to in the previous point;
 - c. fill in the online request to participate for benefits within the deadline fixed by each call;
 - d. print and sign the participation request for the benefits (self-certification);
 - e. scan in a single ".pdf" format file with maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of valid identity document and any additional documentation;
 - f. upload the file referred to in the previous point within the deadline fixed by each call.
2. All applications submitted by different means than the specifically arranged online procedure described in the previous paragraph will be excluded from the call.
3. The application must contain all personal data, data on merit and the school and/or university career. It must also contain data on the student's family economic conditions that result in the attestation I.S.E.E. for benefits for the right to university study, issued by C.A.F. with the new criteria provided by the regulation on determination modality of the new I.S.E.E., approved by the D.P.C.M. 05/12/2013.
4. In the days following the upload, the applicant will receive on the electronic mailbox indicated during registration, the receipt of registration. Students are therefore invited to indicate a valid e-mail address. If the student intends to rectify the data of a submitted application, he must cancel it and repeat the entire procedure (forwarding online and sending the application) in the manner described in paragraph 1. of this article. The last application submitted will be the one considered valid for the call.

The student who wants to request the transfer of the application for the assignment of scholarships and other benefits, presented to other bodies for the right to study, must present the application to the affiliation body exclusively by P.E.C. to the following e-mail address borsedistudio@pec.ersumessina.it. This certified email containing the application and the requested documentation must be sent within 22.10.2018 for the housing service and within 16.11.2018 for the scholarship, writing in the object " *Trasferimento richiesta benefici A.A.2018/2019* ", provided that the application presented to another institution for the right

to the study was submitted within the deadline set by this call (11 September 2018). The exceptions are the degree courses for which there is a national ranking, specifically, Medicine and Surgery, Dentistry, Veterinary, Health professions, Primary Education Sciences, for which the allocation of places is carried out in a balanced way between structural coefficients provided by universities and labor market needs provided by the State and Regions. The student wishing to request the scholarship application "outgoing" transfer presented to the E.R.S.U. of Messina must send an application to E.R.S.U. of Messina using a special online application available on the personal page of the "ersuonline" services of the student portal. The E.R.S.U. of Messina will provide ex officio for transmission of the application to the E.R.S.U. of destination.

5. E.R.S.U. of Messina declines all responsibility in the event that the documentation should be received after the dates indicated above.
6. If it is not possible to obtain information on university careers ex officio and the merit achieved, E.R.S.U. reserves the right to request suitable documentation from the student. The procedures for presenting added documentation will be announced later.
7. The E.R.S.U. will publish the lists of participants following the terms established by the various calls. The publication of the provisional results refers to the student eligibility or not, that is to say if the student meet or not the requisites required by the call. With the publication of the lists, it is fulfilled and satisfied every informative fulfillment regarding the aforementioned call results and therefore no other communication will be provided to the applicants. For any contextual or subsequent communications to the publication, will be adopted systems and procedures suitable for the protection of personal data. E.R.S.U. does not provide, directly to the student's domicile, any notice on the call result. The publication of the lists on the website constitutes notification to the interested party. (Article 32 paragraph 1 of L. no. 69 of 18.06.2009).
8. Any adjustments/integrations to personal data or statements made, can be made by submitting to the Office "*Borse di studio*" of this Body, in the period indicated on page 4, the "Modulo di rettifiche/integrazione dati", available on the personal page of the ERSU students portal.
9. The adjustment/integration must be filled in following the modality set out in **Art. 4** paragraph 1. letters from **b.** to **f.** and must contain the indication of the protocol number of the new I.S.E.E. attestation issued by I.N.P.S., in the event of exclusion or changes relating to the economic/patrimonial condition and consequent D.S.U., if due. In case of exclusion for other reasons, any other document that can remedy to the exclusion from the ranking list must be attached to the adjustment/integration request.
10. The office %Borse di studio+ will examine the requests for adjustment/integration received and the related results will be communicated through the online publication of the rankings on the institutional website www.ersumessina.it.
11. Against the ranking you can judicially appeal only before the T.A.R. of Catania or extraordinary appeal to the President of the Sicilian Region.
12. After the deadline for the adjustment/integration of personal data or, the eligible and beneficiary students of the ranking may correct any errors and/or omissions by presenting the "Dichiarazione integrativa" before the Body ascertains the error, however no later than thirty days from the date of publication of the ranking of the specific call. The "Dichiarazione integrativa" will be available on the student's personal page.

- 13.** In case of "*ravvedimento*", the student will not incur the revocation provided under **Art. 15**, but it will be positioned at the end of the ranking, keeping in this case the suitability for benefits.

Art. 5 INCOMPATIBILITY

- 1.** Scholarships granted by E.R.S.U. are incompatible with other scholarships that may be granted by other public or private Bodies and with university collaborations (part-time or tutoring activities according to the call of the involved institutions) announced for the **A.Y.2018/2019**. In any case, no compensation will be paid to students who collaborate part-time with E.R.S.U. or the University.
- 2.** For the same A.Y. the benefits are not compatible with checks, scholarships or awards established by public or private bodies, including the competitions organized by the University of Messina "*Casa Unime*", "*Onore al merito*" and "*Premio alla laurea*". However, the possibility of opting for one or the other benefit is preserved. The scholarship beneficiaries are in any case entitled to the adjustment between the amount of the E.R.S.U scholarship and that received from the University.

Art. 6 RECIPIENTS OF THE GRANT OF BENEFITS

- 1.** The following students can participate in this notice of competition:
 - a.** Students who are regularly enrolled or who will regularly enroll for the **A.Y.2018/2019**, within the terms established by the University of Messina to the following courses,
 - three-year degree;
 - masters degree;
 - single cycle degree program;
 - specialization (with the exception of those in the medical area as indicated in D. Lgs. 04.08.1999, no. 368);
 - PhD programs, which do not receive scholarships as indicated in D.M. 30.04.1999 no. 224 or other scholarships;
 - the three-year and master degree courses at the Conservatory "A. Corelli" of Messina;
 - b.** Students pending the results of the admission tests for scheduled courses, which intend to regularly enroll at the University of Messina, provided that the registration is formalized and promptly communicated to the E.R.S.U.;
 - c.** Foreigners students non-EU citizen who, with equal treatment with EU students, access services and measures for the right to study, provided they are in compliance with the entry visa and with the residence permit, under art. 37 L. no. 40 of 06.03.1998;
 - d.** Students who have carried out for the current A.Y. a course or faculty transfer with validation of exams enrolling in a new course, even if it is not congruent with the year of first enrollment, provided they have not received the benefits for the same year of study. In this case, the university career will be evaluated as net of validations;

- e. students in possession of a three-year academic degree that are admitted to a single-cycle degree program, conventionally correspondent and congruent with that of origin, considering the difference between the number of years used to obtain the title held and the legal duration of the degree course;
- f. three-year graduated students, who enrolled in a single-cycle degree program, provided that the two-year master's degree was abolished for the course in question. They can benefit for two years, plus the additional possible semester, starting from the fourth year and will participate to the call by selecting, in the online form, the option "*prosecuzione della laurea triennale*". They will then be placed in separate rankings, with the criteria established under **Art.18** paragraph **b**;
- g. three-year degree graduates who enroll for the **A.Y.2018/2019** for a first level master's degree;
- h. students enrolled for the **A.Y.2018/2019** course for the achievement of the academic diploma of the Conservatory "A. Corelli "of Messina, where you can accessed with the secondary school diploma, according to the L. no. 228 of 24.12.2012 art.107 bis;
- i. students who have regularly payed the regional tax for the Right to Education for the **A.Y.2018/2019**;
- j. students who submit the application for the scholarship and/or accommodation, as enrolled in the first semester after the legal duration of the course, with a suspension pending the actual enrollment, if they consider that they will not obtain the degree within 30.04. 2019;
- k. students who graduate in the **A.Y. 2018/2019** within the deadline of 04.30.2019 and who are enrolled in the first semester after the legal duration of the course. The E.R.S.U. reserves the right to pay the scholarship and reimburse the regional tax for the right to university study according on the University of Messina established provisions regarding the regularity of the enrollment;
- l. students who enroll part-time in the current A.Y., provided that they respect the merit requirements;
- m. Students that access at the same time the training courses foreseen by the D.M. 616/17 (FIT), provided that they meet the merit requirements demanded to those enrolled in the first semester after the legal duration of the course and income requirements foreseen in this call. In this case, the normal duration of the attended course of study is increased by one semester concerning the student on time with the legal duration of the course, also referring the use of the right to study services.

Art. 7 DURATION OF THE GRANT OF BENEFITS

1. The benefits are granted, if the income and merit requirement established in the following letters are met:
 - a. to the students referred to in **Art. 6** who attend the courses of the %nuovo ordinamento%, including the three-year and two-year experimental courses of Higher Musical Education, the duration the grant of benefits is:
 - seven semesters for three-year degree courses;
 - five semesters for two-year master's degree courses;
 - nine semesters for single-cycle degree courses lasting 4 years;
 - eleven semesters for the 5-year single-cycle degree courses lasting 5 years;

- thirteen semesters for the single-cycle degree courses lasting 6 years.

Regarding the scholarship for the first semester of the first year out of the legal duration of the course the student has the right to receive the half-year scholarship, as detailed in TABLE B.

- b.** to students with disabilities, who attend the courses of the **%nuovo ordinamento+**, including the three-year and two-year experimental courses of Higher Musical Education, the duration of the grant of benefits is:

- nine semesters for three-year degree courses;
- seven semesters for two-year master's degree courses;
- eleven semesters for single-cycle degree courses lasting 4 years;
- thirteen semesters for the 5-year single-cycle degree courses lasting 5 years;
- fifteen semesters for the single-cycle degree courses lasting 6 years.

Regarding the scholarship for the first semester of the first year out of the legal duration of the course the student has the right to receive the half-year scholarship, as detailed in TABLE B.

Art. 8

REASONS FOR EXCLUSION FROM THE GRANT OF BENEFITS

1. The following students referred to in **Art.6** are excluded from the grant of benefits:
 - a. students enrolled in two or more semesters over the legal duration of the three-year degree course, the master's degree course, the one-cycle degree course and the course at the Conservatory **%A. Corelli+of Messina**;
 - b. students who have already obtained a degree and who are enrolled for the obtainment of a second degree to an additional three-year degree course, master's degree course, single-cycle degree course and course at the Conservatory **%A. Corelli+of Messina**;
 - c. students who do not meet the minimum merit and/or income requirements indicated in the present notice of competition;
 - d. students who are not in compliance with the payment of the regional tax for the right to study for the **A.Y.2018/2019** because they are not registered or not enrolled at the University of Messina;
 - e. students who aren't enrolled with the A.Y. for which they request the granting of benefits;
 - f. students who attend single courses;
 - g. students who have already obtained a grant of benefits for the same A.Y.;
 - h. students who have applied for the grant of benefits differently from the provisions of **Art. 4**;
 - i. students who self-certify different data from what is indicated in the attached documents to the application for the granting of benefits under **Art. 4**;
 - j. students who have been revoked any benefit granted by E.R.S.U., following false declarations or misrepresentation, as provided under **Art. 16**;
 - k. students in default of payment towards E.R.S.U., also for not respecting the timing and procedures for the return of the amounts due, to any title and any reason, as provided under **Art. 15** paragraph 3;
 - l. students beneficiaries for the **A.Y. 2018/2019**, of the scholarship of the Ministry of Foreign Affairs as non-EU citizens;

- m. students who move to another University;
- n. students who withdrawing from studies for the current A.Y.;
- o. students which attestation I.S.E.E. does not contain the words "*si applica alle prestazioni agevolate per il diritto allo studio universitario*" or contains annotations regarding omissions/discrepancies detected by the Agenzia delle Entrate;
- p. students that haven't healed, within the period provided for the submission of the adjustments/integration form, the irregularities detected ex officio and published in the lists of participants to the call have;
- q. students who have included in the count of credits validations of exams deriving from previous enrollments to degree courses other than those currently attended;
- r. students who registered for abbreviation of a course or university career.

Art. 9 MERIT REQUIREMENTS

1. Students enrolled in the first year:
 - a. to three-year degree courses, master's degree courses, single-cycle degree courses, in possession of high school diploma, must have at least 15 C.F.U. by 10.08.2019 and at least 20 C.F.U. within 30.11.2019 (Article 6 paragraph 1 and 3 D.P.C.M. 09.04.2001) as detailed in TABLE E. Failure to achieve the merit indicated above will result in the revocation of all benefits received. Graduates in a three-year degree course who are enrolled in the fourth year of the corresponding single-cycle degree program are included in a ranking called "*prosecuzione della laurea triennale*" and are considered as if they were enrolled in the first year of master's degree. They need at least 15 CFU by 10.08.2019 and at least 20 C.F.U. within 30.11.2019 (Article 6 paragraph 1 and 3 D.P.C.M. 09.04.2001) as detailed in TABLE E. Failure to achieve the merit indicated above will result in the revocation of all benefits received;
 - b. with a disability not less than 66% must achieve at least 9 C.F.U. as of 10.08.2019 and at least 12 C.F.U. no later than 30.11.2019 (Article 6 paragraph 1 and 3 D.P.C.M. 09.04.2001) as detailed in the AD E. Failure to achieve the merit indicated above will result in the revocation of all benefits received.
2. Students enrolled in the years following the first:
 - a. the benefits and the services are granted for a number of years equal to the legal duration of the study courses plus one semester, starting from the year of enrollment (means "*anno di immatricolazione*" the one in which for the first time the enrollment in the degree course currently attended, anywhere and at any time has occurred or "*reimmatricolazione*" only if, in addition to resignation, the student has also renounced the credits acquired). Housing services are granted for a further semester, always starting from the year of first registration;
 - b. validated credits can not be considered, for the purposes of assessing the merit, even if the student is renounced or has lapsed from studies at any university or university level institution;
 - c. in the calculation of the credits requested, all those acquired must be considered, also deriving from tests passed with judgment or suitability, provided that the tests are recorded by the secretariat of competence, on the online booklet, with date no later than

- 10.08.2018. In case the secretariat do not register the CFU. of, the student's position will be suspended pending its definition;
- d. for degree courses whose educational system includes modules or blocks, only credits from closed modules or blocks that are registered by the secretariat of competence on the online booklet with date no later than 10.08.2018 shall be taken into consideration. Traineeships, workshops, seminars and other educational activities are considered valid only if registered by the secretariats, on the online booklet, with a date not later than 10.08.2018;
 - e. the credits are valid only if they are recognized for the course of study for which the student asks for the benefits. The student who has completed the faculty or degree course before the **A.Y. 2018/2019** can not enter the credits coming from the calculation of merit from validated tests;
 - f. When transferring to another degree course after the publication of the relative rankings, the eligible student or scholarship recipient maintains in the ranking of the new course only the condition of suitable non-beneficiary and can expect benefits only in case of coverage of all the requests ;
 - g. The rules listed in the previous paragraphs also apply to students with disabilities;
 - h. in the case where E.R.S.U. verify the existence of study plans that provide for a distribution of CFU different from that established under Article 5 paragraph 2 of the MIUR decree 03.11.1999 (or 60 CFU for each year of the course), to allow students to participate to the call , reserves the right to re-evaluate the number of CFU established in the TABLE A applying the same proportion, according to the art. 6 paragraph 4 of the D.P.C.M. 09.04.2001. The minimum number of credits that will result will be rounded using the arithmetic criterion;
 - i. the candidates must acquire within 10.08.2019 the "*crediti richiesti*" in TABLE A;
 - j. disabled students and students with specific learning disabilities in possession of appropriate certification issued by public institutions must acquire within 10.08.2018, 60% of the "*crediti richiesti*" in TABLE A. In exceptional cases and in any case not attributable to students, as a result of which the University of Messina does not guarantee the possibility to held exams, the E.R.S.U. of Messina will regulate possible extensions for the acquisition of the required merit.

3. Bonuses usable in case of merit deficiency:

- a. If the student enrolled in three-year degree courses, single-cycle degree courses and at the Conservatory "A. Corelli" of Messina, has not achieved the number of required credits, can use, in addition to the credits actually earned, a " bonus ". This " bonus ", usable only once and that can not be combined during the following years (example: the student enrolled in the third year is entitled to 12 credits of "bonus" and not to 17), is matured in the following ways:
 - 5 credits if the "bonus" is used for the first time to obtain the benefits for the second academic year. If the student only uses part of the "bonus" the remaining points can be used during the rest of the university career.
 - 12 credits if the "bonus" is used for the first time for the achievement of the benefits for the third academic year. If the student only uses part of the "bonus" the remaining points can be used during the rest of the university career.
 - 15 if the "bonus" is used for the first time for the achievement of benefits for the following academic years. If the student only uses part of the "bonus" the remaining points can be used during the rest of the university career.

Explanatory examples:

Case1: the student who wants to use the "bonus" to achieve the merit requirement for the second year of the three-year degree is entitled to a total "bonus" of 5 credits to be used throughout the university career (three-year degree plus master's degree). Therefore, if he uses only 3 "bonus" credits in the second year, he has the right to use only the remaining 2 credits for the entire university career;

Case 2: The student who decides to use the "bonus" for the third year is entitled to 12 credits to be used throughout the university career (three-year degree plus master's degree). Therefore, if you use 3 "bonus" credits for the third year, you have the right to use the remaining 9 "bonus" credits throughout your university career;

Case 3: The student who does not use the "bonus" during the first three years, has the right to keep all 15 points of "bonus" accrued to be used during the entire university career.

4. Students with disabilities and students with specific learning disabilities in possession of appropriate certification issued by public facilities may benefit from the application of the "bonus" in the following ways:

- a. 3 credits if the "bonus" is used for the first time to obtain the benefits for the second academic year. If the student uses only part of the "bonus" the remaining points can be used during the rest of the university career;
- b. 7 credits if the "bonus" is used for the first time for the achievement of benefits for the third academic year. If the student uses only part of the "bonus" the remaining points can be used during the rest of the university career;
- c. 9 credits if the "bonus" is used for the first time for the achievement of benefits for the subsequent academic years. If the student only uses part of the "bonus" the remaining points can be used during the rest of the university career.

Explanatory examples:

Case 1: the student who asks to use the "bonus" to reach the merit requisite for the second year of the three-year degree is entitled to a total "bonus" of 3 credits to be used throughout the university career (three-year degree plus master's degree). Therefore, if he uses only 1 "bonus" credit in the second year, he has the right to use only the remaining 2 credits for the entire university career.

Case. 2: The student who decides to use the "bonus" for the third year is entitled to 9 credits to be used throughout the university career (three-year degree plus master's degree). Therefore, if you use 3 "bonus" credits for the third year, you are entitled to use the remaining 6 "bonus" credits throughout your university career.

Case 3: The student who does not use the "bonus" during the first three years, has the right to keep all 9 points of "bonus" accrued to be used during the whole remaining university career.

Art. 10 ECONOMIC AND PATRIMONIAL REQUIREMENTS

1. The economic and financial conditions of the student are identified, respectively, on the basis of the I.E.E.E. and I.S.P.E., pursuant to the regulation on how to determine the new

I.S.E.E. as the D.P.C.M.05.12.2013 with specific reference to benefits for the right to university study. Students with the attestation of I.S.E.E. in validity with specific reference to benefits for the right to university study.

2. Are excluded from the benefits provided by this call the students which the I.S.E.E. and/or I.S.P.E. exceed the following limits:
I.S.E.E. " 23.253,00.
I.S.P.E. " 50.550,00.
3. The I.S.E.E. is a certification foreseen by the D.L. 31.03.1998, no. 109 and which allows a concise assessment of the economic situation of the individual members of a family unit, considering its income, assets and characteristics. It must be issued pursuant the D.P.C.M. 05.12.2013 no. 159.
4. The D.S.U., for the calculation of the I.S.E.E. for services for the University's right to study in 2015, it can be submitted to INPS, exclusively by telematic linking to the website www.inps.it or through the self-service computer stations present at the INPS offices, of the municipalities , to the CAF or to E.R.S.U. Messina (Agency providing facilitated social benefit) through the C.A.F. members of the National Council and signatories of the memorandum of understanding with A.N.D.I.S.U., signed on 03.06.2016 as detailed in TABLE D. The I.S.E.E. attestation for benefits for the right to university study is issued without charges for the student.
5. If the interested parties, despite having requested the I.S.E.E. attestation for benefits for the right to study at university, do not possession it yet when completing the application, near the deadline for participation to the call, may indicate in the on-line request the details of the receipt, issued by CAF, certifying the successful presentation of the DSU for issuing the ISEE certification. They must then notify to the Body the issuance of the ISEE certification, within the deadline set by the call (during the period for submission of the request adjustment/integration of data), under penalty of exclusion from the contract due to the inability to evaluate the possession of the economic conditions envisaged by the announcement.
6. It is specified that the art. 14 paragraph 1 of the aforementioned D.P.C.M. no. 159 of 2013 provides that the valid D.S.U., presented on the basis of Lgs. Decree 109/1998, are no longer usable for the purpose of requesting new services. Therefore, all students taking part to the call must apply for a new ISEE certificate for benefits for the right to university (which must be issued after 01.01.2017) and must indicate in the application to the call new data on economic conditions of the family.
7. The D.P.C.M. no. 159/2013 provides the possibility to submit the current I.S.E.E. if the students requesting the benefits intend to detect changes in the family and economic conditions, for the purposes of the calculation of the I.S.E.E. of the family nucleus. The new values of I.S.E.E.e I.S.P.E., in order to participate in the competitions, must be lower than the limits set out in paragraph 2 of this article.
8. In relation to the self-declared data in the DSU, the Revenue Agency also carries out specific checks to verify whether there is correspondence between what is indicated by users in the section relating to the movable property and the information present in the registry of reports (Article 11, paragraph 3 of the DPCM no. 159/2013). If these controls result in omissions and/or discrepancies between the self-declared data and the information in the registry of the reports, the Agency makes available to the INPS such anomalies highlighting in the annotations of the attestation I.S.E.E. the specifications of the omissions/discrepancies, the date on which the control took place, the protocol of the D.S.U. and the fiscal codes of

the components of the core to which the anomaly referred. With particular reference to the movable property, if one of the components of the nucleus, in compiling the D.S.U., has omitted or incorrectly exposed one or more financial ratios, in the aforementioned annotations the complete list of all financial ratios referred to that component will be given.

9. In cases of omissions and/or discrepancies, according to the legislation in force (Article 11, paragraph 5 of the D.P.C.M. no. 159/2013), the applicant for any service, has two possible alternatives:

- a. submit a new D.S.U., including information previously omitted or otherwise exposed;
- b. to submit an application for the service of its interest, availing itself of the same I.S.E.E. certification with the annotation of the omissions and/or discrepancies and attaching suitable documentation to prove the completeness and truthfulness of the data indicated in the declaration. The documentation must be requested exclusively by the user from the intermediary (Bank, Poste Italiane, etc.) who has communicated the financial reports to the Revenue Agency.

Therefore, with the publication of the lists and within the period of the adjustment/integration, the applicant must take action to resolve the provisional rejection of the application in one of the two aforementioned possibilities.

Art. 11 DEFINITION OF FAMILY NUCLEUS FOR I.S.E.E.

1. The student family nucleus is composed of the student requesting benefits and all those who are included in the status of family registry at the date of application, even if not bound by family ties, as well as components charged I.R.P.E.F. even if not cohabiting with the family of origin.
2. Therefore, the student residing with subjects outside the conventional family unit (eg grandparents, uncles, and/or other), but depended on parents, must supplement, for ISEE purposes, his/her family status, as well as the parents, and declare the 2016 income of the subjects with whom it lives, and the one of their parents.
3. In the event of separation or divorce, the family nucleus of the applying student is integrated with that of the parent who receives the student's maintenance allowances. In the event that parents are part of two different groups, in the absence of separation or divorce, the student's family unit is integrated with those of both parents.
4. For PhD courses and specializations, the applicant for benefits has the right to declare a "small" family unit consisting of himself, spouse and children if any (D.P.C.M. no.159/2013). This condition must be declared to the C.A.F. when filing the D.S.U.
5. The self-employed student, whose family unit does not take into account the members of the family of origin, is considered as having both the following requirements:
 - a. domicile outside the origin family home, for at least two years from the date of application, in accommodation not owned by one of its members;
 - b. income from employment or similar fiscally declared taxes, for at least two years, not normally lower than " 6,500.00 with reference to a family unit of a single person.

In the deficiency of even just one of the aforementioned requirements, the student must indicate in the I.S.E.E. attestation, also the income received from the members of the family of origin.

6. The non-EU student is required to submit the calculation for the determination of the I.S.E.E.U./ I.S.P.E.U. established by the C.A.F. It is also necessary to attach to the scholarship request, the documentation, translated into Italian and possibly legalized, issued by the competent Authorities of the country where the income and original family are produced. The non-EU student is always obliged to declare the income and assets possibly held in Italy by his/her family member. The non-EU student residing in Italy, without income and assets abroad, being equivalent to the community students, must be in possession of the I.S.E.E. certification for the right to university study.
7. For the correct determination of the family unit, reference should be made to the provisions of current legislation.

Art. 12

REQUIRED DOCUMENTATION FOR PARTICIPATION TO THE CALL

1. After completing the online request for benefits, students are required to upload a single ".pdf" format file up to 2 Megabytes, the printed and signed self-certification and a copy of a valid ID document.
2. When requesting the benefits, must be included the following additional documentation within the same single file as per the previous paragraph:
 - a. the non-EU citizens students: photocopy of the valid residence permit or copy of the payment receipt for its renewal and calculation of the equivalent I.S.E.E.U./ I.S.P.E.U. In any case, before the payment of the first installment of the scholarship, non-EU students who have submitted a copy of the payment receipt for the renewal of the residence permit must exhibit it;
 - b. non-EU citizens students from countries referred to in TABLE C: photocopy of the valid residence permit or copy of the payment receipt for its renewal and certification of the Italian representation in the country of origin, certifying that the student does not belong to a family with a high income and high social level. In any case, before the payment of the first installment of the scholarship, non-EU students who have submitted a copy of the payment receipt for the renewal of the residence permit must exhibit it;
 - c. stateless persons students: certification issued by the Civil Court;
 - d. political refugees students entitled to international protection: certificate issued by the Ministry of the Interior Commission;
 - e. orphans students for mafia reasons: certification issued by the competent Prefecture;
 - f. orphans students of labor victims: INAIL declaration stating that the parent died due to work;
 - g. foreign students children of Sicilian emigrants abroad: certificate of foreign residence and of the family of origin and eventual calculation of the equalized I.S.E.E.U./ I.S.P.E.U.;
 - h. student children of usury victims: documentation issued by the competent authorities;
 - i. orphan students guests of public or private reception facilities: documentation issued by the competent structure;
 - j. students with disabilities: medical certification, issued by the competent administration, certifying the level of disability that must not be less than 66% or the position of "*portatore di handicap*", under art. 3 paragraph 3 of the L. 05.02.1992 no.104;

- k. students affected by specific learning disorders: suitable certification issued by public facilities.

Art. 13 DATA PROCESSING

1. In accordance with D. Lgs 196/2003 and EU Regulation 2016/679 of 27.04.2016, personal data provided by the participants to the call are collected at the U.O.B.1 of E.R.S.U. Messina for the management of the competition purposes and will also be used after the end of the current A.Y. for control and statistical research purposes, specific to this Body.
2. The data conferment is mandatory, under penalty of exclusion from the competition, for the evaluation of the participation requirements purpose.
3. The personal data, the economic and merit data will be partially reported in the ranking. The concerned information can be communicated, in order to carry out checks, to other public administrations.
4. The participants within the deadlines set by this call, enjoy the rights under art. 13 of the D. Lgs. 196/2003 and s.m.i.
5. At the time of submitting the application, the student expresses his consent:
 - a. to the processing of personal data for the purposes of the Body (eg generation and publication of rankings, statistical research, etc.);
 - b. the sending of informative material (eg the Body magazine, etc.), also through outside firm.
6. The figures responsible for guaranteeing the provided data protection are indicated on the application for benefits.

Art. 14 ASSESSMENTS

1. E.R.S.U. can request students for clarifications on what has been declared in the self-certification, even after the provision of benefits, checking the veracity of the statements and the documents presented, using the collaboration of the Revenue Agency, municipalities, INPS, University of Messina, Conservatory "A. Corelli" of Messina, Italian Finance Police and/or of the Urban Police of the applicant's residence, (if they are Italian students), of the Consulates (if they are foreign students or whose relatives live abroad).
2. E.R.S.U. will also be able to make use of the data in possession of the information system of the I.N.P.S., of the Ministry of Finance and the Ministry of the Treasury, of the Budget and Economic Planning, as well as of the Data Interchange System, elaborated by the Revenue Agency on taxpayers' current accounts.
3. E.R.S.U. will also send to I.N.P.S. the lists of the scholarships winners for the fulfillments under the decree 08.03.2013 concerning the "*Definizione delle modalità di rafforzamento del sistema dei controlli dell'Errore. L'origine riferimento non è stata trovata.*" .

Art. 15 REVOCATION OF BENEFITS AND EXCLUSION

1. Benefits will be revoked for students who:
 - a. do not formalize the enrollment at the University of Messina for the **A.Y.2018/2019**;
 - b. renounce to studies;

- c. transfer to another university;
 - d. produce untruthful statements;
 - e. enrolled in the first year of a three-year degree course, a master's degree, a single-cycle degree and the Conservatory "A. Corelli "of Messina, do not achieve at least 15 C.F.U. within 10.08.2018 and 20 C.F.U. by 30.11.2018, as detailed in TABLE E;
 - f. fail, at the invitation of this body, to present further clarifications confirming the declarations made within the deadlines set in the received personal communication;
 - g. have had the benefits for erroneous attribution, found during checks carried out after the publication of the rankings;
 - h. have included in the count of credits validations of examinations deriving from previous examinations to degree courses other than those currently attended;
 - i. register for an abbreviation course or university career.
2. The student loses the right to enjoy the benefits at the graduation.
3. Students who lose the legal requirements for the grant of the scholarship and special provisions, following revocation and/or renunciation, and in accordance with the provisions of **Art. 16**, must return the equivalent value of the used services according to the following tariffs:
- a. scholarships for the amount disbursed;
 - b. accommodation, at the monthly rate of " 130.00;
 - c. complete meal, according to the income bands us under **Art. 38** paragraph 2.
4. Under Article 2946 of the Italian Civil Code, this Body may recover, even in a coercive manner, all sums owed by students within ten years from the date of collection of the related payment order.

Art. 16

FALSE DECLARATIONS, EXCLUSION FROM BENEFITS AND SANCTIONS

- 1. The benefits assignees that submitted false declarations will have revoked the benefit attributed and will be reported to the judicial authorities for the possible existence of crimes of:
 - a. ideological false committed by the individual in a public Act (article 438 of the Penal Code);
 - b. false attestation to a public official on the identity or personal qualities of the person (Article 495 of the Criminal Code);
 - c. fraud against the State or another public Body (Article 640 of the Penal Code and s.m.i.).
- 2. Under art. 10 paragraph 1 of D. Lgs. of 29.03.2012, no. 68, the Body carries out checks on the veracity of self-certifications produced by the designees or eligible candidates who are not call winners and on the veracity of the family situation declared by the student.

Art. 17

PARTICIPANTS LISTS PUBLICATION AND RANKINGS

- 1. The lists of all the contestants and the subsequent rankings are published, within the deadlines listed on page 4, on the website www.ersumessina.it. The E.R.S.U. does not provide directly to the students' home any notice on the competition results. The publication of the lists and rankings on the website www.ersumessina.it constitutes notification to the interested party (Article 32 paragraph 1 of Law No. 69 of 18.06.2009).
- 2. The adjustment/integration must be completed in accordance with the procedures under **Art. 4** comma 1. Letters from **b** to **f** must contain the indication of the protocol number of

the new I.S.E.E. issued by the I.N.P.S., in case of exclusion or changes related to the economic/patrimonial condition and consequent D.S.U., if due. In case of exclusion for other reasons, any other document that can correct the exclusion from the ranking list must be attached to the correction.

3. Any adjustment/integration to personal data or statements made, can be made in the manner set under **Art. 4** paragraph 1. Letters from **b** to **f** (online filling and submission procedure available on the personal E.R.S.U. page of the student portal). Technical assistance and answers to queries sent by e-mail will be guaranteed until 1:00 pm of the deadline day.
4. The rankings with the assignees designation will be published in the same way as the "*elenchi dei partecipanti*" within the deadlines indicated on page 4.
5. Subsequent to the date of publication of the rankings with assignee designation, appeals against the non-allocation of benefits must be sent to T.A.R.of Catania within sixty days of the publication of the ranking list.
6. For the privacy protection, the students names are replaced by the submitted application code (Web ID).
7. With the publication on the website www.ersumessina.it of the ranking lists with assignee designation it is intended to be fulfilled and satisfied any informational fulfillment concerning the call result and consequently no other communication is made to the interested parties. For any communication, contextual or subsequent to the publication, we will be adopted systems and procedures suitable for the personal data protection.
8. Once the deadline for the adjustment/integration of personal data or statements are made, any errors or omissions that have resulted in a higher ranking position, can be corrected before this body ascertains the error, submitting the "*Dichiarazione integrativa*". Being a "*ravvedimento*", the student will not incur in the sanctions provided by the **Art. 15** but will be placed at the end of the ranking.

Art. 18

RANKING FORMULATION CRITERIA

1. The successful applicants are selected based on the following criteria:
 - a. for students enrolled in the first year of a single-cycle degree, three-year degree, master's degree, doctorates, specializations, first level master and Conservatory "A. Corelli" of Messina, is drawn up on the basis of the I.S.E.E. a unique ranking in increasing order. For those with the same income amount, the ranking position is determined on I.S.P.E ascending order and, subsequently, in descending age order;
 - b. for the fourth year of the "*prosecuzione laurea triennale+courses* and for all the courses for which it is not possible to establish the merit parameters, a single ranking is drawn up on the basis of the I.S.E.E. in ascending order. For those with the same income amount, the ranking position is determined on I.S.P.E ascending order and, subsequently, in descending age order;
 - c. for the fifth year and the first semester after the legal course duration of "*prosecuzione laurea triennale*" is drawn up a separate ranking with the merit conditions under **Art. 9** as detailed in TABLE A;
 - d. for those enrolled in years following the first, the score is calculated on a maximum of 100 points, given on the basis of the following formula:

$$\frac{CS \times P}{CP} + MC + PNL$$

where :

CS	are the credits earned within 10.08.2018
P	are the 70 points given to the total number of credits earned
CP	are the credits provided by the educational system
MC	is the arithmetic average reported in the exams passed for a maximum of 28 points
PNL	is the number of <i>lode</i> multiplied by 0.5, for a total score that can go from a minimum of zero to a maximum of two, and so calculated on a minimum of no <i>lode</i> up to a maximum of four

2. For those with the same score, the ranking position is determined on the I.S.E.E in ascending order and, subsequently, will be consider the I.S.P.E. and the ascending age order.
3. In order to obtain the degree award, the ranking list is expressed in descending order with respect to the degree mark obtained and, for those with the same score, in ascending order with respect to the I.S.E.E. 0.50 points are attributed for the *lode*. For those with the same parameters as indicated above, will be taken into consideration the I.S.P.E. value and, respectively, the age, both in ascending order.

The Body formulates a list that also serves to give interested parties the possibility of detecting any irregularities or omissions.

4. Under art. 71 paragraph 3 of the D.P.R. 28.12.2000 no. 445, the affected students are required to regularize updates, additions and any adjustments within the deadlines set by the individual competitions. Failing to do this, the procedure will not continue.
5. All rankings are published on the website www.ersumessina.it. Such publication, for all legal purposes, constitutes the notification for the interested parties, under art. 32 paragraph 1 of L. no. 69 of 18.06.2009.

Any notice concerning this call is published in the same way and it also constitutes the notification to the interested parties.

The rankings are published on the site www.ersumessina.it in application of the provisions of D. Lgs. no. 196/2003.

In order to improve the Body accessibility to the data, in line with the principle of "transparency", it is possible to consult, from the personal page of the student portal "Servizi ERSU", the ranking "Borsa di studio" and "servizi abitativi-posto letto+generated in real time by the system: just click on the position in the ranking (the number carried in the column "Esito BS" or "Esito PL" is linkable) to be redirected in the appropriate section of the institutional site.

SECTION 2 È SCHOLARSHIPS

Art. 19

SUBMISSION APPLICATION TERMS AND DEADLINES

1. The schedule for submitting applications is:
 - a. 11.09.2018 at 2 pm (Italian time), deadline for submission of the scholarship application using the online procedure;
 - b. 14.09.2018 at 2:00 pm (Italian time), uploading term in a single ".pdf" format file with a maximum size of 2 Megabytes of the printed and signed self-certification, together with

- a copy of a valid identity document and any additional documentation required by the call;
 - c. 05.10.2018 publication of the scholarship participants list;
 - d. 15.10.2018 deadline for the submission of any correction/integration, using the online procedure both for scholarships and for the housing service, and deadline of the upload in a single ".pdf" format file of the documentation of correction required by the call;
 - e. 20.11.2018 ranking publication with scholarship designation assignees;
 - f. Within 31.05.2019 ranking scholarship publication.
2. Technical assistance and replies to queries sent by e-mail are guaranteed up to 1 pm on 15.10.2018.

Art. 20

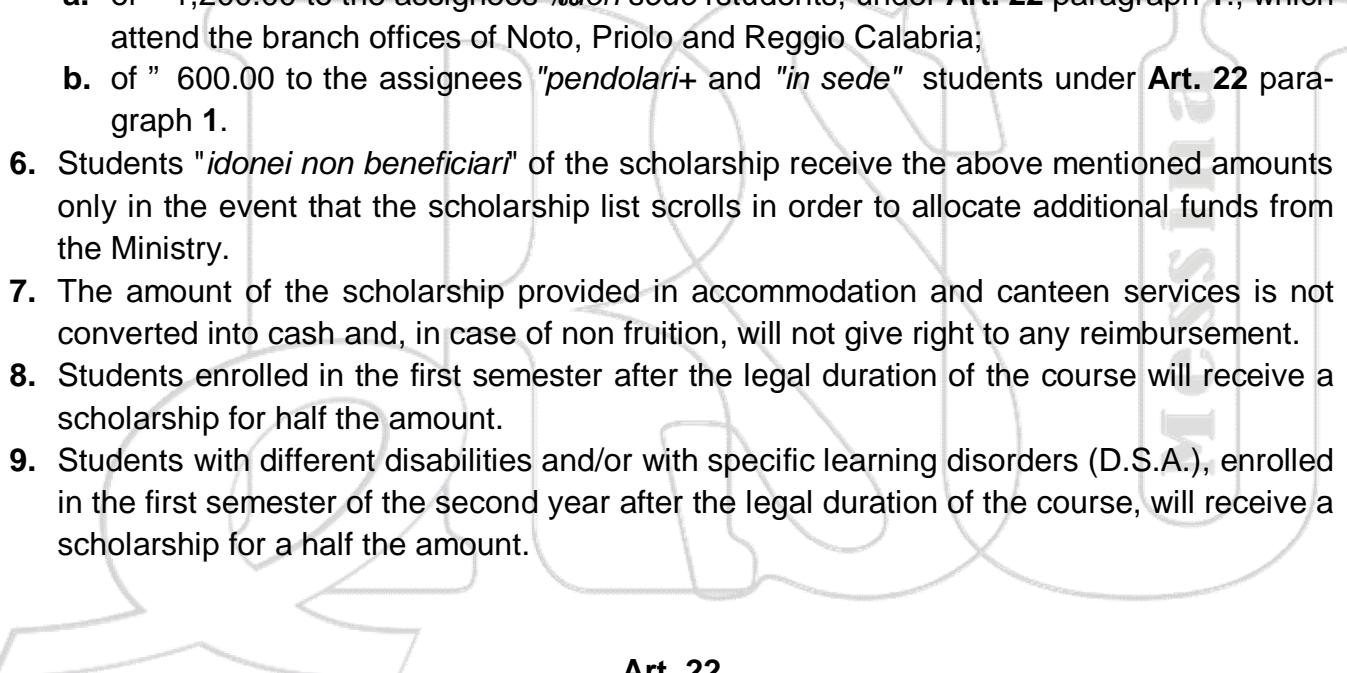
DISTRIBUTION CRITERIA

- 1. The funds allocated to the provision of scholarships for the **A.Y.2018/2019** are calculated by adding the revenue of the regional tax for the right to education, the share of the integrated state fund allocated to the Sicilian Region and any F.S.E. quota allocated by the Sicilian Region for the same purpose as for the PO FSE 2014-2020.
- 2. These funds are divided according to the type of students, as indicated below:
 - a. 1/3 to the students enrolled in the first year of the three-year degree courses, single-cycle degree, master's degree, specialization, PhD and Conservatory "A. Corelli " of Messina;
 - b. 2/3 to students enrolled in years following the first, in relation to the number of students found suitable in the scholarship rankings for the **A.Y.2018 / 2019**, ensuring for each degree program at least one scholarship.
 - c. scholarships reserved for:
 - up to no. 3 scholarships for eligible students of Sicilian abroad emigrants;
 - up to no. 2 scholarships for orphan students of mafia victims;
 - up to no. 3 scholarships for orphan students of job victims;
 - up to no. 10 scholarships for students resident for at least five years in the minor islands of Sicily;
 - d. for students with not less than 66% of disabilities if scholarship assignees: the amount of the grant determined in the standard measure corresponding to twice the minimum grant provided, distinguishing between local students (" 1,300.00), commuters (" 1,502.00) and long distance students (" 1,783.00).

Art. 21

CRITERIA OF AMOUNTS DETERMINATION

- 1. Scholarships include, where required:
 - a. of accommodation in the residences of the E.R.S.U. or, alternatively, a rent contribution as under **Art. 23**, according to the procedures set out in TABLE B;
 - b. of an integration for participation in International Mobility programs, according to the modalities under **Art. 35**;
 - c. of an integration for students with not less than 66% disabilities if scholarship assignees, corresponding to twice the minimum grant provided, distinguishing between local students (" 1,300.00), commuters (" 1,502.00) and long distance students (" 1,783.00).

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2. The scholarship is paid according to the income reference which determines the amount due by the I.S.E.E. under D.P.C.M. no. 159/2013.
 3. The beneficiary students are divided into two income groups, and the amount of the scholarship is indicated in TABLE B.
 4. Students eligible for scholarships, based the economic and merit requisites, who do not obtain the benefit due to the exhaustion of the financial resources, are allowed to use the canteen free of charge, except for those enrolled in the first year, to which the applied fee is that for students belonging to the first category, as under **Art. 38** paragraph 3. The benefit of using the canteen starts from the publication of the **A.Y.2018 / 2019** scholarship ranking and remains in force until the publication of the following A.Y. scholarship ranking.
 5. The students who, following a possible sliding of the ranking, obtain the accommodation at the E.R.S.U. residences, acquire the status of "*fuori sede*", under **Art. 22** paragraph 1., therefore, also benefit from the second complete meal as described in **Art. 38** comma 1. E.R.S.U., in the absence of agreement with local catering companies and only limited to the **A.Y.2018 / 2019**, will increase the scholarships:
 - a. of " 1,200.00 to the assignees *"fuori sede*+students, under **Art. 22** paragraph 1., which attend the branch offices of Noto, Priolo and Reggio Calabria;
 - b. of " 600.00 to the assignees "*pendolari*" and "*in sede*" students under **Art. 22** paragraph 1.
 6. Students "*idonei non beneficiari*" of the scholarship receive the above mentioned amounts only in the event that the scholarship list scrolls in order to allocate additional funds from the Ministry.
 7. The amount of the scholarship provided in accommodation and canteen services is not converted into cash and, in case of non fruition, will not give right to any reimbursement.
 8. Students enrolled in the first semester after the legal duration of the course will receive a scholarship for half the amount.
 9. Students with different disabilities and/or with specific learning disorders (D.S.A.), enrolled in the first semester of the second year after the legal duration of the course, will receive a scholarship for a half the amount.

Art. 22

STUDENTS CLASSIFICATION

1. For the purposes of defining the students condition, on the basis of their provenance in relation to their place of study, the following criteria apply:
 - a. the students residing in the municipality of the university studies are considered "*in sede*";
 - b. are considered "*fuori sede*":
 - students residing in a place more than 45 km away from the location of the course attended at the University of Messina and who, for this reason, take up accommodation at residential facilities made available by E.R.S.U., as described in SECTION 3;
 - students residing in a place more than 45 km away from the branch of the University of Messina, who take accommodation in private and / or public facilities, for a fee, for a period of not less than ten months, as under **Art. 23**;
 - students residing in a place more than 45 km away from the location of the course attended at the University of Messina who, finding themselves in special situations,

take accommodation at private and / or public facilities, for a fee, for a period of not less than ten months , as under **Art. 23** ; Exceptionally, all cases involving the need of the student to stay near the location of the course attended for particular inconveniences (eg single mother with underage son, severe disability even with a companion, etc.). In any case, the aforementioned special situations must be appropriately documented and evaluated by a special commission of this body;

Students who are resident in a place that allows the daily transfer to the location of the study course attended and in one of the following municipalities are considered "*pendolari*": Villafranca Tirrena, Saponara, Rometta, Spadafora, Venetico, Torregrotta, San Pier Niceto, San Filippo of Apple, Santa Lucia del Mela, Peace of Apple, Scaletta, Itala, Roccalumera, Ali, Alì Terme, Furci Siculo, Nice of Sicily, Pagliara, Fiumedinisi, Santa Teresa di Riva, Sant'Alessio, Mandanici, Barcellona Pozzo di Gotto, Milazzo, Merì, Valdina, Roccavaldina and Monforte San Giorgio. Are also considered "*pendolari*" students of the branch offices of the University of Messina, who live in distant municipalities no more than 45 km from the seat.

2. In the absence of the conditions referred to in the previous paragraph, the student, regardless of the place of his residence, is considered a "*pendolare*" student.
3. For foreign students whose family unit resides in Italy, apply the same rules as to the Italian students referred to in the previous paragraph, concerning the status of *%fuori sede%fuori sede+or %pendolare+*.
4. All foreign students whose family unit is not resident in Italy are considered "*fuori sede*".

Art. 23

LEASE DECLARATION

1. In the absence of a convention with accommodation facilities and only for the **A.Y. 2018/2019**, the *%fuori sede+assignee* students can submit the lease declaration under **Art. 22** paragraph 1., that attend the branches of Noto, Priolo and Reggio Calabria, which take accommodation at private and/or public facilities for consideration, for a period of not less than ten months. The ERSU, in the absence of agreement with local canteens and only for the **A.Y. 2018/ 2019**, in this case increase the scholarship, of the following amounts:
 - a. " 1,200.00 if assignees *%fuori sede+* under **Art. 22** paragraph 1.letter **b.**, which attend the branch offices of Noto, Priolo and Reggio Calabria;
 - b. " 600.00 if "*in sede*" and "*pendolare*" assignees under **Art. 22** paragraph 1.letter **a.** and **c.**;
2. Students who are *%idonei non beneficiari+*of the scholarship, who attend the branches listed above, may still present the aforementioned declaration of the preceding paragraph. This will allow them to acquire the status of "*fuori sede*" and to receive the rent contribution only in the event of a change from the "*idoneo*" status to that of "*vincitore*", in the event of a scrolling of the scholarship ranking for allocation of additional funds by the Ministry.
3. Can submit the lease declaration also the students who attend the University of Messina and who reside more than 45 km from it, under **Art. 22** paragraph 1., who find themselves in special situations, take accommodation in private and/or public structures, for a fee, for a period of not less than ten months. Are exceptional cases where the student needs to stay near the attended course location for particular inconveniences (eg single mother with underage son, severe disability even with a companion, etc.). The aforementioned special

situations must be appropriately documented and evaluated by a special commission of this Body. The E.R.S.U. grant in this case besides the rent contribution also two free complete meals available under **Art. 38** paragraph 1.

4. Students attending the University of Messina and residing over 45 km from it, under **Art. 22** paragraph 1., which do not find themselves in exceptional cases, in order to obtain the rent contribution must primarily compete to the allocation of accommodation of the E.R.S.U. of Messina Residences using the online procedure and clicking on the appropriate entry %servizio abitativo+.
5. Only after the end of the accommodation assignment phase to the beneficiaries, students eligible but non-beneficiaries in the ranking of the accommodation place for completion of the Student Houses, for the purpose of recognition of the grant, must submit within 10.01.2019 the lease declaration relating to the accommodation over private individuals as under paragraph 4.
6. Pending the definition of the aforementioned procedures, students will be included in the classification with assignation of the scholarship, however, as "pendolari" students and they will be paid the first installment within 31.12.2018. Only after the presentation of the lease contract and after verification of its validity, will be paid the rent contribution together with the scholarship calculated as an "fuori sede" student. Furthermore, for the %fuori sede+students attending the main seat in Messina will be granted two free meals and one free meal for those %a sede and %pendolari+
7. Students who do not require accommodation at the E.R.S.U. of Messina Residences because already in possession of a regular lease must submit the lease declaration in the manner provided for in paragraph 5. Once the regularity of the documentation presented will be verified, the student will be granted the status of %fuori sede+student and will benefit exclusively from the scholarship integration from "pendolari" to "fuori sede" and the second complete free meal, as under **Art. 38** paragraph 1.
8. In order to submit the lease declaration, students must:
 - a. Already be registered on the E.R.S.U. of Messina student services portal;
 - b. access the personal page, with the credentials obtained during registration in the previous point and fill in the lease declaration starting from 23.11.2018;
 - c. upload in a single ".pdf" file with a maximum size of 2 Megabytes, the lease declaration and the F23 model attesting the regular registration of the lease, together with a copy of valid identity document within 2.00 pm on 10.01.2018.
9. The contribution linked to the lease declaration is paid only to those entitled, assignees of the scholarship, who have submitted the required documentation, as indicated in TABLE B, namely:
 - a. " 1,300.00 for students with an I.S.E.E. certificate from " 0.00 to " 15,502.00;
 - b. " 865.00 for students with an I.S.E.E. certificate from " 15.502.01 to " 23.253,00.
10. To the students requesting the rent contribution, the first installment will be paid as "pendolari" within 31.12.2017. Only after the submission of the lease contract, after verification of its validity, the rent contribution is paid to them together with the scholarship calculated as "fuori sede" student.
11. The student who cancels the lease contract before the ten months as under the preceding paragraphs, is obliged to inform the E.R.S.U. and in any case he loses the right to the contribution. In the absence of such fulfillment, E.R.S.U. send the documents to the Guardia di Finanza to ascertain any violations.

Art. 24
ALLOCATION MODALITY

1. In compliance with the timing of fulfillment procedures, financing by the Sicilian Region (MIUR funds), accreditation of the regional tax for the right to study by the University of Messina and any ESF share allocated from the Sicilian Region for the same purpose to be valid on the FSE OP 2014-2020, the scholarship is paid in the following ways:

a. to students enrolled in:

- first year of three-year degree courses, master's degree programs, one-cycle degree programs and the Conservatory "A. Corelli " of Messina;
- fourth year " *prosecuzione laurea triennale* ";

both included in a single ranking drawn up on the basis of I.S.E.E. in ascending order, as not yet in possession of the minimum credits required, the first installment of the scholarship will be paid within 31.12.2018, in the amount of 30% of the amount due, only in case of regular enrollment. The remaining amount will be paid according to the following methods:

- if they have acquired 15 CFU within 10.08.2018 and at least 20 CFU by 30.11.2018, recognized for the enrollment studies course and recorded by the secretariat of competence on the online booklet, will be recognized the payment of the 70%. In any case, this is provided only after verification of the merit requirements achievement mentioned above and in any case not before 30.11.2018;
- if they have acquired 20 CFU within 30.11.2018 and not 15 CFU by 10.08.2018, recognized for the enrollment studies course and recorded by the secretariat of competence on the online booklet, will be recognized the payment of 20%. In any case, this is provided only after verification of the merit requirements achievement mentioned above and in any case not before 30.11.2018;
- if they have not acquired at least 20 CFU within 30.11.2018, recognized for the enrollment study course and registered by the secretariat of competence on online booklet, will be revoked all the benefits of the scholarship, of the housing service and canteen. These last two must be quantified for the period of use;

b. students with disabilities enrolled in the first year:

- if they have acquired 9 C.F.U. by 10.08.2018 and at least 12 C.F.U. within 30.11.2018, recognized for the course of enrollment studies and registered by the secretariat of competence on the on-line booklet, will be recognized the balance of 70% and the integration of the scholarship under Article 20, assigned in function of student status "*in sede*", "*pendolare*" or "*fuori sede*". In any case, this is provided only after verification of the achievement of the merit requirements mentioned above and in any case not before 30.11.2018;
- if they have acquired only 12 C.F.U. by 30.11.2018 and not 9 C.F.U. within 10.08.2018, recognized for the enrollment studies course and registered by the secretariat of competence in the on-line booklet, the payment of 20% will be recognized. In any case, this is provided only after verification of the merit requirements achievement mentioned above and in any case not before 30.11.2018. In this case, the integration of the scholarship under article 20 will not be recognized, assigned according to the status of the student "*in sede*+", "%*pendolare*+", or "%*fuori sede*+";
- if they have not acquired at least 12 C.F.U. by 30.11.2018, recognized for the enrollment studies course and registered by the secretariat of competence on the on-

line booklet, all the benefits of the scholarship, the housing service and the canteen will be revoked. These last two must be quantified for the period of use;

c. students with specific learning disorders (D.S.A.) enrolled in the first year:

- in case they have acquired 9 C.F.U. by 10.08.2018 and at least 12 C.F.U. by 30.11.2018, recognized for the course of enrollment studies and recorded by the secretariat of competence in the on-line booklet, the payment of 70% will be recognized. In any case, this is provided only after verification of the achievement of the merit requirements mentioned above and in any case not before 30.11.2018;
 - in case they have acquired only 12 C.F.U. by 30.11.2018 and not 9 C.F.U. by 10.08.2018, recognized for the course of enrollment studies and registered by the secretariat of competence in the on-line booklet, the balance of 20% will be recognized. In any case, this is provided only after verification of the achievement of the merit requirements mentioned above and in any case not before 30.11.2018;
 - in case they have acquired only 12 C.F.U. by 30.11.2018 and not even 9 C.F.U. by 10.08.2018, recognized for the course of enrollment studies and registered by the secretariat of competence in the on-line booklet, the payment of 20% will be recognized. In any case, this is provided only after verification of the achievement of the merit requirements mentioned above and in any case not before 30.11.2018;
 - in case they have not acquired at least 12 C.F.U. by 30.11.2018, recognized for the course of enrollment studies and registered by the secretariat of competence on online brochures, all the benefits of the scholarship, the housing service and the canteen will be revoked. These last two must be quantified for the period of use;
- d. to the students enrolled in the first year of specialization courses, PhD and First Level Master, inserted in special rankings drawn up on the basis of the income situation declared in ascending order, the first installment of the scholarship is paid by 31.12.2018, as long as they have regularized their enrollment at the University of Messina. The above students will receive the second installment by 30.06.2018, subject to verification of admission to the following year's course with the achievement of the relative C.F.U.
- e. to students enrolled in years following the first and assignees, the scholarship is paid in two installments:
- first installment within 31.12.2018 in the amount of 50%;
 - second installment within 30.06.2019.

2. Exceptions are those who are placed in the ranking with a suspended situation pending the actual registration.
3. The scholarship is paid by crediting a current account and / or prepaid card headed or jointly credited to the student requesting the benefit. Therefore, it is mandatory to indicate the bank details (code I.B.A.N.) on the online application form, under penalty of impossibility for E.R.S.U. to make the payment. For amounts below " 1,000.00 the amount can be settled by direct receipt.
4. If the student does not collect the installments or does not communicate the IBAN code (for sums above " 1,000.00) within one year from the date on which they were payed, it loses the scholarship benefit ERSU will collect the relative sums.

Art. 25
PAYMENT MODALITY

1. The operative methods of payment of all monetary benefits consist of:
 - a. credit to the current account entitled or joint with the student;

- b. credit on prepaid card with the code I.B.A.N. entitled or joint with the student;
 - c. personal payment mandate to be collected for direct receipt at the Body's office (only for figures below " 1,000.00).
2. The student must make sure that the prepaid card or any other banking instrument allows the transfer by credit of the sums provided for in the call.
 3. The student who finds difficulty in collecting the provisions issued to his / her name should give timely written notification or e-mail.
 4. For students with a suspended situation, the payment of the scholarship is guaranteed only after verification of the regularization of the obligations due.
 5. After twelve months from the issuance of the mandate of payment the sums due shall lapse.

Art. 26

REFUND OF THE REGIONAL TAX FOR THE RIGHT TO UNIVERSITY STUDY

1. Under the Law 28.12.1995 no. 549, of the D.P.C.M. 09.04.2001 art. 8, of the L.R. 25.11.2002 no. 20 art. 28 and of Lgs. D. no. 68 of 29.03.2012, the ERSU reimburse the regional tax for the right to university study previously paid upon enrollment, both to the assignees and to the eligible students from the rankings for the award of the scholarship for the **A.Y.2018/2019**. The forfeiture and/or revocation ordered by the Scholarship Office following checks and / or controls causes the loss of the right to reimbursement of the regional tax.
2. Under art. 5 paragraph 20 of Law no. 537 of 24.12.1993 and of the DPCM 09.04.2001 art. 8, the Universities totally exempt from the registration fee and from university contributions all eligible students and / or scholarship assignees. In this regard the E.R.S.U. send to the University of Messina the rankings with designation assignees of the aforementioned call for the relevant follow-up.

SECTION 3 - HOUSING SERVICES

Art. 27

SUBMISSION TERM AND DEADLINES

1. The timetable for submitting applications is:
 - a. 11.09.2018, deadline for submission of the housing service request using the online procedure;
 - b. 14.09.2018 2:00 pm, loading term in a single ".pdf" format file with a maximum size of 2 Megabytes, of the printed and signed self-certification, together with a copy of the valid identity document and any additional documentation required by the call;
 - c. 05.10.2018, publication of the participants lists of the housing service;
 - d. 15.10.2018, deadline for submitting any correction/integration using the "*borsa di studio e servizio abitativo*" online programme and uploading in a single ".pdf" format file of the rectification documentation envisaged in the call;
 - e. 22.10.2018, deadline for housing service transfer requests from other institutions;
 - f. 25.10.2018 publication of the housing service rankings with assignees designation;
 - g. 31.10.2018: publication of the assignment calendar of free accommodation.

Art. 28
CHARACTERISTICS OF BENEFIT

1. Can require the benefit students who are regularly enrolled at the University of Messina as under **Art. 22** paragraph 1.letter **b**.
2. Are excluded from the housing service benefit:
 - a. the students under **Art. 22** paragraph 1.letter **a.** and **c.**;
 - b. students enrolled in university institutions where the housing service is not active;
 - c. students in debts for any reason towards E.R.S.U. of Messina.

Art. 29
DISTRIBUTION CRITERIA

1. The available accommodation places in the residences of the E.R.S.U. for the **A.Y.2018/2019** are a total of no.275, of which:
 - a. no. 62 at the residence of Papardo, mainly for students enrolled at the Faculty of Engineering and Sciences MM.FF.NN .;
 - b. no. 83 at the residence of the Annunziata, mainly for students enrolled in the Faculty of Veterinary Medicine, Pharmacy, Humanities and Philosophy, Food and Wine and Physical Education and Sports;
 - c. no.130 places at the residence of Gravitelli, mainly for students enrolled in the remaining Faculties.
2. The subdivision referred to in the previous paragraph is not binding for E.R.S.U. as subject to the effective availability of places.
3. The distribution of the 275 accommodation places will take place as follows:
 - a. no. 40 reserved accommodation places, divided as follows:
 - 5 places for students with disabilities at the residence of Gravitelli;
 - 2 places for students with disabilities at the residence of Papardo;
 - 1 place for a student with disabilities at the residence Annunziata;
 - 2 places for non-EU students enrolled in the first year;
 - 12 places for non-EU students enrolled in the years following the first;
 - 3 places for children of Sicilians living abroad;
 - 2 places for orphan students of mafia victims;
 - 3 places for orphan students of job victims;
 - 10 places for students residing for at least five years in the minor islands of Sicily.
 - b. no.235 places, divided as follows:
 - 20% to first year students enrolled in three-year degree courses, master's degree, single-cycle degree, PhD, specialization, First Level degree and Conservatory "A. Corelli" of Messina. Any seats not assigned within the aforementioned percentage, are allocated to those entitled from the ranking of students enrolled in years following the first;
 - 80% of the remaining places, to students enrolled in the years following the first, with the criterion of guaranteeing at least one place for the degree program and for the year of the course.
 - any places not assigned within the aforementioned percentages and any available places as a result of "*rinunce*" or "*decadenze*", must be made available to eligible students who are not beneficiaries as described under following **Art. 30**.

Art. 30
NON ASSIGNED PLACES DISTRIBUTION CRITERIA

1. With the main purpose of guaranteeing the occupation of available places by the end of the solar year 2018 and avoiding the progressive scrolling formula, which involves a lengthening of the assignment of housing time, through this communication published on the official website, will ask the eligible non-beneficiaries a demonstration of interest with the payment of the deposit of " 150.00.
2. Following the requests received, two rankings will be drawn up, one for subsequent years and one for the first years, always respecting the percentages indicated in **Art. 29 letter b**, both from the highest to the lowest score.
3. In the case of housing availability, after the exhaustion of one of the two aforementioned rankings, the available places will be assigned to the other ranking.
4. In the case of housing availability, after all the rankings have been exhausted, any available places will be allocated for payment according to the provisions of our regulations.
5. In case of non-assignment, to all eligible non-beneficiaries that have expressed interest in housing through the deposit payment, the amount paid will be refunded.

Art. 31
FRUITION OF HOUSING ACCOMMODATION

1. The assignees of the free housing service at the E.R.S.U. residences can use the accommodation from 02.11.2018 and, in any case, from the date of acceptance until 24.10.2019.
2. The allocation of accommodation is guaranteed except for the following holiday periods:
 - a. from 22.12.2018 to 03.01.2019 coinciding with Christmas and New Year holidays;
 - b. from 24.07.2019 to 06.09.2019 coinciding with summer holidays;Any additions, exceptions or changes to the periods and days of the week provided for in this and in the previous paragraph, will be communicated by this Body through notices published on the noticeboard and on the website www.ersumessina.it.
Unless otherwise provided, which in any case will be exceptional, in the periods provided for in this paragraph under letter **b**, since this institution must guarantee cultural exchanges, the accommodation must be vacated by the assignees any personal effect.

Art. 32
HOUSING ACCOMMODATION ACCEPTANCE AND ASSIGNEES' REQUIREMENTS

1. Students are assigned in the residences according to the precedence order established in the rankings.
2. Students must take possession of the housing accommodation within five days from the assignment scheduled date, under penalty of forfeiture of the right.
3. To take possession of the accommodation the student must:
 - a. present a copy of valid identity document;
 - b. attach a certificate of healthy and robust constitution, issued by any ASL or by the attending physician on a date not earlier than fifteen days, certifying that the applicant is not the bearer of diseases that may affect the cohabitation in community;
 - c. in case of foreign students, give valid residence permit;
 - d. present the receipt of the payment of " 150.00, to be made on the current account no. 212985 payable to E.R.S.U. of Messina, as a security deposit, required to prevent any damage that the student could cause to the assets of the institution. After verification by this Authority of any possible damage caused by the student to the accommodation or to the pertinent structures of the residences, the cautionary deposit is returned in whole or in part at the end of A.Y.;
 - e. failure to observe even one of the preceding points of this paragraph does not allow the possession of the accommodation until the completion of the prescription, which must take place within five days from the assignment scheduled date.

- f. if the student receives a scholarship within the "Erasmus" project, he/she is obliged to inform this Body in advance and for the entire period of fruition he/she will lose the use of the accommodation. The student for the whole period mentioned above must free the accommodation from all his personal belongings, since the E.R.S.U. can use the accommodation to guarantee the service to other students.

Art. 33

ACCOMMODATION REVOCATION AND WITHDRAWAL

1. The benefit is revoked to the student who:
 - a. has allowed third parties, for any reason, the undue use of their accommodation. In this case the student concerned is also required to pay for the days of improper use an amount equal to the "average daily effective cost";
 - b. is absent for ten or more days without providing adequate justification for the Director of the U.O.B. 2 "University residences and canteens". In this case, the student is also required to pay an amount equal to the "average effective cost" per day for the period in which he/she was found to be unjustified. The presence, as well as being attested by the affixed signature each week in the appropriate registers, must be proven by the actual occupation of the assigned accommodation;
 - c. enrolled in a first year of study, has not achieved at least 15 C.F.U. within 10.08.2019 and at least 20 C.F.U. by 30.11.2019 (Art. 6 paragraph 1 and 3 of the D.P.C.M. 09.04.2001) as detailed in TABLE E. In this case, for the period of use for which the student was not entitled to housing, he/she will have to reimburse " 130,00 for each month or an amount equal to the "average effective daily cost" for fractions of a month;
 - d. enrolled in years following the first does not have the requisites following verification carried out by this E.R.S.U. In this case, for the period of use for which the student was not entitled to housing, he/she will have to reimburse " 130.00 for each month or an amount equal to the "average daily cost" per month for fractions of a month.
2. The benefit is withdrawal for the student that:
 - a. graduates and therefore must leave the room within five days from graduation day. In any case, the attainment of the degree must be promptly communicated to the competent Offices of E.R.S.U. not to incur further penalties.
 - b. is in a suspended situation as indicated in **Art. 6** paragraph 1. letter k. because he did not regularize university enrollment. Therefore, in this case, is required to leave the accommodation and for the period of use for which he had no right to housing, will have to pay " 130.00 for each month or an amount equal to the "average cost effective" daily for fractions of a month.

Art. 34

FIRST YEARS TEMPORARY ASSIGNMENT FOR CHARGE

1. Students enrolled or who intend to enroll for the **A.Y. 2018/2019** in the first year of a course provided by the university institutions that belong to E.R.S.U. di Messina, pending the publication of the ranking, may request the temporary allocation of the housing accommodation to the housing facilities of the E.R.S.U. paying in advance the daily fee of " 4.35 for a number of days that goes from the day of the temporary assignment of the accommodation until the day of publication of the ranking, scheduled for 25.10.2018. Interested parties must produce an application linking to their personal page of the E.R.S.U. services portal, using a specific procedure, which is made available starting from 21.08.2018 until 2:00 pm on 31.08.2018. On 05.09.2018 the E.R.S.U. proceeds to draw up a ranking in order of increasing I.S.E.E. form of the requests received for the temporary assignment for a maximum number of twenty-five accommodation places and, in any case, according to availability.

Compatibly with the availability of each residence, we will try to assign the applicant student to the structure closest to the faculty of the degree course attended. Those who do not appear to be assignees in the housing service ranking must unquestionably leave their accommodation within two days of ranking publication.

SECTION 4 - OTHER CALLS

Art. 35

INTERNATIONAL MOBILITY

1. The E.R.S.U. grants contributions for international mobility both in the programs promoted by the European Union and in the non-Community programs that allow the recognition of credits for the purposes of obtaining the qualification, to students enrolled at the University of Messina and the Conservatory A. Corelli+of Messina, provided that they win the special competition announced by the belonging university institutes, which fall into the following types:
 - a. students with suitable results or E.R.S.U.'s scholarship assignees in the A.Y. of reference; they are entitled to an integration of the scholarship for participation in international mobility programs; the amount of the scholarship, with reference to the study stay abroad of a maximum duration of ten months, will be supplemented by " 750.00 per month. From the amount of the supplement provided by E.R.S.U. the amount of the contribution granted will be deducted from the European Union funds disbursed by the University of Messina and the Conservatory A. Corelli+of Messina;
 - b. students who have not participated in the scholarship competition but have the expected income and merit requirements, as well as students whose income values do not exceed 40% of the limits set by the announcement and meet the merit requirements. They are granted financial support of " 200.00 on a monthly basis for the duration of the period spent abroad and up to a maximum of ten months, on condition that the University of Messina and the Conservatory A. Corelli+of Messina contribute to the co-financing of the burden. In this case the merit requirements must be achieved without the use of the bonus, provided only for students who participate in the course for the award of the scholarship;
2. Participation in such programs and/or internships abroad must be recognized in terms of credits or grades in the context of the course of study, also for the purpose of preparing the degree thesis. The participant in the competition must:
 - a. if not registered yet, register for the Messina E.R.S.U.'s student services portal;
 - b. access the Internet application prepared by the Body in the institutional website www.er-sumessina.it, with the credentials obtained during registration as per the previous point;
 - c. fill in the online benefit request from 23.11.2018 until 2:00 pm on 31.12.2018. The application for the online submission of the application for participation is deactivated at 2:00 pm (Italian time) on 31.12.2018. Applications submitted by means other than the on-line procedure, specially prepared and described above, will be excluded from the competition;
 - d. printed and signed self-certification request for the benefit participation;
 - e. upload, by 2:00 pm on 04.01.2019, in a single ".pdf" file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document of validity.

3. Technical assistance and answers to queries sent by e-mail are guaranteed up to 13.00 on 04.01.2019.
4. The request to participate to the call must contain all the personal data, merit and university career's data and economic conditions' data of the student's family that result in the attestation I.S.E.E. for benefits for the right to university study, issued by the C.A.F. with the new criteria established by the "*Regolamento sulle modalità di determinazione del nuovo I.S.E.E.*", approved by the D.P.C.M. 05/12/2013.
5. The grant of the scholarship and/or contribution for mobility - according to the different types - takes place at the end of the mobility period. The student must, by 2:00 pm on 31.12.2019, access the personal page on the E.R.S.U. portal. and upload in a single ".pdf" format file with a maximum size of 2 Megabytes, the certificate issued by the foreign University or by the foreign Conservatory certifying the period of attendance.
6. The deadline for submission pursues the following schedule:
 - a. 11.23.2018, beginning of online applications' filling out for International Mobility.
 - b. 31.12.2018, deadline for the completion of online applications for International Mobility;
 - c. 04.01.2019 by 2.00 pm, uploading term, in a single ".pdf" format file with a maximum size of 2 Megabytes, of the signed self-certification together with a copy of the valid identity document and any additional documentation required by the announcement;
 - d. 01.02.2019, lists publication of participants of international mobility;
 - e. 15.02.2019, deadline for submission of the form for adjustment/integration of data declared in the request for participation in the competition, and upload in a single ".pdf" format file with a maximum size of 2 Megabytes, of the adjustment/integration module - printed and signed, together with a copy of the valid identity document card and any additional documentation required by the call;
 - f. 15.03.2019 - publication of international mobility rankings with assignees designation.

Art. 36 DEGREE AWARD

1. Students, eligible for the A.Y. 2017/2018 scholarship, which obtain the three-years degree or master's degree within the period prescribed by the respective teaching regulations and, in any case, no later than 30.04.2019, provided that they have graduated in the course of the A.Y. 2017/2018, can benefit, as supplement to the scholarship, a prize equal to half of that obtained in the last year of the course, taking into account the financial availability of the institution and according to a criterion of merit as under **Art.18** paragraph 3.
2. The degree award can only be granted once by choice of the student. Therefore, students who have already benefited or wished to benefit from the award related to the attainment of the three-years degree can not request and/or obtain the same prize for the attainment of the master's degree. The degree award will be paid to those eligible only in the case of the complete satisfaction of the suitable students that are not beneficiaries in the scholarship rankings for the **A.Y. 2018/2019** and within the limits of the budget availability.
3. The participant in the competition must:
 - a. if not registered yet, register for the Messina E.R.S.U. student services portal;
 - b. access the Internet application prepared by the Body in the institutional website www.er-sumessina.it, with the credentials obtained during registration as per the previous point;
 - c. fill in the online benefit request from 01.04.2019 up to 2:00 pm on 30.04.2019. The application for the online submission of the application for participation is deactivated at 2:00 pm (Italian time) on 30.04.2019. Applications submitted by means other than the on-line procedure, specially prepared and described above, will be excluded from the competition;
 - d. print and sign the self-certification for the benefit participation;

- e. upload, by 2:00 pm on 03.05.2019, in a single ".pdf" file with a maximum size of 2 Megabytes, the printed and signed self-certification, together with a copy of the valid identity document.
- 4. Technical assistance and answers to queries sent by e-mail are guaranteed up to 13.00 on 30.04.2019.
- 5. The request to participate to the call must contain all the personal data, merit and university career's data and economic conditions' data of the student's family that result in the attestation I.S.E.E. for benefits for the right to university study, issued by the C.A.F. with the new criteria established by the "Regulation on the methods for determining the new I.S.E.E.", approved by the D.P.C.M. 05/12/2013.
- 6. The deadline for submission pursues the following schedule:
 - a. 01.04.2019, beginning of online applications for degree award;
 - b. 30.04.2019, deadline for submitting online applications for degree award;
 - c. 03.05.2019 by 2.00 pm, uploading term, in a single ".pdf" format file with a maximum size of 2 Megabytes, of the signed self-certification together with a copy of the valid identity document card and any additional documentation required by the announcement;
 - d. 17.05.2019, lists publication of participants of degree award;
 - e. 31.05.2019, deadline for submission of the adjustment/integration form of data declared in the request for participation to the call, and upload in a single ".pdf" format file with a maximum size of 2 Megabytes, of the printed and signed adjustment/integration module , together with a copy of the valid identity document and any additional documentation required by the call;
 - f. 14.06.2019 - publication of degree award rankings with assignees designation.

SECTION 5 - CANTEEN SERVICES

Art. 37 CANTEENS LOCATION AND ACCESS MODALITY CANTEEN OPENING TIMES

1. The various canteens of this institution are distributed in the municipality of Messina near university study centers, according to the following list:
 - a. Central canteen in *via Ghibellina, 146, - 98123 Messina*, near the central office of the University of Messina;
 - b. Polyclinic canteen in *viale Giovanni Battista Cortesi*, within the citadel of the University Hospital Polyclinic "G. Martino" - *via Consolare Valeria, 1 - 98125 Messina*;
 - c. Annunziata canteen, within the citadel UnimeSport Annunziata *via A. Giuffrè - 98168 Messina*;
 - d. Papardo canteen, within the university citadel located in the Papardo district, *viale Ferdinando Stagno D'Alcontres - 98158 Messina*.
2. To use the catering service, the canteens referred to in the previous paragraph can only be accessed according to the following procedures:
 - a. with a card provided with a "Genius Card" microchip as stated by the agreement with the University of Messina approved by Decree No. 6 of 23.06.2015 of the President of the Board, for students regularly enrolled or who will enroll regularly at the University of Messina at the courses:
 - three-years degree;
 - master's degree;
 - single cycle degree;
 - b. with magnetic card issued by E.R.S.U. of Messina for members of:
 - specialization (with the exception of those in the medical area referred to in D.Lgs. 04.08.1999, No. 368);
 - PhD programs, not receiving scholarships as under D.M. 30.04.1999 no. 224 or other scholarships;
 - three-year and master courses of the Conservatory "A. Corelli" of Messina;
 - first level master courses.
3. The closing periods of all the canteens referred to in paragraph 1. of this article, coincide approximately with those of the housing service, always provided by this institution, according to the following distribution during the year:
 - a. from 22.12.2018 to 03.01.2019, coinciding with Christmas and New Year holidays;
 - b. from 24.07.2019 to 06.09.2019, coinciding with summer holidays;
 - c. in any periods identified for various reasons by this body, which will be communicated through notices published on the noticeboard and on the website www.ersumessina.it.
4. The opening hours, referring to those of the cash back of the canteens, are diversified according to the location, based on the following distribution during the day and the week:
 - a. central canteen referred to in paragraph 1. letter a. of this article, which respects the following timetable:
 - lunch hours from 12:00 to 14:30, all week;
 - dinner hours from 19:00 to 20:30, all week;
 - and, in any case, closed on the days of public holidays and on the days provided for in the preceding paragraph 3;
 - b. polyclinic canteen referred to in paragraph 1. letter b. of this article, which respects the following timetable:
 - lunch hours from 12:00 to 14:30, Monday to Friday;

- closed for dinner hours;
and, in any case, closed on pre-holiday days, holidays and on the days provided for in paragraph 3 above;
 - c. Annunziata canteen, referred to in paragraph 1. letter c. of this article, which respects the following timetable:
 - lunch hours from 12:00 to 14:30, Monday to Friday;
 - dinner hours from 19:00 to 20:30, Monday to Thursday;
 - and, in any case, closed on pre-holiday days, holidays and those provided for in the preceding paragraph 3;
 - d. Papardo canteen, referred to in paragraph 1. letter d. of this article, which respects the following timetable:
 - lunch hours from 12:00 to 14:30, Monday to Friday;
 - dinner hours from 19:00 to 20:30, Monday to Thursday;
 - and, in any case, closed on pre-holiday days, holidays and those provided for in paragraph 3 above.
5. All the times described in the previous paragraph of this article refer to the cash desks opening times, so it is allowed to stay inside the canteens up to half an hour after the closing time, to complete the consumption of meals.
 6. Any exceptions or changes to the periods, the days of the week and the times provided in this article will be communicated by this body through notices published on the noticeboard and on the website www.ersumessina.it.

Art. 38

COSTS AND INCOME BANDS

1. The canteen services under **Art. 37** is totally free for all the students under **Art. 22** paragraph 1. letter b. assignees of the housing service or assignees of the rent contribution as detailed in TABLE B.
2. The canteen services under **Art. 37** is free only once a day, for lunch or dinner, for all students under **Art. 22** paragraph 1. letters a. and c. assignees of the first year, assignees and eligible students of years following the first, of the scholarship. For those who complete the full meal at lunchtime for dinner, the total cost of the meal must be paid according to the allocation band as in TABLE B, precisely:
 - a. for the first band with I.S.E.E. from " 0,00 up to " 7.755,00, the cost of the complete meal is " 1,50;
 - b. for the second band with I.S.E.E. from " 7.755,01 up to " 15.505,00, the cost of the complete meal is " 2,00;
 - c. for the third band with I.S.E.E. from " 15.505,01 up to " 23.253,00, the cost of the complete meal is " 2,50.
3. The canteen services under **Art. 37**, is assimilated to the costs of the first band, referred to in the previous paragraph, to all students under **Art. 22** paragraph 1. letters a. and c. eligible for the first year scholarship.
4. The benefit of the use of the catering service is granted:
 - a. for students assignees of the housing service under **Art. 22** paragraph 1. letter b. from the date of acceptance of the accommodation place and remains in force until the end of the grant of the benefit;
 - b. for students of the University of Messina branch offices to which the rent contribution is recognized, according to the procedures under **Art. 23** paragraph 1.;

- c. for students attending the Messina office who are in particular situations to which the rent contribution is recognized, according to the procedures set under **Art. 23** paragraph 3.;
 - d. for students assignees of the scholarship **A.Y. 2018/2019**, from the publication of the rankings and remains in force until the publication of the rankings of the following A.Y. scholarship;
5. all other students not included in the categories referred to in the preceding paragraphs of this article must follow the *Regolamento del servizio ristorazione*.

Messina, 9th July 2018

The President of the Administrative Board

signed
(Dott. Fabio D'Amore)



TABLE A
REQUESTED C.F.U.

Minimum number of C.F.U. requested within 10.08.2018

	<i>ACADEMIC YEAR OF ENROLLMENT</i>					
	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
<i>THREE-YEARS DEGREE</i>	25	80	135	★	★	★
<i>MASTERoS DEGREE</i>	30	80	★	★	★	★
<i>SINGLE CYCLE DEGREE</i>	25	80	135	190	245	300

COURSES FOR WHICH A DIFFERENT C.F.U. DISTRIBUTION IS ENVISAGED

THREE-YEARS DEGREES

<i>COURSE</i>	<i>2nd year</i>	<i>3rd year</i>	<i>1st supp year</i>
<i>L-36 - SCIENZE POLITICHE DELLE RELAZIONI INTERNAZIONALI</i>	27	84	135
<i>L-26 - SCIENZE GASTRONOMICHE / SCIENZE E TECNOLOGIE ALIMENTARI</i>	21	80	135
<i>L-2 - BIOTECNOLOGIE</i>	24	82	135
<i>L-33- ECONOMIA, BANCA E FINANZA</i>	21	76	135
<i>L-27 - CHIMICA</i>	22	77	135
<i>L-38 - SCIENZE, TECNOLOGIA E SICUREZZA DELLE PRODUZIONI ANIMALI</i>	23	79	135
<i>L-18 - MANAGEMENT D'IMPRESA</i>	26	83	135
<i>L-18 - ECONOMIA AZIENDALE</i>	27	84	135
<i>L-30 - FISICA</i>	22	75	135
<i>L-16/L-36 - SCIENZE POLITICHE AMMINISTRAZIONE E SERVIZI</i>	23	77	135
<i>L-31 - INFORMATICA</i>	24	80	135
<i>L-35 - MATEMATICA</i>	24	78	135
<i>L/SNT1 - INFIERIERISTICA</i>	16	67	135
<i>L/SNT2 - ORTOTTICA E ASSISTENZA OFTALMOLOGIA</i>	28	84	135
<i>L-13 - SCIENZE BIOLOGICHE</i>	23	73	135
<i>L-9 - INGEGNERIA INDUSTRIALE</i>	25	76	135
<i>L-34 - ANALISI E GESTIONE DEI RISCHI NATURALI ED ANTROPICI</i>	25	82	135

MASTERoS DEGREES

<i>COURSE</i>	<i>2nd year</i>	<i>1st supp year</i>
<i>LM-63 ó SCIENZE DELLE PUBBLICHE AMMINISTRAZIONI</i>	25	80
<i>LM-23 - INGEGNERIA CIVILE - CURRICULUM: PROTEZIONE SISMICA</i>	24	80
<i>LM-23 - INGEGNERIA CIVILE - CURRICULUM: INFRASTRUTTURE E DIFESA DEL TERRIT.</i>	27	80
<i>LM-SNT1 - SCIENZE INFIERIERISTICHE ED OSTETRICHE</i>	26	80
<i>LM-17 - FISICA</i>	27	80
<i>LM-32/18 - INGEGNERIA E SCIENZE INFORMATICHE IN LINGUA INGLESE</i>	27	80
<i>LM-40 - MATEMATICA</i>	27	80
<i>LM-56 - SCIENZE ECONOMICHE E FINANZIARIE</i>	27	80
<i>LM-6 - BIOLOGIA</i>	29	80
<i>LM-/SNT2 - SCIENZE RIABILITATIVE DELLE PROFESSIONI SANITARIE</i>	31	80
<i>LM-52/81 - RELAZIONI INTERNAZIONALI E COOPERAZIONE ALLO SVILUPPO</i>	31	80
<i>LM-9 - BIOTECNOLOGIE DELLA SALUTE</i>	31	80

LM-77 . CONSULENZA E PROFESSIONE

<i>COURSE</i>	<i>2nd year</i>	<i>1st supp year</i>
<i>Students coming from the MASTER ESPERTO PER LE PROFESSIONI ECONOMICO AZIENDALI</i>	21	80

SINGLE CYCLE DEGREE

<i>COURSE</i>	<i>2nd year</i>	<i>3rd year</i>	<i>4th year</i>	<i>5th year</i>	<i>6th year</i>	<i>1st supp year</i>
<i>LM-42 ó VETERINARIA</i>	24	77	136	192	0	245
<i>LMG/01 ó GIURISPRUDENZA</i>	23	73	130	188	0	245
<i>LM-41 - MEDICINA E CHIRURGIA</i>	19	63	104	155	218	273

CONTINUATION FROM THREE-YEARS DEGREES

<i>4th year</i>	<i>5th year</i>	<i>1st supp year</i>
<i>On the basis of the I.S.E.E. in the descending order</i>	190	245

TABLE B
SCHOLARSHIP AMOUNT

	First band	Second band
I.S.E.E.	from " 0,00 to " 15.502,00	from " 15.502,01 to " 23.253,00
Applies to <i>"fuori sede"</i> students who are entitled to free use of the residential facilities of E.R.S.U. The above students, enrolled in the first supplementary semester, will receive 50% of the amount.	" 2.675,00	" 1.783,00
	To these amounts must be added the benefit of free accommodation at the university residences, of two free complete meals per day at the canteens of this institution and the reimbursement of the regional tax.	
Applies to <i>"fuori sede"</i> students, beneficiaries, using for consideration public or private residential facilities. The above students, enrolled in the first supplementary semester, will receive 50% of the amount.	" 3.975,00	" 2.648,00
	The aforementioned amounts include the rent contribution, if due, determined in the following measure:	
	from " 0,00 to " 15.502,00 " 1.300,00	from " 15.502,01 to " 23.253,00 " 865,00
	The aforementioned amounts include two free full meals per day at the canteens of the institution and the reimbursement of the regional tax.	
Applies to <i>"pendolari"</i> and <i>"fuori sede"</i> students, beneficiaries, who do not use the housing service and/or the rent contribution. The above students, enrolled in the first supplementary semester, will receive 50% of the amount.	" 2.253,00	" 1.502,00
	The aforementioned amounts must be supplemented by the benefit of a free daily complete meal at the canteens of this institution and the reimbursement of the regional tax.	
Applies to <i>"in sede"</i> eligible students. The above students, enrolled in the first supplementary semester, will receive 50% of the amount.	" 1.950,00	" 1.300,00
	The aforementioned amounts must be supplemented by the benefit of a free daily complete meal at the canteens of this institution and the reimbursement of the regional tax.	

TABLE C
PARTICULARLY POOR COUNTRIES

D.P.C.M. 09.04.2001 art.13 paragraph 5 and D.M. 03.05.2018 n° 351

Afghanistan	Malawi
Angola	Mali
Bangladesh	Mauritania
Benin	Mozambique
Bhutan	Myanmar
BurkinaFaso	Nepal
Burundi	Niger
Cambodia	Rwanda
Central African Republic	SaoTome&Principe
Chad	Senegal
Comoros	Sierra Leone
CongoDemocraticRepublic	Solomon Islands
Djibouti	Somalia
Eritrea	SouthSudan
Ethiopia	Sudan
Gambia	Tanzania
Guinea	Timor-Leste
GuineaBissau	Togo
Haiti	Tuvalu
Kiribati	Uganda
KoreaDem.Rep.	Vanuatu
LaoPeople'sDemocraticRepublic	Yemen
Lesotho	Zambia
Liberia	Zimbabwe
Madagascar	

TABLE D

LIST OF APPROVED C.A.F.

In order to facilitate the students in the compilation and presentation of the D.S.U. (selfdeclaration), for the calculation of the I.S.E.E. for benefits for the right to university study, the following is a list of C.A.F. affiliated with E.R.S.U. of Messina, as registered in the Register of Tax Assistance Centers for employees, members of the National Council and signatories of the Memorandum of Understanding with A.N.D.I.S.U. - National Association of Bodies for the Right to University Study, signed on 03.06.2016. For more information, contact the aforementioned C.A.F. at all locations located in the national territory and/or consult their sites in the following list:

NAME	WEBSITE
CONSORZIO NAZIONALE CAF CGIL	www.cafcgil.it
C.A.F. CISL SRL	www.caafcisl.it
C.A.F. UIL SPA	www.cafuil.it
C.A.F. CONFESAL SRL	www.cafconfsal.it
C.A.F. U.G.L. SRL	www.cafugl.it
C.A.F. CNA SRL	www.cafcna.it
C.A.A.F. F.A.B.I. SRL	www.caaffabi.it
C.A.F. CONFAGRICOLTURA PENSIONATI SRL	www.cafconfagricoltura.it
C.A.F. PENSIONATI E DIPENDENTI C.I.A. SRL	www.caf-cia.it
C.A.F. CISAL SRL	www.cafcisal.it
C.A.F. COLDIRETTI SRL	www.cafcoldiretti.it
ASSOCAAFF SPA	www.assocaaaf.it
C.A.F. 50 & PIUqSRL	www.50epiu.it
C.A.F. M.C.L. SRL	www.mcl.it
C.A.F. ACLI SRL	www.acli.it
C.A.F. DELL'INDUSTRIA DELL'EMILIA CENTRALE SPA	www.cafindustria.it
C.A.F. U.C.I. SRL	www.cafuci.it
C.A.F. SICUREZZA FISCALE SRL	www.caafconfesercenti.it
C.A.F. CONFARTIGIANATO PENSIONATI E DIPENDENTI SRL	www.confartigianato.it
C.A.F. E.N.P.T.A. SRL	www.uglcoltivatori.it
C.A.F. ACAI DIPENDENTI E PENSIONATI SRL	www.acai.it
TUTELA FISCALE DEL CONTRIBUENTE SRL	www.tutelafiscale.it
CENTRO DI ASSISTENZA FISCALE NAZIONALE DOTTORI COMMERCIALISTI SPA	www.cafdoc.it
CENTRO AUTORIZZATO DI ASSISTENZA FISCALE ASSOCINTRIBUENTI SRL	www.cafassocontribuenti.it
C.A.F. SERVIZI FISCALI SRL	www.cafservizifiscali.it
C.A.F. DIPENDENTI E PENSIONATI U.S.P.P.I.D.A.P. SRL	www.cafusppidap.it
C.A.F. FE.NA.PI. SRL	www.fenapi.it
C.A.F. C.A.S.A. DIPENDENTI E PENSIONATI SRL	www.casartigiani.org
CENTRI DI ASSISTENZA FISCALE U.S.A.E. SRL	www.cafusae.it
C.A.F. DIPENDENTI E PENSIONATI A.I.C. SRL	www.aicnazionale.com

SILCED ZEROCARTA CAF SRL UNIPERSONALE	www.zerocartacaf.it
C.A.F. SICAF	www.cafsicaf.it
C.A.F. CNAI SRL . CENTRO DI ASSISTENZA FISCALE CNAI SRL	www.cnai.it
ASPPI C.A.F. SRL	www.asppicaf.it
EUROCAF SRL	www.eurocaf.it
C.A.F. CISAS SRL	www.cafcisas.it
CENTRO ASSISTENZA FISCALE . AEUROPEAN SRL	www.cafaeuropean.it
C.A.F. ITALIA SRL	www.cafitalia.org
CENTRO DI ASSISTENZA FISCALE NAZIONALE CONSULENTI DEL LAVORO SRL	www.consulentidellavoro.it
C.A.F. CNDL SPA . CAF NAZIONALE DEL LAVORO SPA	www.cndl.it
C.A.F. CONFLAVORATORI SRL	www.conflavoratori.org
C.A.F. FENALCA DIPENDENTI E PENSIONATI SRL	www.caffenalca.it
C.A.F. CGN SPA	www.cgn.it
C.A.F. FIAP	www.caffiap.it
C.A.F. UNIMPRESA SRL	www.cafunimpresa.innovare24.com
C.A.F. PROFESSIONE FISCO SRL	www.cafpf.it
C.A.F. LAVORO E FISCO SRL	www.caflavoroefisco.it
C.A.F. UNSIC SRL	www.unsic.it
C.A.F. SIALS SRL	www.cafsiels.it
CENTRO DI ASSISTENZA SERVIZI DI BASE SRL	www.cafsdbs.it
C.A.F. LABOR	www.caflabor.it
C.A.F. CONF.A.S.I. SRL	www.cafconfasi.it
C.A.F. EUROPEO SRL	www.cafeuropeo.eu
C.A.F. ANMIL SRL	www.caf.anmil.it
C.A.F. OFFICINA DEL CONTRIBUENTE SRL	www.odcservizi.it

TABLE E

METHOD OF SCHOLARSHIPS ALLOCATION TO FIRST YEAR STUDENTS AND FOURTH YEAR STUDENTS IN "PROSECUTION OF THREE-YEAR DEGREE"

Scholarships awardees	option A if they achieve: 15 C.F.U. no later than 10.08.2019 and 20 C.F.U. no later than 30.11.2019	 They are entitled to the payment of the second instalment.
	option B if they achieve: only 20 C.F.U. no later than 30.11.2019	 They keep the first instalment, the regional tax, the free complete meals and they lose the right to the second instalment, they will have to pay half of the eventually assigned housing accommodation.
	option C if they do not fall under the options A or B	 They will have to return the first installment of the scholarship, the cost of complete meals eventually consumed according to the income band and will have to pay the eventually assigned housing accommodation.
Scholarship eligible students	option D if they achieve: 15 C.F.U. no later than 10.08.2019 and 20 C.F.U. no later than 30.11.2019	 They keep the eligibility for the benefits.
	option E if they achieve: only 20 C.F.U. no later than 30.11.2019	 They maintain the eligibility for benefits, the regional tax, the complete meals delivered to the first band students, but will have to pay half of the eventually assigned housing accommodation.
	option F if they do not fall under the options D or E	 They will have to pay the eventually assigned housing accommodation and the cost of complete meals, if any, consumed according to the income band.
Students with disabilities and D.S.A. scholarship awardees	option G if they achieve: 9 C.F.U. no later than 10.08.2019 and 12 C.F.U. no later than 30.11.2019	 They are entitled to the payment of the second instalment.
	option H if they achieve: only 12 C.F.U. no later than 30.11.2019	 They keep the first instalment, the regional tax, the free complete meals and they lose the right to the second instalment, they will have to pay half of the eventually assigned housing accommodation.
	option I if they do not fall under the options G or H	 They will have to return the first installment of the scholarship, the cost of complete meals eventually consumed according to the income band and will have to pay the eventually assigned housing accommodation.
Students with disabilities and D.S.A. scholarship eligible students	option L if they achieve: 9 C.F.U. no later than 10.08.2019 and 12 C.F.U. no later than 30.11.2019	 They keep the eligibility for the benefits.
	option M if they achieve: only 12 C.F.U. no later than 30.11.2019	 They maintain the eligibility for benefits, the regional tax, the complete meals delivered to the first band students, but will have to pay half of the eventually assigned housing accommodation
	option N if they do not fall under the options L or M	 They will have to pay the eventually assigned housing accommodation and the cost of complete meals, if any, consumed according to the income band.

Information pursuant to art. 13 D.Lgs. 196/2003 and of the EU Regulation No. 2016/679 on the processing of personal data

The online services section of E.R.S.U. di Messina, called "ersuonline", can be reached by registering at the Student Portal.

Access to the benefits provided by the institution (grants, other contributions and services for the right to university study) is subject to the inclusion of personal data.

We therefore recommend careful reading of this information, pursuant to art. 13 of D. Lgs. 196/2003 (hereinafter "Code") and of the U.E. Regulation no. 679/2016 (hereafter "GDPR"), before giving the personal data necessary for the use of the services made available by the Body.

The same may be subject to changes and/or additions, which will be appropriately reported to the user, due, principally, to regulatory changes or the management processes of the services offered, ensuring, in any case, the timely update. The user is however invited to consult it periodically from his own personal page of the student portal.

1. Object of the treatment

The object of the processing is **personal data**, that is information that identifies or makes a physical person identifiable and that can provide details on its characteristics, its habits, its lifestyle, its personal relationships, its status of health, its economic situation, etc.

2. Purpose of the processing

By "**processing**" personal data we mean any operation, or complex of operations, carried out with or without the aid of electronic means, concerning the collection, registration, organization, conservation, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, dissemination, deletion and destruction of data, even if not registered in a bank of data. Only one of the listed operations is sufficient to consider a personal data processing in progress.

Without your express consent, personal data will be processed for institutional purposes (activities related to the provision of the requested benefits - scholarships, other grants and services for the right to university study - attributable to interventions of significant public interest purposes under Art. 68 of the Privacy Code), and to fulfill the obligations established by current legislation. The particular categories of personal data (information that "...rilevano l'origine razziale o etnica, le opinioni politiche, le convinzioni religiose o filosofiche, o l'appartenenza sindacale, i dati genetici, i dati biometrici intesi a identificare in modo univoco una persona fisica, i dati relativi alla salute o alla vita sessuale o all'orientamento sessuale della persona fisica") that may be collected, recorded, stored and subsequently treated, will be relevant, complete and not excessive in relation to the purposes listed above. Other purposes will be attributed to statistical reporting activities.

Only with your express consent, personal data will be processed for purposes related to the detection of the degree of satisfaction on the quality of services offered, the promotion of the same and cultural, sports and recreational initiatives organized and/or sponsored by the Body (sending e-mail, mail and/or sms and/or telephone contacts).

3. Methods of processing

The processing of your personal data will be based on principles of correctness, lawfulness, transparency and protection of your privacy and your rights. The treatment is carried out by means of the operations indicated in art. 4 of the Privacy Code and art. 4 n°2) GDPR and

specifically: collection, registration, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data. Your personal data are subjected to both paper and electronic and/or automated processing.

4. Legal basis of the processing

The processing of personal data by the Owner, a non-economic public entity, is permitted only for the performance of the institutional functions (Art. 18 paragraph 2 of the Privacy Code). The processing of sensitive data by the Owner, a non-economic public entity, is permitted for the institutional purposes related to the interventions of significant public interest under art. 68 of the Privacy Code.

5. Nature of the provision of data and consequences of any refusal

The provision of data is mandatory. Any refusal will result in exclusion from the competition and the inability to obtain the benefits.

6. Access to data

Your data will be processed by the Owner, by the Responsible of the protection of data, by the Manager of the Processing of data (appointed by him), by the Responsible of the processing of data (strictly authorized) and by the System Administrators. They will also be accessible to those subjects entrusted with the task of carrying out activities on behalf of the Data Controller for the accomplishment of the institutional purposes.

7. Communication of data to third parties

Without your express consent, the Owner may disclose your information to those individuals to whom the disclosure is required by law or in the performance of institutional purposes (eg. University institutions, the Revenue Agency, INPS, Guardia di Finanza, Lenders, Police Headquarters, etc.). Your personal data may also be communicated to other subjects who provide assistance, advice or collaboration to the data controller, in accounting, administrative, fiscal, legal, tax and financial matters, to public administrations for the performance of institutional functions within the limits established by law and to third parties, service providers, to whom communication is necessary for the fulfillment of institutional purposes (eg CAF, etc.). Your personal data will not be disseminated.

8. Time of conservation

The E.R.S.U. di Messina retains personal data for no more than 10 years from the conclusion of administrative proceedings for institutional purposes and in any case for the prescription time required by law.

9. Existence of an automated decision-making process

There is no automated decision making process.

10. Transfer of personal data

Your personal data will not be transferred to a third country or to an international organization.

11. How to exercise rights

At any time, you can exercise your rights (access to personal data, to obtain correction or cancellation of the data or the limitation of processing that concern yourself, to oppose the treatment, the portability of data, to withdraw consent in cases in which the processing is not necessary for the execution of a task in the public interest or connected to the exercise of public

authority for which the holder is invested or to fulfill a legal obligation, to propose a complaint to the Privacy Guarantor) by sending a registered letter with proof of delivery to the ERSU of Messina, legal address in *Via Ghibellina n ° 146 - 98123 Messina*, or by sending an e-mail to giovanni.cordaro@ersu.me.it or a PEC to direttore@per.ersu.me.it.

12. Owner, Data Protection Manager and Data Processor

The Data Controller is E.R.S.U. of Messina in the figure of the President of the Administrative Board, with registered office in via Ghibellina n ° 146 - 98123 Messina, (phone number 0903718606, e-mail segreteria.direzione@ersu.me.it). The Data Protection Officer is the Director of Arch. Ugo Mazzola (phone number 0903718636, e-mail responsabileprotezionedati@ersu.me.it). The Data Processor is the Director of the U.O.B.1 Arch. Enrico Zaccione (phone number 0903718620, e-mail enrico.zaccone@ersu.me.it).

